

Chevy Chase Village Certificate of Candidacy

This certificate must be filed by all candidates seeking election to the Chevy Chase Village Board of Managers.

Candidates must submit to the Village office a completed Certificate of Candidacy **along with** a Financial Disclosure Statement as required in the Village Charter and Public Ethics Code. Upon receiving **BOTH** completed forms, Village staff will submit the Financial Disclosure Statement to the Village's Ethics Commission, who will review the form within ten (10) days of filing for compliance with the provisions of the Public Ethics Code and shall notify an individual submitting the statement of any omissions or deficiencies. A candidate's name will not appear on the ballot until the Ethics Commission has reviewed and approved the Financial Disclosure Statement.

Relevant excerpts of the Charter and Public Ethics Code are provided on the reverse and full copies can be obtained from the Village office or on the Village website: www.chevychasevillagemd.gov.

<p>Name of Candidate:</p> <p><i>Print name using the same form as was used when the candidate registered to vote in Montgomery County (e.g., no abbreviations; include middle name or initial, suffix, etc.).</i></p>
<p>Address:</p>
<p>Phone (Home/Work/Cell):</p>
<p>Email Address(es):</p>
<p>Term Sought (check only one): <input type="checkbox"/> Full Two Year Term <input type="checkbox"/> Completion of Unexpired Term</p>
<p style="text-align: center;">Certification</p> <p>I hereby certify that:</p> <ul style="list-style-type: none"> • I have been domiciled within the corporate limits of Chevy Chase Village for at least one (1) year prior to the election (the election will take place on the third Saturday in the month of May). • I am registered to vote in the Village. • I understand that final acceptance of this certificate depends upon verification of the information provided by me. • I hereby certify that the above information provided by me is true. <p>Signature of Candidate: _____</p> <p><i>This certificate, <u>along with the completed Financial Disclosure Statement</u>, must be filed between February 15 and March 15 in the year of the election.</i></p>
<p><i>For Village Office staff use only:</i></p> <p>Date received: _____ Received by (Village staff initials): _____</p> <p>Date Financial Disclosure Statement Submitted by Village Staff to Ethics Commission: _____</p> <p>The above information has been verified:</p> <p>Signed: _____, Village Manager Date: _____</p>

Chevy Chase Village Certificate of Candidacy, cont'd.

Requirements for Candidates to Serve on the Chevy Chase Village Board of Managers

Chevy Chase Village Charter Section 301 (d), "Qualification to be a candidate."

Only persons who are registered to vote in Village elections and who have been domiciled within the corporate limits of the Village for at least one (1) year immediately preceding the third Saturday in May shall be eligible to be elected to the Board of Managers. Only qualified candidates may be elected to the Board of Managers. Write-in candidacy is prohibited. Any votes cast in an election for persons who are not qualified as candidates shall be void and not be counted. To qualify as a candidate for election to the Board of Managers, an individual must file a certificate of candidacy with the Election Supervisors, to include contact information and verification of registration to vote in the Village, between February 15 and March 15 in the year of the election. In addition, to be a qualified candidate, an individual, including sitting Board members, within the same period must file a completed financial disclosure form as required by Sec. 2-6 of the Public Ethics Code. The form shall be reviewed by the Ethics Commission.

Chevy Chase Village Public Ethics Code, Sec. 2-6, "Financial disclosure — Village elected officials and candidates to be Village elected officials."

(e) Candidates to be Village elected officials.

- (1) Except for an official who has filed a financial disclosure statement under another provision of this section for the reporting period, a candidate to be a Village elected official shall file a financial disclosure statement with the certificate of candidacy between February 15 and March 15 in the year of the election.
- (2) A candidate is not qualified unless a statement has been filed in proper form.
- (3) The financial disclosure form required by this section shall be reviewed by the Ethics Commission within ten (10) days of filing.

- (j) The Commission shall review the financial disclosure statements submitted under this section for compliance with the provisions of this section and shall notify an individual submitting the statement of any omissions or deficiencies. Any candidate for office notified that a statement is, or appears to the Commission to be, inaccurate or incomplete must provide the additional information required to the Commission or confirm the accuracy and completeness of the statement within five (5) days. If additional information is not provided or the accuracy and completeness of the information is not confirmed, in writing, within the required time to the satisfaction of the Commission that it is in compliance with the Ethics Code, then the candidate is deemed to be not qualified.