

Chevy Chase Village Police Department

General Order

Subject: NOTIFICATION OF MEDICAL EXAMINER/CORONER

CALEA: 41.2.4

- New
- **Amended**
- Rescinds

Approved:	Effective:	No. Pages:	Number:
Roy A. Gordon Chief of Police	01/22/2008	2	5-52.2

I. POLICY

The medical Examiner will be notified in all situations where an officer responds to a location where a death has occurred. (CALEA 41.2.4)

II. NOTIFICATION PROCEDURES

Notification will normally be made by ECC at the request of the officer on the scene.

- A. When communicating directly with the Medical Examiner, the officer will provide the victim's name, if known, age, location found and any preliminary facts pertaining to the death.
- B. The Medical Examiner will decide whether to respond to the scene and/or will instruct the officer how to proceed.
- C. Whenever the Medical Examiner is notified, the appropriate MCP investigator will also be notified by the officer.
- D. If the body is sent for an autopsy at the Medical Examiner's Office in Baltimore, officers may use the following phone numbers for that office.

- Main Office – [REDACTED]
- Toxicology – [REDACTED]
- Fax – [REDACTED]

- E. The officer will include in his/her report the date, time, and name of the Medical Examiner notified, and what actions the Medical Examiner took, i.e., responded to the scene, ordered an autopsy, released the body to a particular funeral home, etc.

F. A body will not be moved unless authorized by the Medical Examiner.

III. GENERAL ORDER CROSS REFERENCES

Because the Medical Examiner or Coroner must be notified in certain instances, the following Department General Orders are cross-referenced to this General Order.

A. Collision Investigation 5-21

B. Evidence Collection 5-26

C. Suicide Notes 5-26.1