Chevy Chase Village Board of Managers' Meeting June 13, 2022

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff, or others in attendance.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present

David L. Winstead, Secretary Present (Phone)

Gary Crockett, Treasurer

Nancy E. Watters, Assistant Treasurer

Linda Willard, Member

Absent

Louis Morsberger, Member Present (Virtual)

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Absent
Jennifer Young, Administrative & Constituent Services Assistant	Present

COUNSEL

Suellen M. Ferguson, Village Counsel

Present (Virtual)

Elissa Leonard, Chair of the Board of Managers, called the meeting to order at 7:30 p.m. Mr. Morsberger participated virtually. Mr. Winstead participated by phone beginning at 7:40 p.m.

Ms. Leonard stated that prior to the Board's regular meeting, the Chevy Chase Village Board of Managers convened a virtual closed session beginning at approximately 6:45 p.m. pursuant to Section 3-305(b) (1) of the General Provisions Article, Annotated Code of Maryland, to discuss personnel matters that affect specific individuals. During this closed session the Board did not take any action.

Oath of Office Ceremony

Karen Bushell, Clerk of the Circuit Court for Montgomery County, administered the Oath of Office to Elissa A. Leonard and Robert C. Goodwin, Jr.

Election of Officers

Mr. Crockett moved the following slate of appointments to serve as Board officers: Elissa A. Leonard, Chair Robert C. Goodwin, Vice Chair Gary Crockett, Treasurer

Nancy E. Watters, Assistant Treasurer

David L. Winstead, Secretary

Linda Willard, Assistant Secretary

Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, and Mr. Morsberger voted in favor of the motion. Mr. Winstead had not yet arrived. The motion passed.

Board Appointment of a Member to Serve as Building Officer

Mr. Goodwin moved to appoint Gary Crockett to serve as Building Officer. Mr. Morsberger seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, and Mr. Morsberger voted in favor of the motion. Mr. Winstead had not yet arrived. The motion passed.

Approval of Minutes from the Board's Previous Meetings

Minutes of the Board's Regular Monthly Meeting held on May 9, 2022, and the 108th Chevy Chase Village Annual Meeting held on April 18, 2022, were circulated to the Board prior to the meeting.

Mr. Crockett moved to approve the minutes from the Board's May 9, 2022, regular meeting and the 108th Chevy Chase Village Annual Meeting held on April 18, 2022, as drafted. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, and Mr. Morsberger voted in favor of the motion. Mr. Winstead had not yet arrived. The motion passed.

Removal of a Tree from the Public Right-of-Way A-2704 (ROW Tree Removal) Ms. Caitlin S. Steed & Mr. Jeremy M. Steed 6 Primrose Street

Remove one Black Gum tree measuring eight (8) inches in diameter located in the Primrose Street public right-of-way to accommodate a proposed private driveway.

Mr. Crockett moved to approve the public tree removal request in Case A-2704 on the basis that the evidence presented, including the Staff Report and Case Synopsis, demonstrates that the applicable requirements for approval have been met. Staff is directed to draft a decision based on this evidence, including findings of fact and conclusions, approving the public tree removal request. Mr. Goodwin seconded the motion. Mr. Crockett, Mr. Goodwin, Ms. Leonard, and Mr. Morsberger voted in favor of the motion. Mr. Winstead had not yet arrived. The motion passed.

Treasurer's Report

The Treasurer's Report was circulated to the Board and posted to the Village website prior to the meeting. *No action was taken by the Board*.

Matters for Board Discussion, Consideration, and Possible Action

• **Purchase Authorization:** Replacement of the security cameras in the Belmont Avenue Extended Public Right-of-Way (Buffer Area): \$77,600 from *Convergint Technologies* (FY2023 budget)

Mr. Goodwin moved to waive the competitive bidding requirements and authorize the Village Manager to purchase eight (8) replacement security cameras for installation in the Belmont Avenue Extended Public Right-of-Way at a cost of \$77,600 from Convergint Technologies under the FY2023 budget. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Morsberger, and Mr. Winstead voted to approve the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board*.

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board*.

Adjournment

Mr. Crockett moved to adjourn the meeting. Mr. Goodwin seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Morsberger, and Mr. Winstead voted in favor of the motion. The motion passed. The meeting adjourned at 7:47 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL

Chevy Chase Village VIRTUAL MEETING BY PHONE AND VIDEO

WRITTEN STATEMENT FOR CLOSING A MEETING UNDER THE OPEN MEETINGS ACT

Date: Monday, June 13, 2022 Time: 6:48 p.m.

iviotion to c	lose meeting made by:	Gary Crockett		Seconded by	Linda Willard		
Members v	oting in favor: <u>Elissa Le</u> c	onard, Robert Goodwin,	Jr. Gary Crockett, L	inda Willard			
Opposed:	Abs	staining	Absent Da	vid Winstead, Nan	cy Watters Lou Morsberger		
STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3-305(b) (check all that apply):							
_X(1)(2)(3)(4)(5)(6)(7)(8)(9)(10)(11)(12)(13)(14)	or performance evaluate personnel matter that a To protect the privacy To consider the acquis To consider a matter the State; To consider the investre To consider the market To consult with counse To consult with staff, or To conduct collective to discuss public security, including: (i) the mergency plans; To prepare, administer To conduct or discuss To comply with a speciparticular proceeding of Before a contract is aw	ation of appointees, empaffects one or more spector reputation of individualition of real property for nat concerns the proposition of public funds; ting of public securities; at to obtain legal advice consultants, or other individuality, if the public body deithe deployment of fire an investigative proceed fic constitutional, statutor matter; arded or bids are opene public discussion or discourse reputation of a security of the security of the public account of the security of the securit	oloyees, or officials of cific individuals; als concerning a mat a public purpose and al for a business or it on a legal matter; viduals about pending or consider matters the termines that public of a police services and police services are icensing, or qualifying on actual or posity, or judicially imposity, or judicially imposity, or discuss a matter of the police is a posity, or judicially imposity, or judicially imposity, or discuss a matter of the police is a posity, or judicially imposity, or judicially imposity, or judicially imposity, or judicially imposity in a police is a police in the police in the police is a police in the police in the police is a police in the police in the police in the police is a police in the po	ter not related to per directly rendustrial organization or potential litigation at relate to the new discussion would condustrial and (ii) the grammation; sible criminal conducted requirement the predirectly related to the redirectly related to the redirectly redirectly related to the redirectly redirectly related to the redirectly redirec	elated thereto; ion to locate, expand, or remain in the tion; gotiations; onstitute a risk to the public or to public e development and implementation of		
FOR <u>EACH</u> CITATION CHECKED ABOVE, <u>THE REASONS FOR CLOSING</u> AND <u>TOPICS TO BE DISCUSSED</u> :							
§3-305(b) (1): personnel matters that affect specific individuals. This statement is made by: Elissa Leonard, Chair Presiding Officer: SIGNATURE							
WORKSHEET FOR USE IN CLOSED SESSION							
(CHECKLIST OF DISCLOSURES TO BE MADE IN MINUTES OF NEXT REGULAR MEETING- NOT A PART OF THE CLOSING STATEMENT)							
PERSONS ATTENDING CLOSED SESSION:							
STAFF: Sh VILLAGE C	MBERS: Elissa Leona lana Davis-Cook, Villa OUNSEL: N/Ap Mary Sheehan, Chair	3.1 	bert Goodwin, Jr.	Linda Willard			
TOPICS AC	TOPICS ACTUALLY DISCUSSED: Appointment of Village Board Members to officer positions.						

TIME CLOSED SESSION ADJOURNED: 6:52 p.m.

ACTION(S) TAKEN (IF ANY) AND RECORDED VOTES: N/A.