

# **Chevy Chase Village Board of Managers' Meeting**

## **January 9, 2017**

*Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.*

### **BOARD OF MANAGERS**

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
David L. Winstead, Secretary	Present
Minh Le, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Richard M. Ruda, Board Member	Absent

### **STAFF**

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Police Chief	Present
Michael Younes, Director of Municipal Operations	Present
Ellen Sands, Permitting and Code Enforcement Coordinator	Present
Demetri Protos, Finance Director	Present
Tamu Tucker, Community Liaison/Administrative Assistant	Present

### **COUNSEL**

Suellen M. Ferguson, Village Counsel	Present
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Mr. Denger, Chair of the Board of Managers, called the meeting to order at 7:33 p.m.

### **Approval of Minutes from the Board's Regular Monthly Meeting: December 12, 2016**

Minutes of the Board's regular meeting held on December 12, 2016 were circulated to the Board prior to the meeting.

*Ms. Le moved to approve the minutes of the Board of Managers' regular meeting held on December 12, 2016, as drafted. Mr. Goodwin seconded the motion. Mr. Denger, Ms. Leonard, Mr. Winstead, Ms. Le, Mr. Crockett and Mr. Goodwin voted in favor of the motion. The motion passed.*

### **Appeals**

#### **Continuance of A-6895 (Appeal of the Manager's Decision):**

**Mr. Christopher Ian & Ms. Victoria Twinn of 5503 Center Street and Mr. David & Ms. Julia Lee of 5505 Center Street Regarding Work at 5502 Grove Street**

Appeal of the Village Manager's issuance of Building Permit #6879 (to Mr. David J. and Ms. Megan L. Rose of 5502 Grove Street) to construct a fence measuring six feet, six inches (6'-6")

in height and a retaining wall measuring a maximum of three (3) feet in height abutting their rear property line.

*Mr. Denger moved to direct staff to issue a decision dismissing the appeal upon a finding that Building Permit No. 6879 was issued properly and that the Village Manager correctly interpreted the Code in determining that the the height of the retaining wall and fence are in compliance with the Village Code. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Winstead, Ms. Le, Mr. Crockett, and Mr. Goodwin voted in favor of the motion. The motion passed.*

*Mr. Denger moved to direct staff to issue a decision affirming the Village Manager's administrative determination dated December 28, 2016 finding that, pursuant to the report of the Village's civil engineer, Oyster, Imus, Petzold & Associates, Inc., dated October 14, 2016 with an addendum dated December 1, 2016, the final proposed grading and drainage plan submitted by the owners of 5502 Grove Street and dated January 6, 2017 complies with the Village Code. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Winstead, Ms. Le and Mr. Goodwin voted in favor of the motion. Mr. Crockett voted against the motion. The motion passed.*

### **Treasurer's Report**

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

### **Matters Presented for Board Discussion and Possible Action (where required)**

#### **Request for the Village to Co-Sign the Bethesda Coalition's letter to the Montgomery County Council regarding the Bethesda Downtown Plan**

*Ms. Le moved to authorize the the Board Chair to co-sign, on behalf of the Village, the Bethesda Coalition's letter to the Montgomery County Council regarding the proposed Bethesda Downtown Sector Plan, as amended and recirculated on January 9, 2017 containing revised language for the "Public Safety" section located on page 7 of the draft letter. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Winstead, Ms. Le, Mr. Crockett and Mr. Goodwin voted in favor of the motion. The motion passed.*

### **Chairman's Report**

#### **Proposed Amendments to the Chevy Chase Center Redevelopment Plans**

A written description and plan of the Chevy Chase Land Company's proposed amendments to the draft site plan amendment for the redevelopment of The Collection Chevy Chase (formerly referred to as Chevy Chase Center) were circulated to the Board prior to the meeting. Discussion followed.

*The Board directed staff to advise the Chevy Chase Land Company that the Board has no objections to the proposed amendments, as presented, including the installation of parking gates (ticket dispensers with arms) at either end of the upper deck surface parking lot located closest*

*to the Buffer, adjustments and modifications to the tiered plaza area, new STOP signs throughout the surface parking lot and interior streets, shifting the location for some of the proposed parallel parking spaces, elimination of the three previously proposed speed humps along the easternmost interior street, modifications to the water feature and art within Farr Park including additional wayfinding and business directory signage, adjustments to the light pole locations to accommodate some of the above-stated changes, and consolidation of the entry and exit driveways along the proposed Montgomery Street roundabout for access to the Saks Fifth Avenue property. However, the Board asked staff to relay to the Land Company that the Board maintains its previously relayed concerns regarding the potential for “cut thru” traffic, pedestrian safety throughout the property and the lack of an established parking management plan for the remaining uncontrolled surface parking spaces.*

**Police Report**

The Police Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

**Manager’s Report**

The Manager’s Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

**Adjournment**

*Mr. Goodwin moved to adjourn the meeting. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Winstead, Ms. Le, Mr. Crockett and Mr. Goodwin voted in favor of the motion. The motion passed. The meeting adjourned at 9:00 p.m.*

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Attested by: Shana Davis-Cook, Village Manager

*FINAL*