



Chevy Chase Village Employees' Holiday Fund

To the Residents of Chevy Chase Village:

The Board of Managers has established the Chevy Chase Village Employees' Holiday Fund. The purpose of this fund is to recognize Village employees during the holiday season. Residents may use their own judgment in handling gratuities for non-employee service providers, such as the crews that collect the refuse and recycling.

Since Village employees have varying lengths of service to the Village, the Board of Managers requests that all holiday gratuities be sent to this special fund. The pooled contributions will then be distributed based on each employee's length of service.

The 26 employees who will share in the distribution are: 4 administrative staff members, 11 police personnel (which includes ten sworn officers), 5 Communications Clerks and 6 Public Works employees. The Village Manager and Police Chief are NOT included in the distribution of this special fund.

We hope that all Village residents will show their appreciation by contributing to this special fund. Contributions may be submitted in two ways: by check **payable to: Chevy Chase Village Employees' Holiday Fund** and returned to the Village office in the enclosed envelope; or, starting this year, residents may also make their contributions online by visiting the Village website and clicking on "Chevy Chase Village Employees Holiday Fund", located under *Quick Links* (left-hand side of the homepage). A scannable QR Code to access the payment page is located below.

In order for the distributions to be made before the holidays, **we ask that you please make your contribution before Friday, December 10, 2021**; however, contributions received after December 10 will be distributed to the staff after January 1, 2022.



With gratitude and best wishes for you and yours this holiday season,

The Board of Managers of Chevy Chase Village