



**Board of Managers Meeting
Monday, February 11, 2019
AGENDA**

Regular Meeting—7:30 p.m.

1. Meeting Called to Order

Ms. Elissa Leonard, Board Chair

2. Approval of Minutes from the Previous Board of Managers' Meeting

Regular Monthly Meeting—January 14, 2019

3. Special Permit & Variance Requests

A-7459 (a) & (b) Variance: Ms. Betty O'Connor, 137 Grafton Street

To construct:

- a) a front portico, which would encroach a maximum of six (6) feet forward of the twenty-five (25) foot front building restriction line; and
- b) steps, which would encroach a maximum of nine (9) feet forward of the twenty-five (25) foot front building restriction line (BRL).

A-7460 (a) Variance & (b) Special Permit: Ms. Ashley Wiltshire, 26 Oxford Street

- k) Construct a new circular driveway on the Broad Branch Road side of the property, featuring a second curb cut; and
- l) The proposed driveway would measure a maximum of eighteen (18) feet in width on private property.

A-7461 Variance: Ms. Ashley Wiltshire, 26 Oxford Street

Construct a swimming pool which would be located thirty-two feet, two inches (32'-2") forward of the required fifteen (15) foot setback from the front (Broad Branch Road) main building line.

4. Treasurer's Report

Mr. Gary Crockett, Board Treasurer

5. Matters Presented for Board Consideration and Possible Action

Briefing: Capital Improvement Project – Stormwater Management

- Update from staff and the Village's contracted civil engineer regarding the capital project and a proposed amendment impacting properties bordered by Magnolia and Cedar Parkways and West Irving and Hesketh Streets

Board Treasurer's Report on Village Investments

- Board Action to ratify investing reserves above the Investment Policy dollar limit into the Maryland Local Government Investment Pool
- Board action to waive the per-institution dollar limits in the Investment Policy pending formal adoption of an amended policy (tentatively scheduled for March 2019 Board action)
- **Resolution No. 02-01-19:** A Resolution to authorize the Village Treasurer to open brokerage accounts as permitted by the Village Investment Policy and to delegate to the Village Finance Director and Village Manager certain authority.

Resolution No. 02-02-19: An Ordinance to adopt traffic controls as authorized by Chapter 13 "Traffic Control Generally", Sec. 13-3. "Restriction of Traffic and Parking", namely installation of a "STOP" sign on westbound Newlands Street at its intersection with the Newlands Street semi-circle.

Agreement Authorization Request

- Mutual Aid and Reciprocal Enforcement Agreement
(To authorize Village police enforcement of Maryland-National Capital Park & Planning Commission regulations in Western Grove Park)

Contract Authorization Requests

- **Second of two one-year contract extensions for Newsletter Printing:** *American Reprographics, Inc.*
- **First of two one-year contract extensions for Street Paving:** *A.B. Veirs & Sons, Inc.*

6. Commission & Committee Matters

Ethics Commission

- Board Reappointment of Frank (Scot) McCulloch (Kirkside Drive) as a member, term exp. 2/2022 and as Chair, term exp. 2/2020

7. Police Report

Mr. John Fitzgerald, Police Chief

8. Manager's Report

Ms. Shana R. Davis-Cook, Village Manager

Next Regular Board of Managers' Meeting

Monday, March 11, 2019 at 7:30 p.m. in the Village Hall

FY2020 Budget Work Session

Monday, February 25, 2019 at 7:30 p.m. in the Village Hall

Please note: To reduce costs, copies of supporting materials for matters on this agenda are not provided at the meeting. If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village's website at www.chevyCHASEvillagemd.gov by clicking on "Board of Managers Meetings" under "Quick Links" on the homepage.