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**Board of Managers Meeting  
Monday, September 12, 2022  
AGENDA**

**Regular Meeting—7:30 p.m.**

Those who are unable to attend in person may access a livestream of the meeting.

Participants who join via audio or video conference  
will be muted until the matters subject to Public Hearing.

To join via **video conference**, use the GoTo Meeting link below:

<https://meet.goto.com/785931037>.

To join by **phone**, dial **1 (866) 899-4679** (toll free).

The meeting **access code** (for online or phone access) is: **785-931-037**.

**1. Meeting Called to Order**

Ms. Elissa Leonard, Board Chair

**2. Approval of Minutes from the Previous Board of Managers' Meetings**

Regular Monthly Meeting—July 11, 2022

**3. Appeals, Special Permits and Variance Requests**

**A-8150 (Special Permit Request): Mr. Thomas S. Dann and Mrs. Melissa S. Dann  
34 West Kirke Street**

Remove an existing driveway and construct a new driveway including a parking pad which would exceed the maximum allowed driveway width on private property by ten (10) feet for a length of twenty-five (25) feet.

*NOTE: The Applicants were granted a Special Permit in 2019 for a parking pad in a different configuration, which was never constructed.*

**4. Treasurer's Report**

Mr. Gary Crockett, Board Treasurer

**5. Matters for Board Discussion, Consideration & Possible Action**

**Resolution No. 09-01-22 (FY2023 Budget Amendment (No. 1)):** An Ordinance to amend the fiscal year 2023 budget to transfer \$16,340 from reserves to the “Public Works Equipment Purchases” line item in the capital projects budget to fund the purchase of a replacement leaf vacuum, \$69,400 from reserves to a new line item in the capital projects budget entitled “Phone and Recording Systems”, and \$17,000 from reserves to a new line item in the capital projects budget entitled “Boxwood Area Project” to fund the planning and design for the project.

### **Purchase Authorization—Public Works Department Capital Purchases**

- Replacement leaf vacuum from *Maryland Industrial Trucks* in an amount not to exceed \$70,340.

### **Contract/Lease Authorizations**

- [Phone and Recording Systems for the Village Hall](#)—  
*Maryland Telephone Products Company, Inc.*
- [Photo Speed Enforcement \(SafeSpeed\) Program Contract](#)—  
*Conduent State and Local Solutions, Inc.*
- [Post Office Lease 5-Year Extension](#) (January 1, 2024 through December 31, 2028)—  
*United States Postal Service*

**Resolution No. 09-02-22:** An Ordinance to amend Chapter 3, “Personnel Code”, by repealing and reenacting Sec. 3-2, “Definitions” and Sec. 3-10, “Sick and safe leave”, to authorize employees who voluntarily terminate employment after at least ten years of service to the Village to receive certain sick leave benefits, and to make conforming changes.

## **6. Commission & Committee Matters**

### **Personnel Commission**

- Board reappointment of Orrin Baird (Oliver Street) to serve as Chair, term ending September 2023
- Board reappointment of Charles Ingersoll (Magnolia Parkway) to serve a three-year term as a member, term ending September 2025

## **7. Police Report**

Mr. John M. Fitzgerald, Police Chief

## **8. Manager’s Report**

Ms. Shana R. Davis-Cook, Village Manager

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### **Next Regular Board of Managers’ Meeting**

Monday, October 10, 2022, at 7:30 p.m. at the Village Hall

#### ***Please note:***

- *In addition to live testimony, public comments or questions may also be made by emailing the Village office at [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov). Written comments pertaining to this meeting agenda must be submitted by 4:00 p.m. on Monday, September 12, 2022 to ensure circulation to members of the Board.*
- *If you would like to review materials related to matters discussed at this meeting, you are encouraged to visit the Village’s website at [www.chevy ChaseVillageMD.gov](http://www.chevy ChaseVillageMD.gov) by clicking on “Board of Managers Meetings” under “Quick Links” on the homepage.*