

Chevy Chase Village Board of Managers' Meeting

April 13, 2020

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance. Due to the COVID-19 health emergency, this meeting was held virtually, with members of the Board of Managers, staff Village Counsel and the public participating by phone or video-conference.

BOARD OF MANAGERS

Elissa A. Leonard, Chair	Present
Robert C. Goodwin, Jr., Vice Chair	Present
David L. Winstead, Secretary	Present
Richard M. Ruda, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Nancy E. Watters, Assistant Treasurer	Present
Linda Willard, Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Elissa A. Leonard, Chair of the Board of Managers, called the meeting to order at 7:36 p.m.

Approval of Minutes from the Board's Previous Meeting

Minutes of the Board's Regular Meeting held on March 9, 2020 were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes of the Board's Regular Meeting held on March 9, 2020, as drafted. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Winstead, Ms. Watters, Mr. Ruda and Ms. Willard voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

Public Hearing: Draft Budget for the Fiscal Year Beginning July 1, 2020 (FY2021)

No formal action was taken by the Board.

Matters for Board Discussion, Consideration & Possible Adoption

Board Discussion—COVID-19: Economic Impacts

A report from staff outlining anticipated fiscal impacts within the FY2020 and FY2021 budgets resulting from the COVID-19 health emergency was circulated to the Board and posted to the Village website prior to the meeting. Mr. Crockett provided an overview of an economic impacts report provided by the State Comptroller and the State's Director of the Bureau of Revenue Estimates, in which they outlined a potential state budget shortfall of \$2.8 billion for the current fiscal year. The Board agreed that it is too early to gauge the severity or areas for additional impacts to the Village's budget.

Mr. Crockett recommended eliminating the highway user revenue and police aid state grants (totaling \$200,413) from the FY2021 proposed budget in anticipation of state cuts to discretionary areas of the budget as it looks to address an anticipated sizable budget shortfall. Board Members agreed with the proposed budget modification, which will be reflected in an amended budget presented for Board action during the Annual Meeting on April 20, 2020.

Resolution No. 04-01-20: A Resolution of the Chevy Chase Village Board of Managers to declare a State of Emergency and authorize the Village Manager to take certain actions (related to the COVID-19 Pandemic).

Mr. Crockett moved to adopt Resolution No. 04-01-20, as drafted. Ms. Willard seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Winstead, Ms. Watters, Mr. Ruda and Ms. Willard voted in favor of the motion. The motion passed.

Board Discussion—County Review of the Village's Small Cell Ordinance

Ms. Ferguson explained that the county had hired a consultant to perform the review of applications for small cell towers in the county. County staff had indicated a willingness to review the Village's adopted ordinance to see how it could be conformed to the county's process in hopes of having their contractor either work with the Village in reviewing future applications or to perform the review of applications for sites in the Village.

Board Members agreed to allow the staff and Counsel to work with the county to review the Village small cell ordinance to identify areas where the Village's ordinance can be conformed to the county's rules.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. *No formal action was taken by the Board.*

Manager's Report

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

Adjournment

Mr. Winstead moved to adjourn the meeting. Mr. Crockett seconded the motion. Ms. Leonard, Mr. Goodwin, Mr. Crockett, Mr. Winstead, Ms. Watters, Mr. Ruda and Ms. Willard voted in favor of the motion. The motion passed. The meeting adjourned at 8:30 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL.