


CHEVY CHASE VILLAGE  
BOARD OF MANAGERS  
APRIL 13, 2015 MEETING

STAFF REPORT

TO: BOARD OF MANAGERS  
FROM: SHANA R. DAVIS-COOK, VILLAGE MANAGER   
DATE: 4/9/2015

**SUBJECT: RESOLUTION NO. 04-01-15: FY2015 BUDGET AMENDMENT**  
RENAME "NEWLANDS PARK DEVELOPMENT" LINE ITEM IN THE  
CAPITAL BUDGET "PARK DEVELOPMENT PROJECTS"; REALLOCATE  
\$6,000 FROM THE OPERATING BUDGET LINE ITEM, "PARKS, TREES &  
GREENSPACE" TO THE CAPITAL BUDGET LINE ITEM, "PARK  
DEVELOPMENT PROJECTS" TO BE USED FOR THE DEVELOPMENT OF  
THE BOB ELLIOTT MEMORIAL GARDEN

**Background/Update**

At your March 9 regular meeting, the Board asked staff to work with contracted landscape architect Ms. Lila Fendrick to determine what elements of the proposed design for the Bob Elliott Memorial Garden could be implemented in phases in an effort to reduce the cost of the project while proceeding with the primary aspects of the plan this spring. Staff met with Ms. Fendrick to discuss the Board's objectives, and Ms. Fendrick has provided the attached response.

If the Board chooses to proceed with the full implementation of the plan proposed by Ms. Fendrick, staff has identified that there is sufficient money already allocated, but not projected to be spent, in other areas of the FY2015 budget. These areas include \$6,000 in the operating budget under the Parks, Trees & Greenspace category that had been allocated for the Tree Reforestation Incentive Program<sup>1</sup>, and \$5,000 in the capital budget under the Newlands Park Development line item<sup>2</sup>.

**Board Action Requested**

I recommend renaming the "Newlands Park Development" line item in the capital budget "Park Development Projects"; reallocate \$6,000 from the operating budget line item, "Parks, Trees & Greenspace" to the capital budget line item, "Park Development Projects" to be used for the development of the Bob Elliott Memorial Garden. The new total for the "Park Development Projects" line item will be \$21,000, which includes \$10,000 for the development of Newlands Park and \$11,000 for the development of the Bob Elliott Memorial Garden.

**Draft Motion**

I move to approve Resolution No. 04-01-15, AS DRAFTED/AMENDED AS FOLLOWS\_\_.

**Attachments**

Budget Summary w/ amendments shown  
Letter from Landscape Architect Ms. Lila Fendrick, dated 3/20/2015 (w/ plan)  
Resolution No. 04-01-15

<sup>1</sup> Interest in this new program has been low, and so we do not anticipate more than \$1,000 of the \$7,000 allocated by the Board being used before June 30.

<sup>2</sup> The Board has allocated \$15,000 for the development of Newlands Park; however, revised estimates indicate this project should only cost \$10,000.

**General Funds and SafeSpeed Budgets**  
**Proposed for Amendment on April 13, 2015**  
w/ amendments shown  
=amounts changed

				FY2015	NEW VALUE	TOTAL	DIFF.
<b>I. Revenue</b>							
Income Tax				2,600,000			
Property Tax				940,500			
Investments & Misc. Income				44,701			
Cost Recoveries/Grants				409,511			
Citation Revenue				1,392,500			
WSSC/Washington Gas Revenue				1,450,000			
<b>Total Revenue</b>				<b>6,837,212</b>			
<b>II. Costs</b>							
<b>A. On-going Programs</b>							
	<b>Personnel</b>	<b>Operations</b>	<b>Total</b>				
<u>Department Services</u>							
	Police	1,242,427	865,920	2,108,347			
	Communications	325,346	19,920	345,266			
	Public Works	570,560	308,900	879,460			
	General Government	616,355	147,040	763,395			
	Legal Counsel-General		100,000	100,000			
<u>Facilities, Fleet, &amp; Infrastructure</u>							
	Village Hall		88,325	88,325			
	Parks, Trees, & Greenspace		202,320	202,320	196,320	196,320	(6,000)
	Lights		42,500	42,500			
	Subtotal	2,754,688	1,774,925	4,529,613	1,768,925	4,523,613	(6,000)
	<b>Surplus/Deficit</b>			2,307,599		2,313,599	(6,000)
<b>B. Capital Projects</b>							
<u>Equipment</u>							
	Public Works Equipment			21,000			
	Crime Fighting Technology			20,000			
	General Government Vehicle			40,000			
	Police Vehicle			40,000			
	General Government Equipment			3,500			
	Recycling Bins			36,000			
<u>Projects</u>							
	Sidewalk Maintenance			3,500			
	Street Maintenance			1,750,000			
	Village-Wide Sidewalk Replacement			140,000			
	Street Light Upgrades			289,000			
	Western Grove Park			250,000			
	Laurel Park and W. Kirke Intersection Study			50,000			
	Laurel Park Hydrology Study			75,000			
	Village Hall Repairs			200,000			
	Street Signage			10,000			
	Brookville Road Sidewalk Maintenance			150,000			
	Sidewalk Installation			40,000			
	[Newlands Park Development]			15,000		21,000	+6,000
<u>Park Development Projects</u>							
	Subtotal			3,133,000		3,139,000	+6,000
	<b>Total Costs</b>			7,662,613			
	<b>III. Budgeted Deficit/Draw on Reserves</b>			(825,401)			

LILA FENDRICK

landscape architecture and garden design

March 20, 2015

Mr. Michael Younes  
Director of Municipal Operations  
Chevy Chase Village  
5906 Connecticut Ave, Chevy Chase, MD

Dear Michael,

We enjoyed meeting with you and Shana Davis-Cook on March 12<sup>th</sup>, 2015 to discuss the possibility of phasing the Bob Elliott Memorial Garden. In response to this request, which was initiated by the Board of Managers, we believe the garden design will be best implemented in a single construction phase.

The garden was conceived as a singular vision of a circular terrace set within an embracing curve of plantings and flowering trees. Each element of the design works together to create a unified garden space which will memorialize Bob Elliott's service to Chevy Chase Village. The garden design enhances the existing planted buffer from the street, creates a focal point and gathering space within the park, and will provide additional fall color, spring bloom, and winter interest to the park. If the garden installation were to be phased (i.e. by constructing the terrace separately from the planting installation) we believe the garden may appear incomplete initially.

For these reasons, we believe the Bob Elliott Memorial Garden plan is not divisible and should not be considered for phasing.

Sincerely,



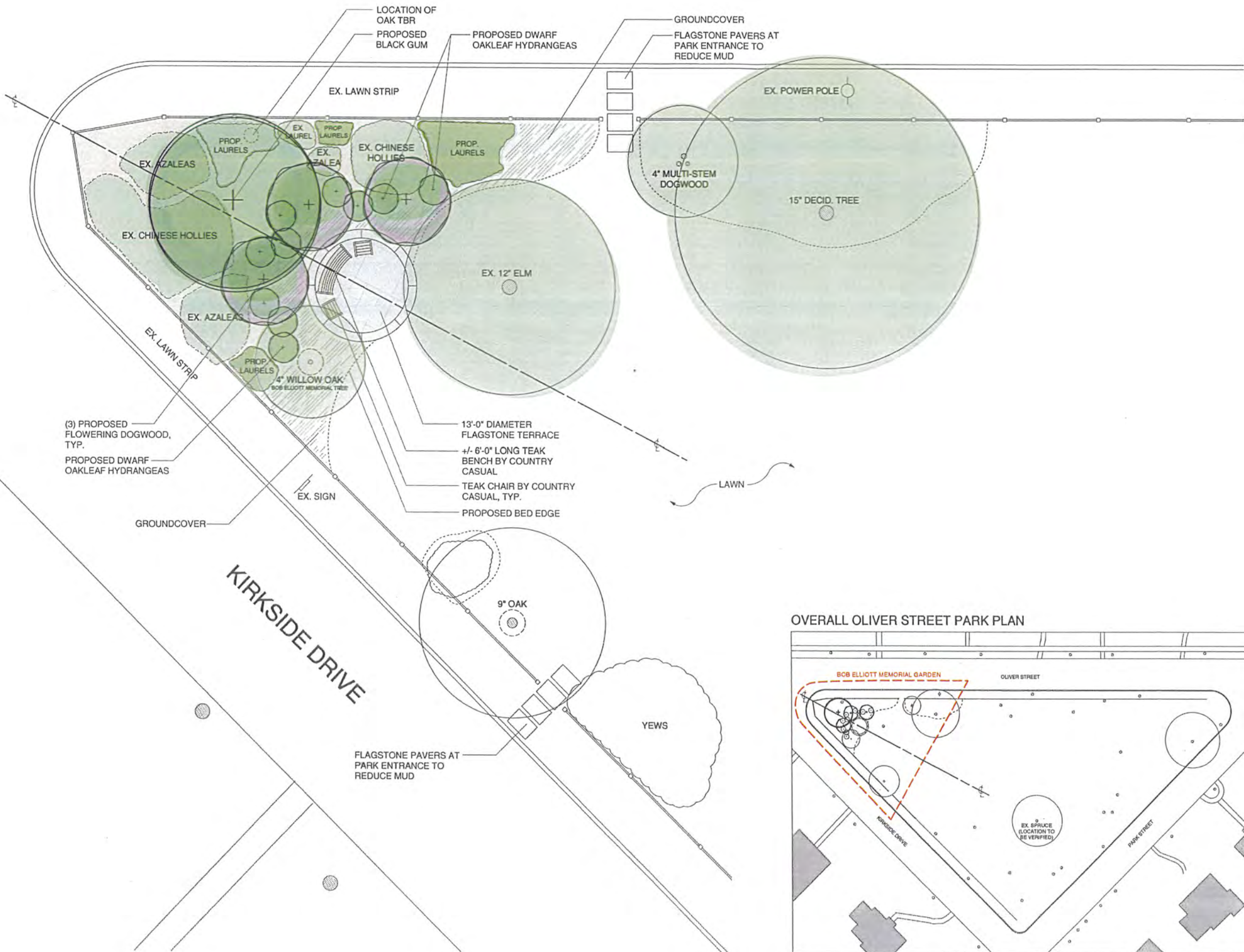
Lila Fendrick, RLA, ASLA



Evan Dintaman, ASLA



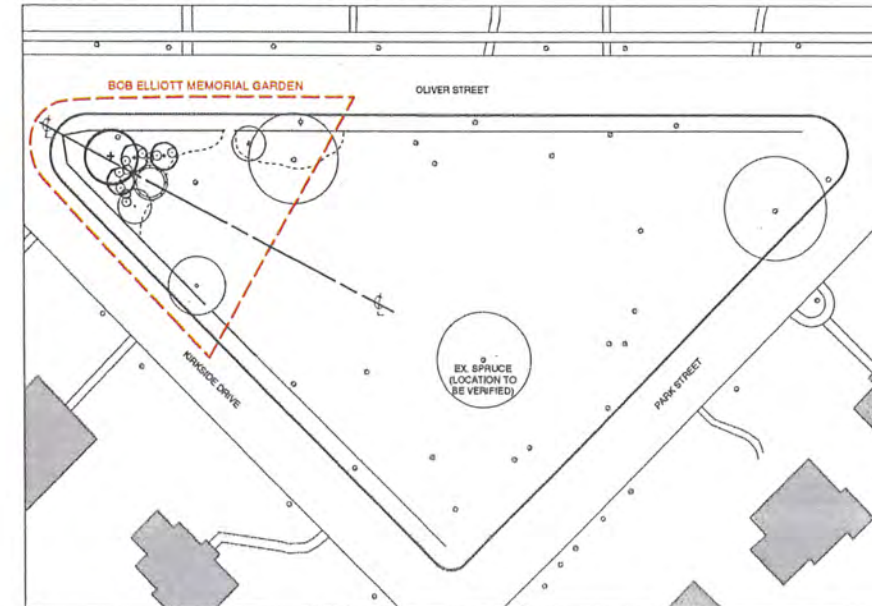
# OLIVER STREET



### GENERAL NOTES

1. SITE PLAN BASED ON GIS MAPPING FROM CHEVY CHASE VILLAGE AND FIELD MEASURING
2. FOR LOCATION OF UTILITIES, CALL "MISS UTILITY" AT 1-800-257-7777, OR LOG ON TO WWW.MISSUTILITY.NET/ITIC 48 HOURS IN ADVANCE OF ANY WORK IN THIS VICINITY. THE EXCAVATOR MUST NOTIFY ALL PUBLIC UTILITY COMPANIES WITH UNDER GROUND FACILITIES IN THE AREA OF PROPOSED EXCAVATION AND HAVE THOSE FACILITIES LOCATED BY THE UTILITY COMPANIES PRIOR TO COMMENCING EXCAVATION. THE EXCAVATOR IS RESPONSIBLE FOR COMPLIANCE WITH THE REQUIREMENTS OF THE LOCAL JURISDICTION.
3. ALL SUBSURFACE PIPES TO BE RIGID PVC PIPE.

### OVERALL OLIVER STREET PARK PLAN



KEY	
	EXISTING TREES
	PROPERTY LINE
	EXISTING ELEVATION
	PROPOSED ELEVATION
	EXISTING CONTOUR
	PROPOSED CONTOUR
	GAS
	WATER
	SEWER
	OVERHEAD LINE
	SANITARY MH
	POWER POLE
	LIGHT POLE
	SIGN
	EX. WOOD FENCE
	EX. METAL FENCE
	PROP. WOOD FENCE
	TO BE TRANSPLANTED
	TO BE REMOVED
	LANDSCAPE CONTRACTOR
	GENERAL CONTRACTOR
	HARDSCAPE TO BE REMOVED

Resolution No.: 04-01-15

Introduced: 04-13-15

Adopted: 04-13-15

Effective: 04-27-15

**BOARD OF MANAGERS**  
**FOR**  
**CHEVY CHASE VILLAGE, MD**

**SUBJECT:** AN ORDINANCE TO AMEND THE FISCAL YEAR 2015 BUDGET TO RENAME THE “NEWLANDS PARK DEVELOPMENT” LINE ITEM IN THE CAPITAL BUDGET AS “PARK DEVELOPMENT PROJECTS”, AND TO TRANSFER \$6,000.00 FROM THE “PARKS, TREES AND GREENSPACE” LINE ITEM IN THE OPERATING BUDGET TO THE “PARK DEVELOPMENT PROJECTS” LINE ITEM IN THE CAPITAL BUDGET TO FUND THE BOB ELLIOT MEMORIAL GARDEN.

WHEREAS, §5-205 *et seq.* of the Local Government Article, Annotated Code of Maryland, authorizes the Board of Managers to provide for the control and management of its finances and spend money for any public purpose and for the safety, health, and general welfare of the Village and its occupants; and

WHEREAS, Section 6-203 of the Tax-Property Article, of the Annotated Code of Maryland (as amended), grants authority to municipal corporations to levy a tax on personal property, land, and improvements thereon, within the municipal corporation; and

CAPS  
[Brackets]  
Asterisks \* \* \*

: Indicate matter added to existing law.  
: Indicate matter deleted from law.  
: Indicate matter remaining unchanged in existing law but not set forth in Ordinance

WHEREAS, Section 77-14(a) of the Chevy Chase Village Charter authorizes the Board of Managers to adopt such ordinances as it deems necessary for the health, safety and welfare of the Village; and

WHEREAS, Section 77-6 of the Chevy Chase Village Charter authorizes the Board to adopt and amend a budget; and

WHEREAS, the Board of Managers has determined that the “Newlands Park Development” line item in the Capital Budget should be renamed as “Park Development Projects” in order to reference and fund the Bob Elliott Memorial Garden, in addition to the Newlands Park Development , and that \$6,000.000 should be transferred from the “Parks, Trees and Greenspace” line item in the Operating Budget to the newly renamed “Park Development Projects” line item to fund installation of the Bob Elliott Memorial Garden; and

WHEREAS, the Board of Managers has determined that an amendment to the Budget Ordinance is required to authorize, and properly reflect in the Capital Projects portion of the budget, the installation of the Bob Elliott Memorial Garden, in addition to the Newlands Park Development, and to fund the resulting increased expenditure through a transfer from operating funds.

WHEREAS, the Board of Managers finds that the budget amendments as hereinafter set forth are necessary to assure the good government of the Village; for the protection and preservation of the Village’s property, rights and privileges; for the preservation of peace and good order; for securing persons and property from violence, danger and destruction; and for the protection and promotion of the health, comfort, and convenience of the residents of the Village.



NOW THEREFORE, the Board of Managers of Chevy Chase Village does hereby adopt the following ordinance:

AN ORDINANCE TO AMEND THE FISCAL YEAR 2015 BUDGET TO RENAME THE "NEWLANDS PARK DEVELOPMENT" LINE ITEM IN THE CAPITAL BUDGET AS "PARK DEVELOPMENT PROJECTS", AND TO TRANSFER \$6,000.00 FROM THE "PARKS, TREES AND GREENSPACE" LINE ITEM IN THE OPERATING BUDGET TO THE "PARK DEVELOPMENT PROJECTS" LINE ITEM IN THE CAPITAL BUDGET TO FUND THE BOB ELLIOT MEMORIAL GARDEN.

SECTION 1.

BE IT ORDAINED AND ORDERED this \_\_\_\_ day of \_\_\_\_\_, 2015, by the Board of Managers of Chevy Chase Village, acting under and by virtue of the authority granted to it by §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland, and Sec. 77-6 and Sec. 77-14 of the Village Charter, that the budget adopted for the 2015 fiscal year, from July 1, 2014 through June 30, 2015, be and the same hereby is amended to:

Rename the "Newlands Park Development" Capital Project line item as the "Park Development Projects" Capital Project line item, to include the Bob Elliott Memorial Garden in addition to the Newlands Park Development; and to transfer \$6,000.00 from the "Parks Trees and Greenspace" line item of the Operating Budget to the said "Park Development Projects" line item to fund the resulting increased expenditure.

AND BE IT FURTHER ORDAINED AND ORDERED, this \_\_\_\_ day of \_\_\_\_\_, 2015, by the Board of Managers of Chevy Chase Village, acting under and by virtue of the

authority granted to it by §5-201 *et seq.* of the Local Government Article, Annotated Code of Maryland and Sec. 77-6 and Sec. 77-14 of the Village Charter that:

- (1) If any part or provision of this ordinance is declared by a court of competent jurisdiction to be invalid, the part or provision held to be invalid shall not affect the validity of the ordinance as a whole or any remaining part thereof; and
- (2) This ordinance shall take effect on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, provided the same is posted at the Village Office for fourteen (14) days prior thereto.

CHEVY CHASE VILLAGE

\_\_\_\_\_  
Michael L. Denger, Chairman  
Board of Managers  
Chevy Chase Village

ATTEST:

\_\_\_\_\_  
Richard Ruda, Secretary



**General Funds and SafeSpeed Budgets  
Proposed for Amendment on April 13, 2015**

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