

Chevy Chase Village Board of Managers' Meeting

July 11, 2022

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff, or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present (Virtual)
David L. Winstead, Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Present (Virtual)
Linda Willard, Member	Present (Virtual)
Louis Morsberger, Member	Present (Virtual)

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present (Virtual)
Jennifer Young, Administrative & Constituent Services Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa Leonard, Chair of the Board of Managers, called the meeting to order at 7:34 p.m.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Executive Session and the Regular Monthly Meeting held on June 13, 2022, were circulated to the Board prior to the meeting.

Mr. Crockett moved to approve the minutes from the Board's June 13, 2022, Executive Session and regular meeting, as drafted. Mr. Winstead seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, Ms. Willard, and Mr. Morsberger voted in favor of the motion. The motion passed.

Removal of a Tree from the Public Right-of-Way

A-2712 (ROW Tree Removal) Ms. Kimberly Tilley & Mr. Peter Scher 5400 Center Street

Remove one Willow Oak tree measuring fourteen (14) inches in diameter located in the Center Street public right-of-way to accommodate a proposed private driveway.

Mr. Winstead moved to approve the public tree removal request in Case A-2712 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the public tree removal request. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, Ms. Willard, and Mr. Morsberger voted in favor of the motion. The motion passed.

Consent Agenda—Tree Removal Appeals

A-2711 (Tree Removal Consent Agreement) Ms. Kimberly Tilley & Mr. Peter Scher 5400 Center Street

Removal of one Black Maple tree measuring fifteen (15) inches in diameter located in the front (Center Street) yard, and one multi-trunk Witch Hazel tree measuring twelve (12) inches in diameter located in the front (Belmont Avenue-extended) yard to accommodate a new house and proposed landscape alterations.

No Board members requested that this item be removed from the Consent Agenda; therefore, the tree removal consent agreement for case number A-2711 is approved.

Consent Agenda – Tree Removal Appeals

A-2713 (Tree Removal Consent Agreement) Mr. Ali Reza Fardshisheh and Ms. Erin Nicole Fardshisheh Trustees of the Ali Reza Fardshisheh Living Trust and the Erin Nicole Fardshisheh Living Trust 111 Newlands Street

Removal of three multi-trunk Crepe Myrtle trees measuring eleven (11), twelve (12) and fifteen (15) inches each in diameter and one Lacebark Elm tree measuring eight (8) inches in diameter to accommodate construction of a proposed new house.

No Board members requested that this item be removed from the Consent Agenda; therefore, the tree removal consent agreement for case number A-2713 is approved.

Appeals, Special Permits, and Variance Requests

Continuance of A-8076 (Special Permit) Mr. Ali Reza Fardshisheh and Ms. Erin Nicole Fardshisheh Trustees of the Ali Reza Fardshisheh Living Trust and the Erin Nicole Fardshisheh Living Trust 111 Newlands Street

Replace the existing circular driveway with a new driveway, which would measure a maximum of forty and one-tenths (40.1) feet in width on private property.

The initial hearing in this case was held on April 11, 2022.

Mr. Crockett moved to approve the Special Permit Request in Case A-8076 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval of the Special Permit have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the Special Permit request. Ms. Watters seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Ms. Watters, Ms. Willard, and Mr. Morsberger voted in favor of the motion. Mr. Winstead voted in opposition of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was circulated to the Board and posted to the Village website prior to the meeting. *No action was taken by the Board.*

Matters for Board Discussion, Consideration, and Possible Action

Purchase Authorization—Public Works Department Capital Purchase: Replacement small utility vehicle from Rippeon Equipment Company in an amount not to exceed \$27, 290.

Mr. Crockett moved to authorize the Village Manager to purchase one fully outfitted Kawasaki Mule Pro MX-EPS from Rippeon Equipment Company in an amount not to exceed \$27,290. Mr. Winstead seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, Ms. Willard, and Mr. Morsberger voted in favor of the motion. The motion passed.

Commission and Committee Matters

Election Supervisors: Reappoint Robert Broeksmit (East Kirke Street) as a member to serve a four-year term, expiring July 2026.

Mr. Winstead moved to reappoint Robert Broeksmit of East Kirke Street as a member to serve a four-year term, expiring July 2026. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, Ms. Willard, and Mr. Morsberger voted in favor of the motion. The motion passed.

Board Appointment of Chairs/Co-Chairs to Village Committees (2-year terms; all are reappointments)

Community Relations: Lance Patterson (Grafton Street); Financial Review: Brian Christaldi (Oliver Street); Traffic and Tree: Philip Webre (Kirkside Drive).

Mr. Crockett moved to reappoint Lance Patterson of Grafton Street as Chair of the Community Relations Committee; Brian Christaldi of Oliver Street as Chair of the Financial Review Committee; and Philip Webre of Kirkside Drive as Chair of both the Traffic and Tree Committees, all to serve a two-year term expiring July 2024. Mr. Morsberger seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, Ms. Willard, and Mr. Morsberger voted to approve the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Winstead seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Ms. Watters, Mr. Winstead, Ms. Willard, and Mr. Morsberger voted in favor of the motion. The motion passed. The meeting adjourned at 9:05 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL.