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**Board of Managers Meeting  
Monday, January 9, 2023  
AGENDA**

**Regular Meeting—7:30 p.m.**

This meeting will be conducted remotely, and there will be no in-person meeting attendance.

**Public Participation:** Participants who join via audio or video conference will be muted except for members of the Board, Legal Counsel and staff. Participants will be unmuted during periods of the meeting when public testimony is permitted.

To join via **video conference**, use the GoTo Meeting link below:

<https://meet.goto.com/785931037>.

To join by **phone**, dial **1 (866) 899-4679** (toll free).

The meeting **access code** (for online or phone access) is: **785-931-037**.

**1. Meeting Called to Order**

Ms. Elissa Leonard, Board Chair

**2. Approval of Minutes from the Previous Board of Managers' Meeting**

Regular Monthly Meeting—December 12, 2022

**3. Consent Agenda—Tree Removal Appeals**

**A-2736 (Tree Removal Consent Agreement)**

**Mr. Andrei and Ms. Irina Lavrov**

**25 West Kirke Street**

Removal of one Tulip Poplar tree measuring twenty-six (26) inches in diameter located in the front (Magnolia Parkway) yard.

**4. Appeals, Special Permit and Variance Requests**

**A-8206 (Special Permit) Mr. Ian and Ms. Mariana Galloway, Trustees of the Galloway Family Trust**

**116 Grafton Street**

Remove and expand an existing driveway which would exceed the maximum allowed driveway width within the Grafton Street public right of way by a maximum of six (6) inches for a total maximum width of ten feet, six inches (10'-6").

**A-8207 (a), (b) & (c) (Variance) Mr. Peter L. Scher and Ms. Kimberly H. Tilley**

**5400 Center Street**

Construct a fence measuring a maximum of:

(a) six (6) feet in height along the Belmont Avenue (extended) front property line;

(b) six (6) feet in height along the north property line between the Belmont Avenue (extended) front lot line and the twenty-five (25) foot front building restriction line; and

(c) five (5) feet in height extending eastward from the Belmont Avenue (extended) front lot line to the twenty-five (25) foot front building restriction line.

**5. Treasurer's Report**

Mr. Gary Crockett, Board Treasurer

**6. Matters for Board Discussion, Consideration & Possible Action**

**Contract Authorization**

- **Records Management System:** Transition to a Cloud-Based Subscription—  
*CODY Computer Services, Inc.*

**7. Police Report**

Mr. John M. Fitzgerald, Police Chief

**8. Manager's Report**

Ms. Shana R. Davis-Cook, Village Manager

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**Next Regular Board of Managers' Meeting**

Monday, February 13, 2023, at 7:30 p.m. at the Village Hall

***Please note:***

- *In addition to live testimony, public comments or questions may also be made by emailing the Village office at [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov). Written comments pertaining to this meeting agenda must be submitted by 4:00 p.m. on Monday, January 9, 2023 to ensure circulation to members of the Board.*
- *If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village's website at [www.chevy ChaseVillageMD.gov](http://www.chevy ChaseVillageMD.gov) by clicking on "Board of Managers Meetings" under "Quick Links" on the homepage.*