

**AA-6558**  
**Administrative Special Permit**

Replace an existing asphalt driveway with a proposed brick paver driveway in the same location measuring a maximum of thirteen feet, six inches (13'-6") in width in the Grafton Street public right-of-way.

Ms. Marie Maseng &  
Mr. George Will  
9 Grafton Street

**CHEVY CHASE VILLAGE  
NOTICE OF ADMINISTRATIVE SPECIAL PERMIT REQUEST**

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Please take notice that the Chevy Chase Village Building Officer and Village Manager will conduct an administrative review of a special permit application for the following:

**APPEAL NUMBER AA-6558  
MS. MARIE MASENG & MR. GEORGE WILL  
9 GRAFTON STREET  
CHEVY CHASE, MARYLAND 20815**

The applicants seek an administrative special permit pursuant to Section 8-11 of the Chevy Chase Village Building Code to replace an existing asphalt driveway with a proposed brick driveway in the same location measuring a maximum of thirteen feet, six inches (13'-6") in width in the Grafton Street public right-of-way.

**The Chevy Chase Village Code Sec. 25-5 states:**

- (a) Any portion of a private driveway which crosses the public right-of-way may not exceed ten (10) feet in width without a special permit from the Board of Managers, except that the apron where the driveway connects with the street shall be allowed a five-foot radius on each side of the driveway for a total entrance at the curbside not to exceed twenty (20) feet in width.

**Additionally, the Chevy Chase Village Code Sec. 8-11(b)(2) states:**

- (b) The Building Officer and the Village Manager, by joint action, may grant variances and special permits for the following construction.
  - (2) Replacement of an existing driveway, provided that
    - (a) The replacement driveway is not wider than the existing driveway and
    - (b) The replacement driveway is in substantially the same location as the existing driveway.

Additional information regarding this case may be obtained at the Chevy Chase Village Office between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday, may be viewed on the Village website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) or you may contact the office for this information to be mailed to you.

This notice was mailed to abutting and confronting property owners on the 6<sup>th</sup> day of June, 2014. Abutting or confronting property owners or any aggrieved resident may, within fifteen (15) days of the date the notices are issued, submit written comments and request that the application be submitted to the Board of Managers in accordance with Section 8-10 of the Chevy Chase Village Building Code.

**Chevy Chase Village Office  
5906 Connecticut Avenue  
Chevy Chase, Maryland 20815  
301-654-7300**

Chevy Chase Village  
**Building Permit Application**

Permit No: \_\_\_\_\_

<b>Property Address:</b> 9 Gratton Street	
<b>Resident Name:</b> Mr. and Mrs. George Will (MARI = Mrs. Will) <b>Daytime telephone:</b> (202) 257 8577 <b>Cell phone:</b> (202) 257 8577 <b>After-hours telephone:</b> (703) 351-8014 <b>E-mail:</b> mj1@atlantech.net	
<b>Project Description:</b> Demolish and remove existing asphalt driveway. Replace with brick pavers to the same current foot print. New material will be brick pavers and will match Chevy Chase Village walkways in Herringstone Pattern.	
<input type="checkbox"/> Check here if the construction will require the demolition of over fifty (50) percent of any existing structure.	
<b>Primary Contact for Project:</b> <input checked="" type="checkbox"/> Resident Assistant <input type="checkbox"/> Architect <input type="checkbox"/> Project Manager <input type="checkbox"/> Contractor* *MHIC/MD Contractor's License No. (required): 90504	
<b>Information for Primary Contact for Project (if different from property owner):</b> <b>Name:</b> Mary Judith Longnecker <b>Work telephone:</b> (202) 257 8577 <b>After-hours telephone:</b> (703) 351-8014 <b>Cell phone:</b> (202) 965 0440 <b>E-mail:</b> mj1@atlantech.net	
<b>Will the residence be occupied during the construction project?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, provide contact information for the party responsible for the construction site (if different from above): <b>Name:</b> <b>Address:</b> <b>Work telephone:</b> <b>After-hours telephone:</b> <b>Cell phone:</b> <b>E-mail:</b>	
<p style="text-align: center;"><b>Parking Compliance:</b></p> <b>Is adequate on-site parking available for the construction crews?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, please attach a parking plan which minimizes inconvenience to neighboring residents, and indicate if the property is in a permit parking area. <b>Will road closings be required due to deliveries, equipment or other reasons?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

**Building Permit Filing Requirements:**  
Application will not be reviewed until the application is complete

- Copy of stamped drawings approved by Montgomery County Department of Permitting Services (DPS) and the Historic Preservation Commission (HPC), if required. Every page of drawings must be clearly stamped.
- This application form, signed by resident.
- Boundary Survey
- Site Plan (see: Village Site Plan Checklist to ensure completeness)
- Building plans and specifications
- Tree Preservation Plan requested of Village arborist (see: Village Tree Inspection Request form). All required tree protections must be fully installed before any work begins.
- Filing Fee (due at time of application). Fees schedule is listed in Chapter 6 of the Village Code.
- Damage deposit or performance bond (due when Building Permit is issued). Amount of required deposit or bond will be set by Village Manager.

*Once this permit application is complete, the Village Manager will review the application and accompanying documents and, under most circumstances, act on the application within 5 to 10 working days.*

*If the Montgomery County permit is suspended, revoked or lapsed, the Village permit is automatically suspended, revoked or lapsed.*

*No signs advertising the architect, contractor, or any other service provider may be posted on the work site.*

**I hereby certify that I have the authority to make the foregoing application, that the application is correct, that I have read and understood all requirements and that the construction will conform to the regulations of the Montgomery County Zoning Code, the Village Code including Urban Forest code, and any covenants and easements on the subject property.**

Applicant's Signature: 

Date: 5 June 2016

<i>To be completed by Village staff</i>			
Is this property within the historic district?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Staff Initials: <u></u>
Date application filed with Village: <u>6/1/16</u>	Date permit issued: _____	Expiration date: _____	

For Use By Village Manager	Application approved with the following conditions:
For Use By Village Manager	Application denied for the following reasons:

DENIED

JUN 06 2014

Chevy Chase  
Village Manager

<b>Filing Fees</b> (due when application submitted)	<b>Checks Payable to:</b> Chevy Chase Village 5906 Connecticut Ave. Chevy Chase, MD 20815
Permit Application Fee: \$ _____ (see Permit Fee Worksheet) <input checked="" type="checkbox"/> \$50.00 (if construction is in the Public Right-of-way)	Date: <u>6/6/14</u> SMV Signature: <u>[Signature]</u>
Tree Preservation Plan Fee: <input type="checkbox"/> \$250.00 <input checked="" type="checkbox"/> Not required for this project.	
<b>TOTAL Fees:</b> <u>\$50.00</u>	
<b>Damage Deposit/Performance Bond</b> (due when permit is issued)	<b>Checks Payable to:</b> Chevy Chase Village 5906 Connecticut Ave. Chevy Chase, MD 20815
<input type="checkbox"/> \$ _____ <input type="checkbox"/> Waived by Village Manager	Date: Village Manager Signature:
Cost of damage to R.O.W. (calculated at close-out) Amount of refund:	Date: Village Manager Signature:

# Chevy Chase Village Application for a Special Permit

Chevy Chase Village Code Section 8-11(a) allows a Special Permit as permission granted by the Board of Managers or accordance with Article II Division B of this Chapter [8], to construct, install, maintain or alter a structure or planting or take other action where such permission is required by this Chapter.

Subject Property:	9 Grafton Street	
Describe the Proposed Project:	Demolish and remove existing asphalt driveway. replace with Brick pavers to the same current footprint. New material will be brick pavers and will match Chevy Chase Village walkways in Herringbone pattern.	
Applicant Name(s) (List all property owners):	Mr. George Will; Mrs. Mari Will	
Daytime telephone:	202 257 8577 - Main 202 965 0440 - office	Call: 202 257 8577
E-mail:	mjongnecker@verizon.net	
Address (if different from property address):	1208 30th St, NW Washington DC	
For Village staff use:		20807
Date this form received:	6/5/14	Special Permit No. AA-6558

### Filing Requirements:

Application will not be accepted or reviewed until the application is complete

- 7 Completed Chevy Chase Village Application for a Special Permit (this form)
- 7 Completed Chevy Chase Village Building Permit application
- 7 A boundary survey or plat diagram with a margin of error of one tenth of a foot or less showing all existing structures, projections and impervious surfaces
- 7 Surveys, plans, engineering reports, construction plans/specifications or other accurate drawings showing boundaries, dimensions, and area of the property, as well as the location and dimensions of all structures/fences/walls/etc., existing and proposed to be erected, and the distances of such structures/fences/walls/etc., from the nearest property lines. Those drawings shall incorporate and display reference dimensions from the boundary survey or plat diagram required above.
- 7 Copy of Covenants, except for special permits authorized by Sections 8-22, 8-24 or Article IV of Chapter 8 of the Chevy Chase Village Code.
- 7 Applicable special permit fee listed in Chapter 6 of the Village Code

### Affidavit

I hereby certify that I have the authority to submit the foregoing application, that all owners of the property have signed below, that I have read and understand all requirements and that I or an authorized representative will appear at the scheduled public hearing in this matter. I hereby authorize the Village Manager, or the Manager's designee, and/or the Board of Managers to enter onto the subject property for the purposes of assessing the site in relation to this special permit request. I hereby declare and affirm, under penalty of perjury, that all matters and facts set forth in the foregoing application are true and correct to the best of my knowledge, information and belief.

Applicant's Signature: 

Date: 5 June 2015

Applicant's Signature:

Date:

Describe the basis for the special permit request (attach additional pages as needed):

Describe the reasons why approval of the special permit would not adversely affect the public health, safety or welfare or the reasonable use of adjoining properties:

If special permit is granted, the driveway work will not <sup>reduce or</sup> change the impermeable surface of current driveway, nor will it restrict, reduce, or change the air or light flow to the property at 9 Everett St.

Describe the reasons why the special permit can be granted without substantial impairment of the intent and purpose of Chapter 8 of the Chevy Chase Village Code, entitled *Buildings and Building Regulations*:

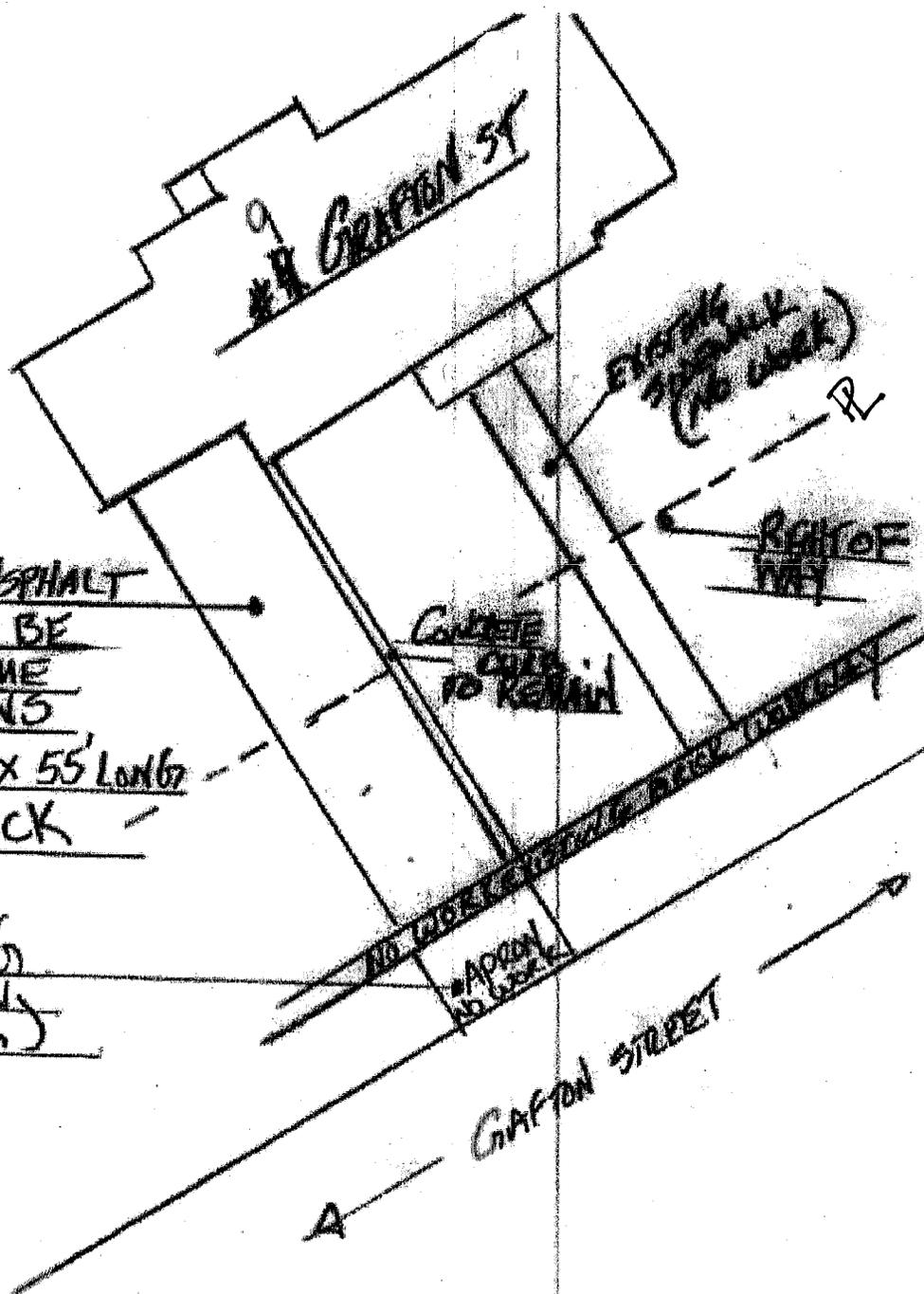
The proposed work to replace driveway will not change, or restrict the air or light flow to the property at 9 Everett. The impermeable surface will not be changed.

In exercising its powers in connection with a special permit request, the Chevy Chase Village Board of Managers may reverse or affirm, wholly or partly, or may modify the requirement, decision or determination as it deems appropriate.

<p>Special Permit Billing Fees</p>	<p>Cheques Payable To</p>	<p>Chevy Chase Village 8906 Connecticut Ave. Chevy Chase, MD 20815</p>
<p><i>Per Village Code Sec. 8-2(a)(24)</i></p> <p><input type="checkbox"/> \$300.00 for new construction.</p> <p><input checked="" type="checkbox"/> \$150.00 for replacing existing non-conformities.</p> <p><input type="checkbox"/> \$2,250.00 for demolition of main building.</p> <p><input type="checkbox"/> \$500.00 for demolition of accessory building or structure.</p> <p><input type="checkbox"/> \$300.00 for fences, walk, play equipment, trees, hedges, shrubbery in the public right-of-way.</p> <p>Fee Paid: <u>\$150.00</u></p>	<p>Date Paid:</p> <p>Staff Signature:</p>	
	<p>Approved to Issue Building Permit per Board Decision Signed by the General Secretary on:</p> <p>Date: _____</p> <p>Signature: _____ Village Manager</p>	

EXISTING ASPHALT  
DRIVEWAY TO BE  
REPLACED TO SAME  
DIMENSIONS  
13'-6" WIDE X 55' LONG  
MATERIAL: BRICK

EXISTING  
APRONS  
(NO WORK)

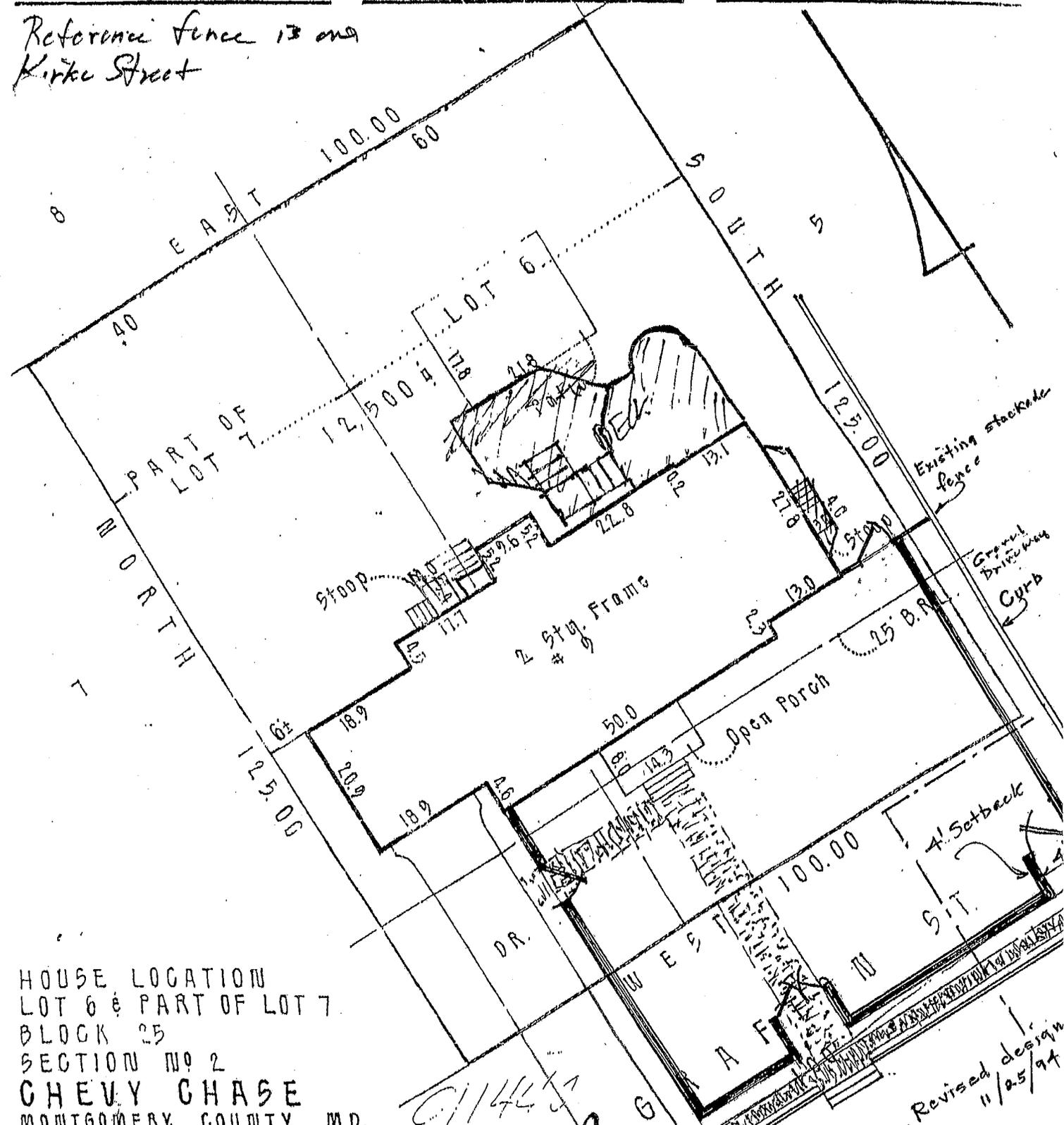


WILL RESIDENCE  
#9 GRAFTON STREET  
CC MD 20815

SCALE 1" = 20'

CAPITOL HARDSCAPES  
PO BOX 30372  
BETHESDA, MARYLAND 20824

Reference fence is on  
Kirke Street



HOUSE LOCATION  
LOT 6 & PART OF LOT 7  
BLOCK 25  
SECTION NO 2  
**CHEVY CHASE**  
MONTGOMERY COUNTY, MD.

**SURVEYOR'S CERTIFICATE**  
I HEREBY CERTIFY THAT THE POSITION OF ALL THE  
EXISTING IMPROVEMENTS ON THE ABOVE DESCRIBED  
PROPERTY HAS BEEN CAREFULLY ESTABLISHED BY A  
TAPES - TAPE SURVEY.

*Jefferson D. Lawrence*  
**JEFFERSON D. LAWRENCE**  
REGISTERED LAND SURVEYOR MARYLAND #3216

REFERENCES		ANDJON ASSOCIATES PROFESSIONAL LAND SURVEYOR	
PLAT BK.	2	431 N FREDERICK AVENUE SUITE 204 GAITHERSBURG, MARYLAND 20878	
PLAT NO.	106	(301) 840-9010	SCALE: 1" = 20'
LIBER		DATE OF SURVEYS	DRAWN BY:
FOLIO		WALL CHECK	JOB NO.: A1803
		HSE. LOC.: 6.18.80	
		BOUNDARY:	

Revised design  
11/25/94

# CHEVY CHASE VILLAGE

ESTABLISHED 1890

June 6, 2014

Ms. Marie Maseng &  
Mr. George Will  
9 Grafton Street  
Chevy Chase, MD 20815

Dear Ms. Maseng & Mr. Will:

Please note that your request for an administrative review of a special permit to replace the driveway at your property is being reviewed by the Building Officer and Village Manager.

A public notice was mailed to abutting and confronting property owners on the 6<sup>th</sup> day of June 2014 and a sign was posted at the property. Abutting or confronting property owners or any aggrieved resident, within fifteen (15) days of the date the notices are issued, may submit written comments and request that the application be submitted to the Board of Managers in accordance with Section 8-11 of the Chevy Chase Village Building Code.

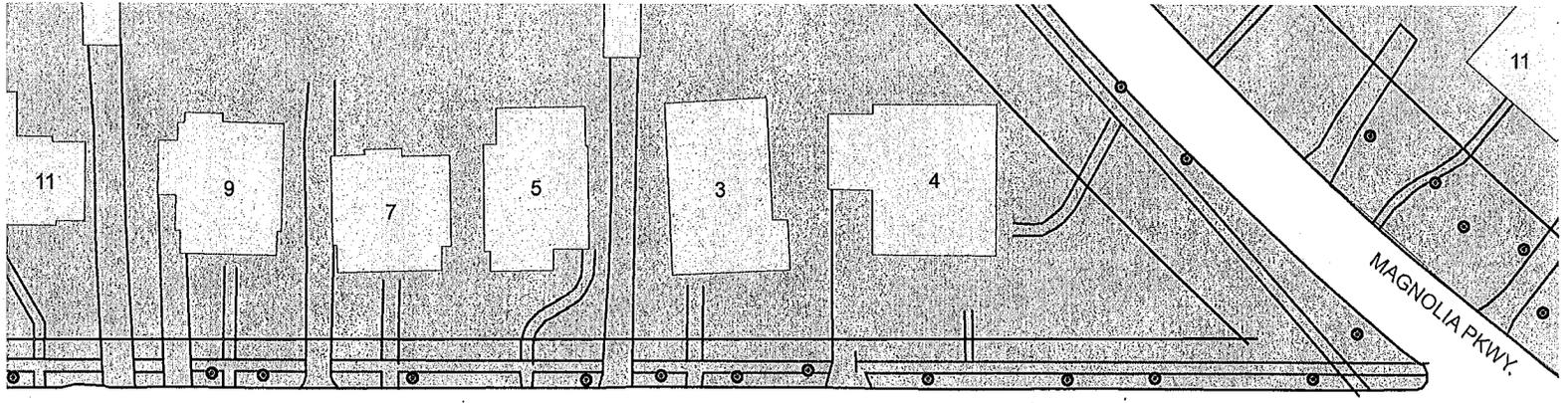
For your convenience, enclosed please find copies of the Public Notice and mailing list. Please contact the Village office if you have any questions.

Sincerely,

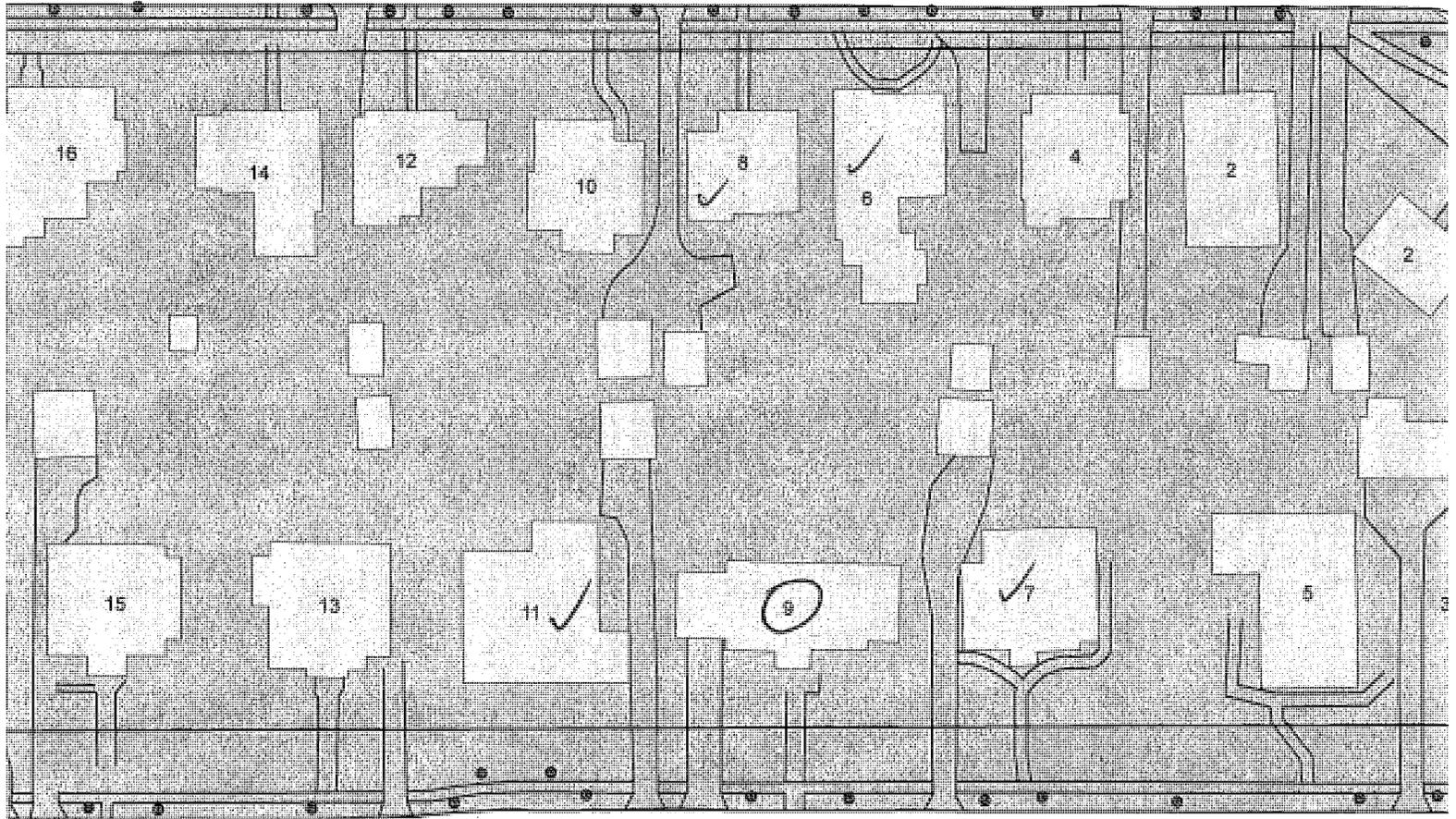


Ellen Sands  
Permitting and Code Enforcement  
Chevy Chase Village

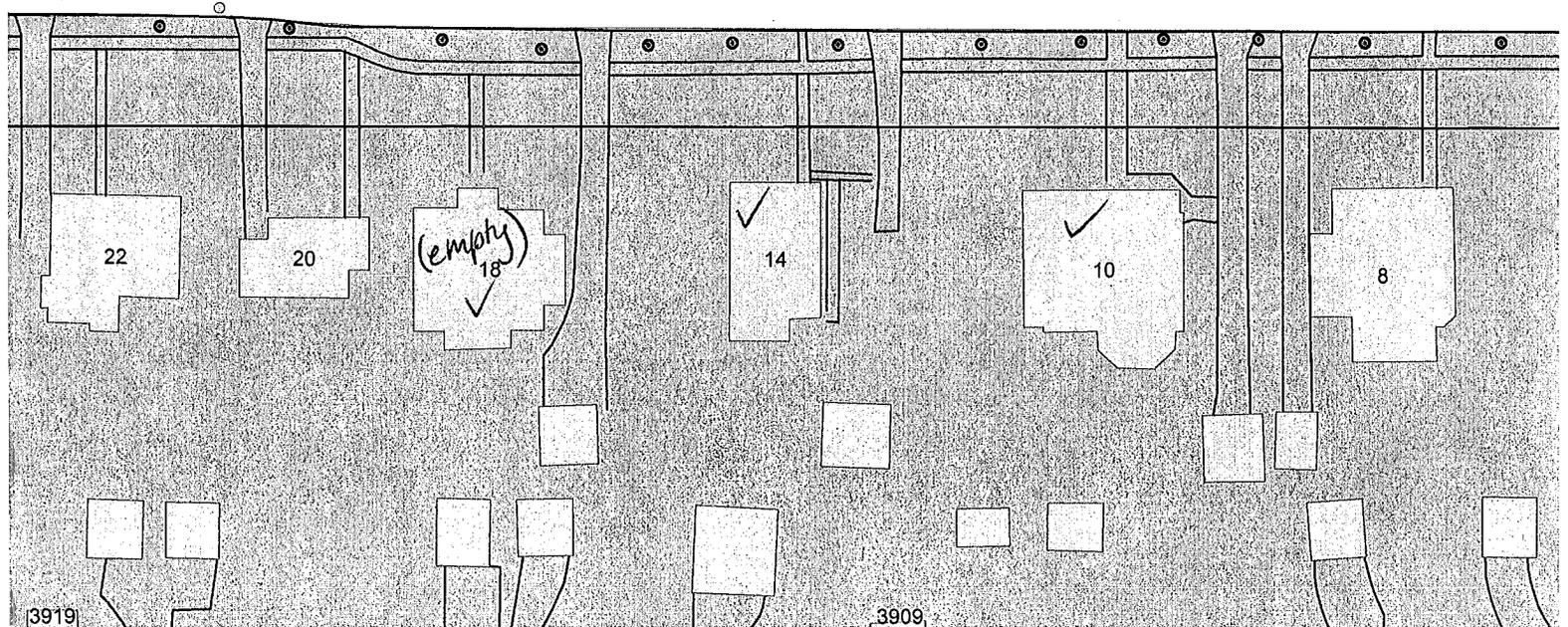
enclosures



HESKETH ST.



GRAFTON ST.



**MAILING LIST FOR APPEAL AA-6558**

**MS. MARIE MASENG &  
MR. GEORGE WILL  
9 GRAFTON STREET  
CHEVY CHASE, MD 20815**

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<b>Adjoining and confronting property owners</b>	
Mr. & Mrs. John Flood Or Current Resident 8 Hesketh Street Chevy Chase, MD 20815	Mr. & Mrs. R. Bruce Dickson Or Current Resident 6 Hesketh Street Chevy Chase, MD 20815
Mr. & Mrs. Robert Baptise Or Current Resident 7 Grafton Street Chevy Chase, MD 20815	Mr. & Mrs. Lawrence Lanpher Or Current Resident 11 Grafton Street Chevy Chase, MD 20815
Mr. & Mrs. William Atkins Or Current Resident 18 Grafton Street Chevy Chase, MD 20815	Ms. Nicole A. Vanasse & Mr. James F. Guerra Or Current Resident 14 Grafton Street Chevy Chase, MD 20815
Mr. & Mrs. Francis Glowacki Or Current Resident 10 Grafton Street Chevy Chase, MD 20815	

I hereby certify that a public notice was mailed to the aforementioned property owners on the 6<sup>th</sup> day of June, 2014.

**Ellen Sands  
Permitting and Code Enforcement Coordinator  
Chevy Chase Village  
5906 Connecticut Avenue  
Chevy Chase, MD 20815**