

# CHEVY CHASE VILLAGE

ESTABLISHED 1890

## CRIER

April 2010

Vol. 98, No. 4

### Tentative Agenda

Board of Managers' Meeting

Chevy Chase Village Hall

Monday, April 12, 2010 at 7:30 p.m.

Note: The full agenda will be available on the Village website by Friday, April 9.

May Appeal Deadline: 4/19 at 5:00 p.m.

### Approval of Previous Minutes

Treasurer's Report

Committee Reports

Appeals

Old Business

New Business

Chairman's Report

Manager's Report

Police Report

### Building Permits/Code Enforcement

### Mark Your Calendar!

**April 6 & 20:** Chevy Chase @ Home Events

**April 18:** Block Party Fundraiser for Haiti

**April 19:** New Resident Social & Annual Meeting

**April 22:** Toddler Group Spring Party

**April 26:** Meet the Candidates Reception

**May 5:** Spring Cleaning Event

**May 8:** Board of Managers' Election

Article Deadline for the May 2010 CRIER:  
April 26, 2010.

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## Mark Your Calendar: Board Meetings in April

Regular Board Meeting: Monday, April 12, 2010

Annual Meeting (preceded by the New Resident

Social at 6:00 p.m.): Monday, April 19, 2010

Both meetings begin at 7:30 p.m. in the Village Hall.

All residents are welcome and encouraged to attend!

## Board of Managers Election

Three Board seats are up for election this year for the Village Board of Managers. Those seats are currently occupied by Board members Robert L. Jones of Newlands Street, Betsy Stephens of Magnolia Parkway, and Timothy Trifilo of Center Street. The three incumbents have submitted their names to run in the election. As of the printing of the April issue of the *Crier*, the following residents had also been nominated to run for election to the Board of Managers this year: Alec Smith of West Melrose Street, Peter Kilborn of Oliver Street, Allison Shuren of Hesketh Street and Lawrence Heilman of Grafton Street.

Any Village resident may run for a seat on the Board provided he/she is a registered qualified voter in the State of Maryland and has lived in Chevy Chase Village for thirty days prior to the election. Board members serve two year, staggered terms. Nominations are still open for this election. Residents interested in running for a seat should contact George Kinter, Chair of the Nominating Committee, at kinterg@verizon.net or (301) 656-3642. Nominations may also be made from the floor at the Village's Annual Meeting on **Monday, April 19, 2010.**

Since the number of candidates exceeds the number of available seats, a contested election will be held on **Saturday, May 8, 2010 between 10:00 a.m. and 3:00 p.m.** in the Village Hall. Absentee ballots will be available to residents beginning Tuesday, April 20, 2010. If you think you may be unavailable to vote in person on election day, please contact the Village office on or after Tuesday, April 20, 2010 to receive instructions on obtaining an absentee ballot.

The Village Code requires that candidates file a Financial Disclosure Statement with the Village's Ethics Commission (Chair, Kate Clark, c/o the Village Manager) prior to the election (by April 15 for incumbents and 10 days prior to the election for challengers). Forms are available in the Village office.

**Meet the Candidates Reception:** Residents will have an opportunity to meet and hear a presentation from each of the candidates on **Monday, April 26, 2010 at 7:30 p.m. in the Village Hall.** Residents will also have an opportunity to ask the candidates questions, so come prepared with your questions!

A Special Election issue of the *Crier* will be mailed to residents at the end of April and will include candidate profiles and more infor-

*Continued on Page 3, first column...*

5906 Connecticut Avenue, Chevy Chase, Maryland 20815

Chevy Chase Village Board of Managers' Meeting, 2nd Monday of the month, 7:30 p.m. at the Village Hall

Telephone: 301-654-7300, Fax: 301-907-9721, E-mail: ccv@montgomerycountymd.gov, Website: www.chevychasevillagemd.gov

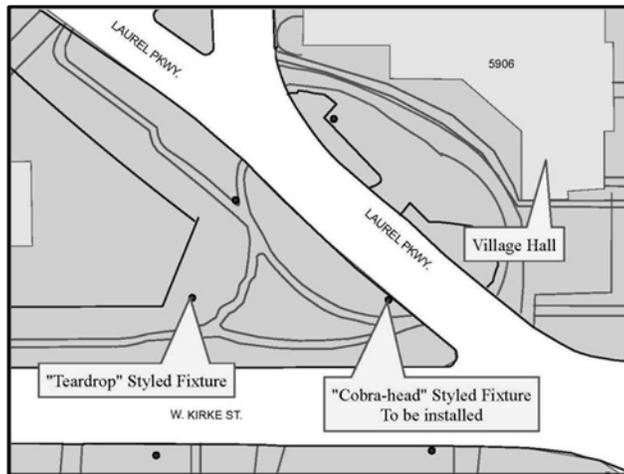
# Capital Projects Updates

## Streetlight Replacement and Improvement Project—Sample Streetlight Installed

In the past two (2) triennial Chevy Chase Village Resident surveys, residents overwhelmingly supported upgrading the street lighting throughout the Village. As a pedestrian and public safety initiative, the Village is developing a plan to use a portion of the funds generated by the *SafeSpeed* Program to enhance and upgrade the lighting throughout the community's rights-of-way.

Based on the results of the 2009 Resident Survey, residents prefer a "white light" as displayed by induction light bulbs. In order to assist residents, the Public Works Committee and the Board of Managers in the selection

of a fixture utilizing an induction light bulb, at the Village's request PEPCO has installed a sample 55-watt induction "teardrop" style streetlight. The sample fixture is located in the triangle park across from the Village Hall (at the intersection of West Kirke Street and Laurel Parkway). The Village and PEPCO are currently in the process of installing a "cobra-head" styled fixture (similar to the ones currently installed throughout the Village) using an induction light bulb; however, this "cobra-head" fixture will have an 85-watt bulb, the light dispersion from which is similar to the current Village streetlights. Once installed, this cobra head induction fixture will also be on display across from the Village Hall (at the intersection of West Kirke Street and Laurel Parkway) as shown on the map at left.



At a future Board meeting, the Public Works Committee will seek the Board's approval on a wattage and fixture for installation throughout the Village. Once approved by the Board, the selected fixtures and bulbs will replace each of the existing mercury vapor cobra head fixtures. During the replacement project PEPCO and the Village will work hand-in-hand to survey the height and tree cover surrounding the lights to determine where lights may be able to be lowered on the existing poles to minimize tree impacts and maximize light dispersion. Once the streetlights are installed, the Village, in coordination with the Public Works Committee, will survey the new streetlight system to determine where additional street lighting might be necessary.

Please provide feedback on the sample lights by email ([ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov)) or by phone.

## Brookville Road Sidewalk Project Update

At the March 8 regular Board Meeting, Brookville Road Working Group Chair Douglas Kamerow provided an update on the status of the project. This project began in 2005 in response to resident requests for a sidewalk along Brookville Road between East Irving Street and the existing sidewalk installed by the Village of Martin's Additions that ends just north of the Brookville Road park at Quincy Street. The Working Group, staff and the Board have worked vigorously to develop a sidewalk proposal that could likely receive approval from officials at the State Highway Administration (SHA), including SHA's Americans with Disabilities Act (ADA) Section, Maryland Historic Trust (MHT), Historic Preservation Commission (HPC), Montgomery County Department of Permitting Services, Maryland National Capital Park and Planning Commission and—most importantly—residents in the community, specifically those residents whose properties directly abut the roadway. Thus far, project plan approvals have been received from the MHT and the SHA ADA Section. The Village will present the project plan to the HPC for approval on Wednesday, April 28.

As Dr. Kamerow advised on March 8, staff continues to work hard to obtain the necessary permits and resident permissions to allow the project to go forward. For more information regarding this project, please contact Manager of Contracts & Capital Projects Michael Younes at [michael.younes@montgomerycountymd.gov](mailto:michael.younes@montgomerycountymd.gov).

# In The Village

...Continued from cover article, "Board of Managers Election"

mation regarding the election. Each candidate is asked to provide a brief biography and photo by no later than Thursday, April 22. If you have any questions about the election process, please refer to the Village's Charter, which is available on our website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) by clicking on Governance, Our Regulations and Policies, or call the Village Office at 301-654-7300.

## Annual Meeting: Monday, April 19, 2010

The Chevy Chase Village Annual Meeting will be held on Monday, April 19 at 7:30 p.m., preceded by a New Resident Social at 6:00 p.m. for residents who have moved into the Village within the last 12 months to meet and greet our long-time residents.

The Annual Meeting is an excellent opportunity to get caught up on issues affecting the Village. Residents who have moved into the Village over the past year are especially encouraged to attend to see their Village government in action, and to meet Village Committee members and elected officials. Committee Chairs and representatives will provide reports of their Committee/Commission's activities over the past year.

Also at the Annual Meeting will be the adoption of the general funds and *SafeSpeed* budgets for FY2011 (July 1, 2010 through June 30, 2011) and adoption of the real estate tax rate for the same period. Candidates for the Board of Managers will be announced by Nominating Committee Chair, George Kinter, in addition to nominations which may be received from the floor.

All residents are invited to join the Board in recapping the past year's events and accomplishments and to look ahead to the goals for the upcoming year!

## FORM 502 MARYLAND RESIDENT INCOME TAX RETURN

OR FISCAL YEAR BEGINNING		2009, ENDING	
SOCIAL SECURITY #		SPOUSE'S SOCIAL SECURITY #	
Your First Name	Initial	Last Name	
Spouse's First Name	Initial	Last Name	
PRESENT ADDRESS (No. and street)			
City or Town		State	Zip Code
Name of county and incorporated city, town or special taxing area in which you were a resident on the last day of the taxable period. (See Instruction 6)		Maryland County	City, town or taxing area Chevy Chase Village

## New Nominating Committee Chair

The Board of Managers has appointed former Board Chair George Kinter of Hesketh Street to serve as Chair of the Village's Nominating Committee. This appointment fills the vacancy created by the resignation of previous, and long-standing Chair, Burt Schorr of Oxford Street.

Congratulations to Mr. Kinter on his appointment.

## Public Hearing Notice

The Chevy Chase Village Board of Managers will convene on Monday, April 12, 2010 at 7:30 p.m. to hold a public hearing and to consider possible adoption of:

♦ **Resolution No. 03-02-10:** An Ordinance to amend Section 8-1(p) of the Chevy Chase Village Code to modify the definition of lot coverage to exclude certain projections from the calculation of lot coverage.

Copies of this draft ordinance may be obtained at the Chevy Chase Village Office between 9:00 a.m. and 5:00 p.m., Monday through Friday, you may download a copy at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) by clicking on Governance, Board of Managers, Upcoming Board Meeting, Board Briefing Materials or you may submit a request for this information to be mailed to you.

## 2010 Resident Directory

The 2010 Village Resident Directory will be distributed at the Annual Meeting on April 19 and will be available for pick-up in the Village office after that date.



## Tax Return Reminder

When preparing your State of Maryland tax return for 2009, please remember to enter **Chevy Chase Village** in the proper block of **Form 502/503** as shown here.



# The Village Hall

## The Senior Corner

**Meet and Mingle— 1st & 3rd Tuesdays  
2:00 p.m. to 4:00 p.m.**

On April 6, our talented neighbor, Tim Healy will entertain us with his melodious guitar. The usual Meet & Mingle attractions will be available such as bridge, scrabble, puzzles, computer help and refreshments.

On April 20, three experts from *Presto!* will wave their wands to simplify your life. Terri Scanlin, Kathy Beal, and Judith Carrig know how to add space and beauty to your home, just by getting rid of the clutter; come and learn their secrets.

On May 4, Sandy Geller will again conduct the very successful “Myself Growing Older” presentation. Don’t miss this—memories of old brought to life with Sandy.

May 18 is still in the planning—watch for the *Crier* and plan to join us.

Look for announcements in the *Crier*, and by email and phone. Please contact me at 301-656-0597 or [betty.oconnor@comcast.net](mailto:betty.oconnor@comcast.net) with ideas and suggestions for programs you would like to have at future Meet & Mingle events.

*Betty O’Connor*

## Annual Village Art Show



The Village Hall is filled with artwork highlighting works from the Village and other Chevy Chase Townships. The artwork will continue to be on display through

Thursday, May 2. Please make a point to stop by and view this beautiful collection.

## Committee on Children, Youth & Families

The weekly Toddlers Group will host a Spring Party on **Thursday, April 22** from **9:30 a.m. to 11:00 a.m.** in the Village Hall. Come and enjoy snacks, refreshments and live entertainment.

For more information, contact Kristen Best at (202) 460-1256 or [kristenabest@yahoo.com](mailto:kristenabest@yahoo.com).

## Board Actions—March 8, 2010 Board of Managers Meeting

**Minutes:** February 16, 2010 Regular and Executive Sessions—approved.

**Appeals: A-5663—128 Hesketh Street:** Maintain a lattice fence measuring thirteen feet seven inches (13’-7”) in height located in the southeast corner of the rear yard—withdrawn.

**A-5664—138 Grafton Street:** (a) Construct a roof over a proposed west side entry, a portion of which would encroach ten inches(10”) into the west seven foot (7’) side yard setback, and (b) construct steps leading to a proposed west side entry, a portion of which would encroach one and three tenths feet ( 1.3’) into the west seven foot (7’) side yard setback—both approved.

### Old Business:

**Resolution No. 02-04-10:** An Ordinance to amend Section 8-22 of the Chevy Chase Village Code to regulate arbors—approved.

### New Business:

**Resolution No. 03-01-10:** A resolution to approve the Chevy Chase Village Emergency Operations Plan—approved. **Introduction of Resolution No. 03-02-10:** An ordinance to amend Section 8-1(p) of the Chevy Chase Village Code to modify the definition of lot coverage to exclude certain projections from the calculation of lot coverage—approved w/ modifications.

**Contract Authorization Request: SafeSpeed Program Camera Contract**—approved.

*This is a synopsis of the Board’s actions. To view an archive of the approved minutes from the Board’s meetings, please visit the Village website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov).*

## New Resident Social

### All Residents Encouraged to Attend

The Village will hold a New Resident Social on Monday, April 19 beginning at 6:00 p.m. Both new and long-time residents are encouraged to attend to participate in this wonderful opportunity to meet your neighbors. There will be entertainment for the kids and appetizers for all. See the enclosed flyer for more information. Babysitters will be on-hand to do activities with the kids so parents can stay to enjoy the informational Annual Meeting, which will begin at 7:30 p.m.

Mark your calendar and plan to attend the New Resident Social and Annual Meeting on Monday, April 19.

# The Police Beat

To e-mail Police Chief Roy Gordon: [roy.gordon@montgomerycountymd.gov](mailto:roy.gordon@montgomerycountymd.gov)

## 2009 Annual Police Report

The following is a summary of police activity for the year 2009. Totals include time spent in the four contracted municipalities.

	2009 TOTALS
Incident Reports	1,652
Auto Collisions	248
Residential Alarms	2,240
Code Enforcement Checks	449
Code Enforcement Violations	45
Adult Arrests	16
Juvenile Arrests	0
Homicides	0
Sexual Offenses	0
Robberies	0
Assaults	0
Burglaries	6
Larcenies	95
Auto Thefts	3
Vandalism	13
Traffic Citations, Warnings, and Equipment Repair Orders	3,169

## 2009 Communications Center Report

	2009 TOTALS
Front Office Calls	15,127
Police Department Calls	4,495
House Checks	39,198
Mail Pick Up	615
Key Pick Up/Drop Off	567
Walk In	1,536
House Check Requests	1,806
Trash and Recycle Complaints	65
Special Pick Up Requests	1,456
Open Vehicle Door/Trunk Notifications	6
Interior/Exterior Vehicle Light Notifications	34

Our Key Program only works if we have your key! If you have not already done so, please return your house key in case you or a family member gets locked out and so the Village Police can access your home in an emergency.



## Police Department Seeks Reaccreditation

Chevy Chase Village Police Chief Roy Gordon announced today that a team of assessors from the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) will arrive on April 17, 2010, to examine all aspects of the Chevy

Chase Village Police Department's policy and procedures, administration, operations, and support services. The assessors are: Team Leader, Michael T. French, Police Chief – Retired, Goffstown, New Hampshire Police Department and Chief Richard Barnhart from the West Carrollton, Ohio Police Department.

The Chevy Chase Village Police Department was accredited in August 1998 and reaccredited in August 2001, 2004 and 2007. Accreditation covers a three year period wherein the Department is required to submit annual reports attesting continued compliance with those standards under which it was initially accredited and any newly adopted standards. CALEA assessors will verify that the Department meets those standards.

On Monday, April 19, 2010, agency employees and the public are invited to offer comments by calling 240-876-1493, between the hours of 1:00 P.M. and 3:00 P.M. The assessment team will take comments from callers during this time.

At 6:00 p.m. on April 19, 2010, at the Village Hall, 5906 Connecticut Avenue, Chevy Chase, MD 20815, as part of the on-site assessment, agency employees and members of the community are invited to offer comments at a public information session. For additional information about this process call the Village Police, 301-654-7300 and speak with Chief Roy Gordon or Jacqueline Parker, Public Safety Coordinator during normal business hours or Sergeant Tino Dasilva during the evening hours.

Once the CALEA Assessors complete their review of the agency, they report back to the full Commission, which will then decide if the agency is to be granted accredited status Program Manager Karen Shepard stated.

For more information regarding the Commission on Accreditation for Law Enforcement Agencies, Inc. please write the Commission at 10302 Eaton Place, Suite 100, Fairfax, Virginia, 22030-2215; or call (800) 368-3757 or (703) 352-4225 or email [calea@calea.org](mailto:calea@calea.org).

# Community News

## Plant Trees with \$25 Coupons

Montgomery County is also offering a tree planting program this fall called Leaves for Neighborhoods. Like the State, the County's Program offers a \$25 coupon off trees purchased from participating nurseries throughout the County, but the retail value must be a minimum of \$75. Coupons, available at [www.montgomerycountypanning.org/leaves](http://www.montgomerycountypanning.org/leaves), must be redeemed by the end of May 2010.

Residents who do not have access to either a computer or printer, may contact the Village office for a copy of the County's coupon.

## Motor Vehicle Administration on Wheels

The MVA mobile service bus will visit the Friendship Heights Village Center from 10:00 a.m. through 2:00 p.m. on Monday, April 26, 2010.

For further information, go on the MVA website at: [www.mva.state.md.us/location/montcty.htm](http://www.mva.state.md.us/location/montcty.htm) or call the MVA at (800) 950-1682, ext. 2.

## Census Form 2010

Every ten years the US Census Bureau sends United States residents a census packet consisting of ten questions such as the number of people living in your home, each person's name, age, sex, race and if you rent or own your own home. Census workers will NOT ask your legal status or for your social security numbers.

Residents should receive their Census form in March. The completed forms must be mailed back by April 1, 2010. If the form is not returned by that date, the Census Bureau may decide to visit you at your home. If you find that a Census taker knocks on your door, before speaking with them, make sure to ask for official government badge and personal ID, to protect you from any possible scams.

## State Tax Credit Information

The Maryland Historical Trust has a list of "Frequently Asked Questions" about rehabilitation tax credits offered by the state on its website at: [www.marylandhistoricaltrust.net/taxcr.html](http://www.marylandhistoricaltrust.net/taxcr.html). The tax credit application and informational materials can also be found at this site.

For additional information about tax credits, please call the Office of Preservation Services directly at (410) 514-7628.

## Copper Phone Service Complaints

At its December 14, 2009 regular meeting, the Chevy Chase Village Board of Managers heard a presentation from a *Verizon* representative outlining plans to install FiOS technology throughout the Village. The Board voted in favor of *Verizon* to install its fiber optic technology throughout the Village. Construction is scheduled to begin in the fall/winter 2010.

In the meantime, if you are experiencing service interruptions with your copper phone line we encourage you to report them to the Village office by phone at (301) 654-7300 or by e-mail to [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov) in order for the Village to contact *Verizon* to expedite the repairs.

## 2010 DC Design House

The house selected as this year's DC Design House is located at **3911 Bradley Lane in Chevy Chase**. There are 21 participating designers who have transformed each room for the public's viewing delight.

Tickets are available at [www.dcdesignhouse.com](http://www.dcdesignhouse.com). The show runs from April 10 through May 9 (hours: Tuesday–Friday 10:00 a.m. to 3:00 p.m.; Saturday & Sunday 12:00 p.m. to 5:00 p.m. Proceeds benefit the *Children's National Medical Center*.)

## Village Listserve Sign-Up Instructions

1. Type [groups.yahoo.com/group/ccvillage](http://groups.yahoo.com/group/ccvillage) in your web browser.
2. Click on *Join This Group* in the blue box on the top-right side of the screen.
3. If you do not have a Yahoo! ID, click on *Sign Up* at the bottom-right of the screen. (If you are already have a Yahoo! ID, sign-in as normal.)
4. Follow the sign-up instructions.

Congratulations, you are now enrolled in the Village listserve! Now that you are enrolled, you can post and view messages from other residents on various topics. To post a new message, type [groups.yahoo.com/group/ccvillage](http://groups.yahoo.com/group/ccvillage) in your web browser, and then click on *Post* in the blue box on the left side of the screen.

Listserve are a convenient tool for sharing information; enroll in the Village listserve today!

Any residents experiencing any difficulties signing up are welcome to call the Village staff for assistance.



5906 Connecticut Avenue  
Chevy Chase, MD 20815

PRSR STD  
US POSTAGE  
PAID  
Permit No. 7078  
SUBURBAN MD

**Plan to Attend: Monday, April 19, 2010**  
**6:00 p.m.—New Resident Social**  
**7:30 p.m.—Annual Meeting**

**BOARD OF MANAGERS**

- Douglas B. Kamerow, Chair
- David L. Winstead, Vice-Chair
- Robert L. Jones, Secretary
- Betsy Stephens, Assistant Secretary
- Gail S. Feldman, Treasurer
- Timothy J. Trifilo, Assistant Treasurer
- Peter M. Yeo, Member

**VILLAGE MANAGER**

Shana R. Davis-Cook



**Public Works Department/  
Trash Collection**

Resident input regarding the contracted services for trash and recycling collection is an important factor during the evaluation of these services.

The Village provides rear-door collection of refuse and recycling as a convenience to our residents. Please leave your gates unlocked to allow access to your receptacles and remember to contact the Communications Center if either your refuse or your recycling was not collected.

On windy collection days, please weigh down the lids to your paper and trash receptacles. This small effort saves the collection crew from chasing lids and debris all over the neighborhood and ensures your lids aren't lost.

Special Pickups

Special pickups of bulk items are collected on Wednesdays. Requests must be submitted either by phone or the Village website by 2:00 p.m. on the preceding Tuesday to ensure collection.

**Springtime Reminder**

The Village reminds residents that use of lawn mowers, leaf blowers and other outdoor power equipment is not permitted between 9:00 p.m. and 8:00 a.m. weekdays, nor between 9:00 p.m. and 9:00 a.m. on holidays and weekends.

Please advise your landscape crews of these noise regulations, which are strongly enforced by the Village Police.

**Building Permits Issued March 2010**

- |                         |                             |
|-------------------------|-----------------------------|
| 108 Oxford Street       | Install 2 new A/C units     |
| 5510 Western Avenue     | Cover existing porch        |
| 101 Grafton Street      | Replace existing sewer line |
| 5419 Center Street      | Extend existing driveway    |
| 108 Oxford Street       | Replace walkway             |
| 102 East Lenox Street   | Replace existing fence      |
| 5419 Center Street      | Expand slab/replace walkway |
| 5500 Park Street        | Replace 6' privacy fence    |
| 6131 Nevada Avenue      | Interior work               |
| 2 Oxford Street         | 1-story addition            |
| 104 East Melrose Street | Construct new addition      |
| 101 Oxford Street       | Erect new privacy fence     |

## **Budget and Tax Matters**

Like other jurisdictions and municipalities across the country, Chevy Chase Village has experienced the unfortunate effects of the nation's economic downturn. However, the immediate impact on the Village has been less severe than on some other jurisdictions in that we had built up a reserve (totaling roughly \$4.4 million at the beginning of the current fiscal year) adequate to cover moderate revenue losses for a few years, while maintaining the level of services our residents have come to enjoy. As in the past several years, the proposed budget for the upcoming fiscal year does not require an increase in property taxes.

The Village's annual general funds operating budget depends in large part on allocations from the State of a small portion of residents' income tax revenue. The FY2010 operating budget, approved by the Board of Managers in April 2009, projected income tax revenues totaling \$1.8 million. We are now projecting that we will miss that mark by approximately \$250,000 by the end of the fiscal year, June 30, 2010. Coupled with this revenue decline was an increase in expenses, resulting in a projected deficit of approximately \$1.14 million. We had planned for a deficit in FY2010 of approximately \$470,000, and thus will draw down reserves some \$670,000 more than we expected.

In anticipation that income tax revenue may not increase in the upcoming fiscal year, FY2011, the Board asked a Budget Task Force to work with the Village Manager and Department Heads to look at various ways to reduce ongoing expenses. The Budget Task Force, comprised of Budget Committee Chair Samuel Lawrence, Treasurer and Budget Committee Member Gail Feldman, and Board Secretary and Budget Committee Member Robert Jones, worked over several weeks reviewing the Village's services, operations and program expenses. The Board of Managers approved several of the Task Force's recommendations, and they agreed with the Task Force to leave certain expense reductions for implementation if needed in future fiscal years.

In addition to expense reductions made across the board, the following cost saving measures were approved by the Board of Managers, resulting in further reductions in the DRAFT FY2011 general funds operating budget deficit presented by the Village Manager:

- Elimination of one uniformed police position
- Freezing (position will not be filled when the next vacancy is created) of one uniformed police position
- Replacement purchase deferral of the next two cruisers scheduled to be taken out of service
- Restructuring of existing civil service positions to increase efficiency & cross-departmental utilization
- Deferral of certain special, capital, and discretionary projects and purchases
- Reductions in the use of Village Counsel in regard to general municipal matters

The following cost saving measures were considered by the Budget Task Force and Board of Managers, but are NOT proposed for the upcoming fiscal year. It should be noted, however, that these cost saving measures could be considered in future fiscal years if needed:

- Nighttime closure of the Communications Center, resulting in the elimination of one to

two positions

- Elimination of mowing services in the public rights-of-way adjacent to residential properties
- Once weekly trash collection (currently performed twice weekly)
- Large decreases in funding for community events
- Deferred tree planting and pruning programs
- Increase in the property tax rate

Deficits had been budgeted for each of the three fiscal years ending June 30, 2007, 2008 and 2009; however, surpluses each year of \$450,000 and more were recorded. The original FY2010 budget projected a deficit of \$470,000; the actual deficit projection now stands at \$1.14 million. The DRAFT operating budget for FY2011 projects a deficit of \$422,000. The combined deficits from FY2010 and FY2011 would result in a draw on undesignated reserves totaling \$1.56 million.

Even with the constructive steps that have been taken to draft a conservative operating budget, the Board of Managers and the Village Manager will continue to monitor the Village's expenses to ensure long-term fiscal sustainability.

#### FY2011 Budget Materials and Approval Schedule

**Monday, April 12, 2010—Regular Board of Managers' Meeting:** Formal introduction of the Draft FY2011 Operating Budget and Tax Rate. Resident questions and comments will be invited in advance by email to [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov) and in person at this meeting.

**Monday, April 19, 2010—Village Annual Meeting:** Adoption of the FY2011 Operating Budget and Tax Rate

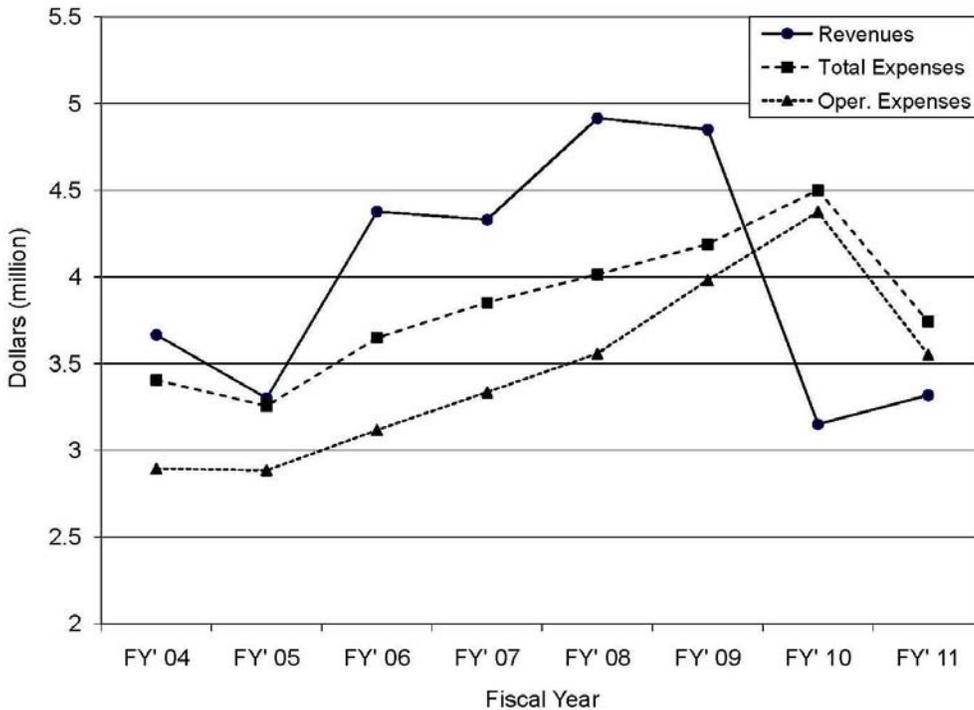
*Submitted by:  
Shana R. Davis-Cook, Village Manager*

## BUDGET COMMITTEE REPORT

The Budget Committee has reviewed the FY 2011 budgets for both General and *SafeSpeed* funds prepared by Ms. Davis-Cook and recommends their approval. It has conducted its review mindful of the recent Resident Survey, which indicated both a high degree of satisfaction with present services and interest in selectively reducing costs, and mindful also of the considerable uncertainties which the Village faces in seeking to define its financial future.

After more than a decade in which both operating expenses and revenues have trended upwards, revenues in FY 2010 turned sharply down. In response the Village has already initiated a number of actions to contain expenses, but nonetheless anticipates a deficit this year of some \$1.1 million. The General Funds budget is geared to a further \$422 thousand draw on Village reserves in FY '11. The Village is able to sustain these deficits because of the strong financial position it has gained through a practice of conservative budgeting over the past several years.

**Revenue and Expense  
Adjusted for Inflation**



Because revenues each year from FY '06 through '09 substantially exceeded budgeted expectations, General Fund reserves increased over this period by \$1.8 million – enough to absorb the deficits anticipated this year and proposed for FY 2011 with a modest margin still remaining. Additionally, a sufficient balance has been accumulated of *SafeSpeed* funds to permit going forward with certain public safety-related capital projects as specific plans may be finalized and approved.

There remain a number of variables which could alter both the FY '10 and '11 outcomes. In general, the committee believes the budget estimates to be appropriate and the variances, barring some unforeseen event, to be more likely to improve the forecast outcomes than to necessitate further draw on the undesignated General Fund reserve.

The Committee has been concerned as to the long term sustainability of current programs. If the Village allocation of income tax revenues does not rebound from its current level, the Village will need either to raise property taxes, reduce services, or be able to meet a greater portion of its public safety expenses from *SafeSpeed* funds. This last alternative is particularly uncertain because of the nature of that program, undertaken as a traffic control

measure for which revenue implications are secondary. Indeed *SafeSpeed* operations could result in added cost to General Funds rather than a net contribution.

In November, after the Village income tax allocation for FY'11 is reported and further data are available regarding *SafeSpeed* outcomes, the Committee will meet again to review the situation and offer whatever further advice it may deem appropriate.

We turn now to the specific proposed budgets and supporting detail.

## 1. General Fund

### FY 2011 General Funds Budget as proposed for Board action

I. Costs			
A. On-going Programs	Personnel	Operations	Total
Department Services:			
Police	779,612	72,934	852,546
Communications	414,582	26,204	440,786
Public Works	535,288	331,000	866,288
Administration & Other	485,342	389,280	917,299
Facilities, Fleet, & Infrastructure			
Village Hall		116,900	116,900
Parks, Trees, & Greenspace		335,800	335,800
Streets, Walks, Drains, & Lights		55,000	55,000
Vehicle & Equipment Replacement		10,000	10,000
Subtotal	2,214,824	1,337,118	3,551,942
B. Other			
Wohlfarth Annual Payment		39,000	39,000
Litigation Reserve		150,000	150,000
Subtotal		189,000	189,000
<b>Total Costs</b>	2,214,824	1,526,118	3,740,942
II. Revenue			
Income Tax			1,800,000
Property Tax			1,074,500
Investments & Misc. Income			39,500
Cost Recoveries/Grants			404,957
<b>Total Revenue</b>			3,318,957
III. Budgeted Deficit/Draw on Reserves			
			(421,985)

Revenues received into the General Fund in FY '09 and anticipated in FY '10 and '11 are detailed in Table 1. Although off sharply from the levels received over the past three years, the Village's formula allocation of income tax revenues continues to provide over half our general fund revenue. In FY 2011, the Village allocation will be derived chiefly from calendar 2009 tax filings. The \$250 thousand upward adjustment shown for FY 2011 reflects the fact that a portion of the allocation payable on the basis of calendar 2008 incomes was conveyed to the Village in its 2009 fiscal year, artificially depressing current year receipts. Property tax receipts are budgeted on a "constant yield" basis. Because for most properties lower Homestead credits will cause assessments to increase, the Village real property tax rate is proposed actually to be reduced from 9.60 to 8.98 cents per \$100 in order to realize the "constant yield".

Table 1: General Fund Revenue

	FY '09 Actual	FY '10 projected	FY '11 budgeted
State income tax allocation	\$2,972K	\$1,550K	\$1,800K
State and County grants	242	246	242
Real and personal property tax	1,087	1,069	1,075
Fees and reimbursements for services	365	236	166
Investment income	85	60	30
<b>Total</b>	<b>4,751</b>	<b>3,161</b>	<b>3,319</b>

Expenses proposed to be charged to General Funds in FY '11 will be slightly below the level initially budgeted for the current year and substantially below the current estimate for FY '10 costs, which reflect supplemental appropriations made during the year for snow removal, litigation expense, and other services.

Table 2:  
Summary Comparisons: FY 2010 to FY 2011 Budget

	2010		2011	Difference
	Initial Budget	Current Estimate	Proposed Budget	'11 v '10 Budgets
<b>Revenue:</b>				
Income Tax	1,800,000	1,550,000	1,800,000	0
Property Taxes	1,046,987	1,068,754	1,074,500	27,513
All Other	602,000	541,767	444,457	(157,543)
	-----	-----	-----	-----
Total Revenue	3,448,987	3,160,521	3,318,957	(130,030)
<b>Expense:</b>				
On-going Operations				
Dept. Services	3,287,926	3,635,803	3,034,242	(253,684)
Infrastructure	506,900	537,260	507,700	800
Vehicle & Equipment	2,500	2,500	10,000	7,500
	-----	-----	-----	-----
Subtotal Operations	3,797,326	4,175,563	3,551,942	(245,384)
Special Projects/Other	122,000	125,000	189,000	67,000
	-----	-----	-----	-----
Total Expense	3,919,326	4,300,563	3,740,942	(178,384)
	=====	=====	=====	=====
<b>Net draw on reserves</b>	(470,341)	(1,140,042)	(421,985)	48,356

Personnel compensation is the largest component of Village expense as most services are provided by in-house personnel. Contracts are used for trash and recycling, tree and greenspace maintenance, software leases, janitorial services and some street repair. Legal, audit, and other professional services are additional operating costs.

The FY '11 budget provides funding for 29 positions, a reduction of three compared to the current year. The reductions reflect decisions to terminate fee-based police services to other local municipalities, shift more Village Hall maintenance to contracts, and hold one police

position vacant at least for the time being. Three police positions will continue to be financed entirely from *SafeSpeed* funds. *SafeSpeed* funds also will cover a portion of the compensation of several other personnel, reflecting time dedicated to this activity. The savings achieved from these actions have been partially offset by a 15% increase in health insurance costs and a roughly 2% allowance for within grade step increases and minimal cost of living adjustment for continuing employees.

Table 3: Personnel levels and Compensation Data

	Funded Positions		Total Compensation		FY'11 Comp. Charged to:	
	FY '10 budget	FY '11 budget	FY '10 budget	FY '11 budget	Gen. Fund	<i>SafeSpeed</i>
Public Safety	13	11	\$1,226K	\$1,146K	\$780K	\$366K
Public Works	7	6	569	543	535	8
Communications Center	6	6	356	422	415	7
Admin and other	6	6	642	647	485	162
Total	32	29	2,793	2,758	2,215	543

Reductions also are anticipated in most departmental operating expenses and in budgets for Village Hall maintenance, streets, walks, and greenspace. Vehicle and equipment charges to General Funds have been held for a second year to a bare \$10 thousand minimum, and no discretionary special projects are proposed in the budget year.

Litigation and other legal services have been a major expense factor during the current year, which the budget anticipates will abate in FY '11. However, a \$150 thousand amount has been identified as a potential expense should currently pending litigation not be concluded in the current year.

Fund Balance The proposed FY '11 deficit of \$422 thousand will absorb about one-third of the undesignated portion of fund balances that we now estimate will remain available as of June 30 of this year. The Committee has recommended that \$1million of the Fund balance be designated for contingencies. An additional \$1 million of the June 30 balance is used each year to meet costs of operations until the first substantial revenues are received in mid-October and to provide necessary working capital. Budget planning accordingly anticipates that the Village will conclude FY '11 with some \$865 thousand as a cushion to absorb potential deficits in FY '12 and beyond and/or other purposes.

Table 4: Analysis of General Fund Balance

Aggregate fund balance as of June 30, 2009	\$4,422 K
Less designations for:	
First quarter expense and working capital margin	1,000
Income stabilization and expense contingencies	1,100
Current estimate of FY '10 deficit	1,140
Undesignated fund balance as of June 30, 2010	1,282
Proposed draw on balance for FY '11 budget	422
Remaining undesignated balance, June 30, 2011	865

## 2. *SafeSpeed* Funds

### FY 2011 *Safe Speed* Budget as proposed for Board action

<b>I. Costs</b>			
<b>A. On-going Programs</b>			
	Personnel	Operations	Total
Department Services:			
Police	366,148	1,170,360	1,536,508
Communications	6,569	3,000	9,569
Public Works	8,700	1,250	9,950
Administration & Other	161,515	81,470	242,985
Facilities, Fleet, & Infrastructure			
Village Hall		7,750	7,750
Parks, Trees, & Greenspace		0	0
Streets, Walks, Drains, & Lights		50,000	50,000
Vehicle & Equipment Replacement		0	0
Subtotal	542,932	1,313,830	1,856,762
<b>B. Special Projects</b>		2,500,000	2,500,000
<b>Total Costs</b>	542,932	3,813,830	4,356,762
<b>II. Revenue</b>			
Citations			1,800,000
Interest			10,000
<b>Total Revenue</b>			1,810,000
<b>III. Budgeted Deficit/Draw on Reserves</b>			(2,546,762)

This budget anticipates operations to yield a modest positive outcome in FY '10 and a small loss (\$47 thousand) in FY '11. It also anticipates substantial investment in public safety capital projects (Brookville Road and other sidewalks, street lights, and Wohlfarth security) and such other initiatives as may be approved by the Board to be funded from *SafeSpeed* reserves.

FY '11 estimated revenue at \$1.8 million anticipates citation volumes of 3500 per month (80% paid current) and that \$35 thousand per month will continue to be received from payment of due accounts as vehicles come up for registration renewal.

The FY '11 *SafeSpeed* operating expense budget anticipates camera contract costs of \$1,020 thousand and \$837 thousand other personnel and operating expense. Personnel compensation is budgeted at \$543 thousand (see Table 3 above for detail). Of the \$293 thousand included for non-contract "operations", \$150 thousand has been identified for legal support to both the camera program and public safety initiatives and \$50 thousand has been included as potential outlays for streets and other infrastructure expense appropriately charged to this source of funds.

The proposed budget forecasts expenditures of \$2.5 million for the anticipated public safety capital projects: e.g., the Brookville Rd. and other sidewalk projects, street lighting, and Wohlfarth security equipment. Individual cost estimate breakdowns for these capital projects will be

presented over the next several months to the Board and the budgeted \$2.5 million figure reflects only a preliminary estimate of the amount which might be spent within that fiscal year. Completing currently anticipated projects will likely require additional funding in subsequent years.

Over the past year, the ground rules for operating the *SafeSpeed* program have changed in two important ways, first, revenues received prior to Oct. 1, 2009, may now be carried forward into FY '11 and subsequent years. Second, revenues earned from citations issued after that date may now be used for any public safety program, including programs previously financed from general funds. A third development is that cameras are now being deployed throughout the state and driver compliance with posted speeds, perhaps especially on Connecticut Ave., should further improve.

The outlook for the *SafeSpeed* program is one of several major uncertainties that face the Village as it plans its future finances. As indicated above, the Village FY '10 and '11 budgets are premised on citation revenues approximating current operating expense so that a major portion of the currently available fund balance may be applied to public safety capital projects. An additional portion of that fund balance - the Committee would suggest \$450 thousand - might appropriately be reserved to cover operating shortfalls in the *SafeSpeed* program in months (such as this past February) with low traffic/citation volumes and to assure an orderly conclusion for this program should the authority for use of speed cameras be withdrawn.

*SafeSpeed* fund balances as of June 30, 2009 and the effect of operations and anticipated capital spending through June 30, 2011 are shown below.

Table 5: Analysis of *SafeSpeed* Fund Balances

Fund balance as of June 30, 2009	\$3,878 K
Anticipated FY '10 surplus, net of \$315K for Brookville Rd sidewalk and vehicle purchases	+161
FY '11 operations budget, net	- 47
FY '11 public safety capital projects expense estimate	-2,500
June 30, 2011 projected fund balance	1,492

To date, the Village auditors have elected not to recognize revenues which might be realized from collection of unpaid fines. These past due accounts currently aggregate some \$1.5 million divided roughly equally between in and out-of-state vehicles. Owners of the former will have to settle their accounts in order to re-register any of their MD registered vehicles. Collection of fines due from out-of-state vehicles is more problematic but strategies to enforce these fines are under the active consideration of the Village Board. So, in addition to the amounts shown in the above Table, a material additional amount may become available.

As a concluding note, we emphasize that the future of the *SafeSpeed* program is uncertain and estimates of activity even within the budget period may need to be revised. By November of 2010, there should be a better basis for forecasts and the Committee anticipates revisiting this activity at that time.

Submitted by Sam Lawrence, March 26, 2010 on behalf of the CCV Budget Committee

Dana Beyer, Gail Feldman, Robert Jones, Peter Kilborn, William Kirby, Emily Miller, Louis Morsberger



Chevy Chase Village  
Cordially Invites All Residents to Attend

The New Resident Social  
from 6:00 to 7:30 p.m.  
immediately followed by the  
Chevy Chase Village Annual Meeting  
from 7:30 p.m. to close  
Monday, April 19, 2010

In the Chevy Chase Village Hall  
5906 Connecticut Avenue

Please attend to meet and greet your neighbors—both new and long-time residents. Appetizers, wine, beer and desserts will be available (see menu on reverse). The Great Zucchini will provide entertainment for the kids, so bring the entire family! Babysitters will be on-hand so parents can join the informational Annual Meeting, which begins at 7:30. We hope to see you there!

RSVP Requested: (301) 654-7300  
or [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov)  
by Thursday, April 15, 2010



# 2010 New Resident Social Buffet Menu

## Something Savory

Grilled Asian Steak Rolls  
with Scallions, Red and Yellow Peppers,  
and Soy Dipping Sauce

Pastry Puffs Filled with "Hint of Curry" Chicken Salad

The Finest Imported & Domestic  
Cheeses Displayed with Grapes,  
Water Biscuits and Crackers

Mediterranean Terrine of Hummus, Feta, Black  
Olive Tapenade and Scallions with Pita Triangles

Crudités of Fresh Vegetables  
with Classic Buttermilk Ranch Dip

## Something Sweet

Medley of Fresh Fruit

Miniature Cupcakes and Assorted Cookies

*Catering Provided by Mindy's Catering*



# Chevy Chase Village Announces Classes for the Spring Session 2010



The Chevy Chase Village Building Facilities Commission is pleased to announce that the following classes will be offered in the Village Hall beginning April 2010. After reading the description for each class, please complete one registration form (on the other side of this flyer) for each class and return with **a check for the fee as noted under the class description made payable to the instructor to:** Chevy Chase Village, 5906 Connecticut Avenue, Chevy Chase, MD 20815, at your earliest convenience.

## Children's Classes

### **Creative Movement Instructor: Paula Brassfield**

Mondays: 10:00 a.m. to 11:00 a.m. (3 yrs) Apr 12 - May 24\*

\$70.00 per 7-week session — Residents

\$87.50 per 7-week session — Non-Residents

*Check payable to: Paula's Fantasy Theater*

**(Minimum 6 students)**

\*Open Enrollment



### **Drama for Kids Instructor: Paula Brassfield**

Wednesdays: 4:30 p.m. to 5:30 p.m. (5-7yrs) Apr 14 - May 26\*

\$70.00 per 7-week session — Residents

\$87.50 per 7-week session — Non-Residents

*Check payable to: Paula's Fantasy Theater*

**(Minimum 6 students)**

\*Open Enrollment



### **Pre-Ballet Instructor: Paula Brassfield**

Wednesdays: 3:30 p.m. to 4:30 p.m. (4 yrs) Apr 14 - May 26\*

\$70.00 per 7-week session—Residents

\$87.50 per 7-week session—Non-Residents

*Check payable to: Paula's Fantasy Theater*

**(Minimum 6 students)**

\*Open Enrollment



### **Toddlers Group**

Contact: Kristen Best (202) 460-1256

or kristenabest@yahoo.com

Thursdays: 9:30 a.m. to 10:30 a.m. (1-3 yrs)

No Charge. Sponsored by the

*Committee on Children, Youth and Families*



### **Zumba Kids Instructor: Demmy Venit**

Mondays: 4:00 p.m. to 5:00 p.m. (3 yrs +) Apr 26– Jun 7

\$60.00 per 6-week session—Residents

\$75.00 per 6-week session—Non-Residents

*Check payable to: Elizabeth D. Venit*

**(Minimum 8 students)**



- ◆ *If a class is to be cancelled due to weather or another reason, the teacher will contact each student enrolled in that class. Exception: If Montgomery County Schools are closed for inclement weather or Holidays, classes will not be held.*
- ◆ *At least 60% of a class' registrants must be Village residents in order for the class to begin.*

## Adult and Teen Classes

### **Spanish Beginner Basics I**

Tuesdays: 6:30 p.m. to 8:00 p.m. Apr 27 - Jun 29

\$100 per 10-week session — Residents

\$125 per 10-week session — Non-Residents

*Check payable to: Language Fundamentals*

**(Minimum of 6 students)**



### **Yoga Instructor: Kathleen Thomas**

Fridays: 10:00 a.m. to 11:30 a.m. Apr 9 - Jun 11

\$100 per 10-week session — Residents

\$125 per 10-week session — Non-Residents

*Check payable to: Kathleen Thomas*

**(Minimum of 12 students)**



### **Spanish Beginner Basics II**

Wednesdays: 6:30 p.m. to 8:00 p.m. Apr 28 - Jun 30

\$100 per 10-week session — Residents

\$125 per 10-week session — Non-Residents

*Check payable to: Language Fundamentals*

**(Minimum of 6 students)**



### **Country Line Dancing Instructor: Dean Garrish**

Wednesdays: 1:00 p.m. to 2:00 p.m. May 5 - Jun 9

\$60.00 per 6-week session — Residents

\$75.00 per 6-week session — Non-Residents

*Check payable to: Dean Garrish*

**(Minimum of 15 students)**



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### **Registration Form**

Student's Name: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Age (for children's classes) \_\_\_\_\_

Class Selected: \_\_\_\_\_ Time Selected: \_\_\_\_\_

Payment: \$ \_\_\_\_\_ Village Resident (check one): Yes \_\_\_\_\_ No \_\_\_\_\_

E-mail Address (for subsequent class schedule notification): \_\_\_\_\_

*For Office Use: Payment received on: \_\_\_\_\_ Payment received by: \_\_\_\_\_*

**If you have an idea for a class you would like to see at the Village Hall, please contact the Village office at 301-654-7300 or email us at [ccv@montgomerycountymd.gov](mailto:ccv@montgomerycountymd.gov).**



# Chevy Chase Village Announces

## A Spring Cleaning Event to Benefit Goodwill

The Village's Public Works Department will collect items throughout the Village on

**Wednesday, May 5, 2010**

You must contact the Communications Center by 12-noon on May 4<sup>th</sup> to provide a list of items for donation. Public Works will not accept additional collection requests after this date. Items should be placed at the curb for collection, no earlier than the evening of Tuesday, May 4<sup>th</sup> and must be out by 7:00 a.m. on May 5, 2010.

*Forms to claim a tax deduction will be dropped off at the time of collection*

**PLEASE NOTE: If rain is forecast for either Tuesday, May 4 and/or Wednesday, May 5, the collection will be postponed to the following Wednesday (May 12).**

**Goodwill gladly accepts the following goods...**

- Men's, women's, children's, and infant's clothing and outerwear that are clean and free of tears, stains, pet hair, and odors
- Accessories in good condition
- Linens and textiles, clean and stain-free, including: house wares in good and working condition
- Electronics (not including TVs which are not accepted) in working condition and with ALL parts, including cords
- Art and antiques

• **Continued on back of this page**



- Furniture that is clean and in sellable condition
- Computers --*ALL BRANDS, ALL PARTS, ANY CONDITION*
- Books and records
- Sport and exercise equipment
- Toys – ALL items must be Consumer Product Safety Commission approved

**Goodwill cannot accept the following...**

- TVs
- Excessively large/bulky items such as swing sets, swimming pools, unbound carpeting
- Large appliances
  - Stoves, washing/drying machines, dishwashers, refrigerators, freezers, trash compactors, hot water heaters
- Used mattresses and box springs, bed pillows
- Building and plumbing materials
  - Windows, doors, garage doors, shutters, sinks, tubs, toilets, fixtures, fencing, gutters, lumber, concrete, bricks, stone, and paint
  - Window blinds with cords
- Newspapers, magazines, textbooks, and encyclopedias
- Anything of a pornographic nature
- Furniture that is broken, worn, torn, stained, or missing parts, bean bag chairs, and sleeper sofas
- Baby furniture, toys, and games that do not comply with Consumer Product Safety Commission's safety standards
- Any unsealed games or puzzles
- Software older than 2 years
- Auto parts
  - Tires, wheels, batteries, etc.
  - Any type of chemicals (oil, wiper fluid, etc.)
- Firearms and fireworks
- Food and beverage
- Cosmetics and hair care products
- Any type of trash or hazardous materials
- Items that are wet, mildewed, rusty, flammable, or in any way dangerous
- Items that do not comply with Consumer Product Safety Standards (call or visit website to verify: 1-800-638-2772 or [www.cpsc.gov](http://www.cpsc.gov))





The Committee on Children, Youth and Family  
Invites all Residents to

A Village Community Block Party to raise funds for

# Haiti

Sunday, April 18, 2010

4:00 p.m. to 6:00 p.m.

at Triangle Park

(corner of Kirkside Drive and Oliver Street)

Bring the whole family for bbq from  
*Red, Hot and Blue*, live music, moon bounce,  
games, face painting, bake sale, and even a  
doggie grooming van. Pets welcome!!

Community service hours will be awarded to volunteers.

Please contact Margaret Babbington at  
[margaret@babbingtoninc.com](mailto:margaret@babbingtoninc.com) for details.

*Please help us continue our commitment to raise funds for Haiti*