

Chevy Chase Village Board of Managers' Meeting

September 14, 2020

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Present
Linda Willard, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Jessica Gebhart, Permitting & Code Enforcement Coordinator	Present
Demetri Protos, Finance Director	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:33 p.m.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Executive Session and Regular Monthly Meeting held on July 13, 2020 were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes of the Board's Executive Session and Regular Monthly Meeting held July 13, 2020, as drafted. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Special Permit & Variance Requests

A-7767 (Variance) Mr. John Lannon Flynn & Ms. Karin Petersen Flynn

6134 Nevada Avenue

- a) Install an outdoor therapeutic bath that would encroach six feet, six inches (6'-6") into the fifteen (15) foot setback from the south and west (side) lot lines; and
- b) the proposed outdoor therapeutic bath will be placed on a deck that would encroach three (3) feet into the ten (10) foot setback from the south and west (side) lot lines.

Mr. Crockett moved to approve the variance request in Case A-7767 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval of the removal have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the removal request. Ms. Watters seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Matters for Board Discussion, Consideration & Possible Adoption

Resolution No. 09-01-20: Resolution of the Chevy Chase Village Board of Managers calling for the National Park Service, United States Department of the Interior, to remove a plaque and inscription honoring Francis G. Newlands from the fountain within Chevy Chase Circle and for an Act of the Congress of the United States to remove the name of, and memorial dedication to, Francis G. Newlands from the fountain within Chevy Chase Circle.

Mr. Goodwin moved to adopt Resolution No. 09-01-20, as drafted. Mr. Winstead seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Thrive Montgomery 2050: Consideration of a letter to urge the Montgomery County Council to delay for at least one year the council's scheduled review and possible adoption of the county's revised General Plan

Mr. Goodwin moved to authorize the Board Chair to send a letter urging the Montgomery County Council to delay for at least one year the council's scheduled review and possible adoption of the county's revised General Plan. Ms. Willard seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Contract Extension Request:

- Consulting Engineering Services, third and final of three one-year extension options with *Rummel, Klepper & Kahl, LLP*

Mr. Crockett moved to authorize the Village Manager to execute a letter exercising the third of three one-year contract extension options with Rummel, Klepper & Kahl, LLP for consulting engineering services and authorizing rate increases as requested by the contractor. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Contract Extension Request:

- Photo Speed Enforcement Monitoring (*SafeSpeed*) Program, first and second of two, one-year extension options with *Conduent State & Local Solutions, Inc.*

Mr. Crockett moved to authorize the Village Manager to execute a letter exercising the first and second of two one-year contract extension options with Conduent State & Local Solutions, Inc. for photo speed enforcement monitoring services pursuant to a contract reduction of 10%. Mr. Winstead seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Purchase Authorization Request:

- Mobile Police Radios in an amount not to exceed \$28,200 from *Motorola* under a county contract

Mr. Goodwin moved to authorize the Village Manager to purchase four (4) Motorola APX6500 mobile radios and one (1) APX6500 base station radio under competitively bid Montgomery County contract #1029539 in an amount not to exceed \$28,200 from Motorola. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Purchase Authorization Request:

- Replacement tractor/loader and applicable attachments in an amount not to exceed \$22,600 purchased from *Rippeon Equipment Company*

Mr. Crockett moved to authorize the Village Manager to purchase one Kubota M6000 HSTC diesel tractor including a 25" auger and 75" loader in an amount not to exceed of \$22,600 (after trade-in of the existing skid steer loader) from Rippeon Equipment Company. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Purchase Authorization Request:

- Replacement medium-body dump truck in an amount not to exceed \$110,465.00 *Johnson Truck Center, LLC*

Ms. Willard moved to authorize the Village Manager to purchase one new 2020 Isuzu MT1G1 Dump Truck and associated accessories, under National Auto Fleet Group Quote ID HD-1191BR with full outfitting provided by Johnson Truck Center, LLC in an amount not to exceed \$110,465. Mr. Ruda seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Winstead, Mr. Crockett, Mr. Ruda, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Commission and Committee Matters

Personnel Commission

Board reappointment of Orrin Baird (Oliver Street)

- as a member to serve a three-year term ending September 2023
- as Chair to serve a one-year term ending September 2021

Mr. Ruda moved to appoint Orrin Baird of Oliver Street, to serve as Chair, term ending September 2021 and as a member, term ending September 2023 on the Personnel Commission. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Ruda, Mr. Winstead, Ms. Watters, and Ms. Willard voted in favor of the motion. The motion passed. The meeting adjourned at 8:47 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL.