

Chevy Chase Village Board of Managers' Meeting

January 8, 2018

Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.

BOARD OF MANAGERS

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
David L. Winstead, Secretary	Present
Minh Le, Assistant Secretary	Present
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Richard M. Ruda, Board Member	Present

STAFF

Shana R. Davis-Cook, Village Manager	Present
John M. Fitzgerald, Police Chief	Present
Ellen Sands, Municipal Operations Coordinator	Present

COUNSEL

Suellen M. Ferguson, Village Counsel	Present
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Mr. Michael L. Denger, Chair of the Board of Managers, called the meeting to order at 7:26 p.m.

Mr. Denger stated that prior to the Board's regular meeting, the Chevy Chase Village Board of Managers convened in closed session beginning at approximately 7:15 p.m. in the Village Hall pursuant to Section 3-305(b) (7) of the General Provisions Article, Annotated Code of Maryland, to consult with legal counsel regarding a legal matter concerning the Post Office lease agreement. No action was taken by the Board during its closed session.

Approval of Minutes from the Board's Regular Monthly Meeting: December 11, 2017

Minutes of the Board's regular monthly meeting held on December 11, 2017 were circulated to the Board prior to the meeting.

Mr. Winstead moved to approve the minutes of the Board of Managers' Regular Monthly Meeting held on December 11, 2017, as drafted. Ms. Le seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Ruda, and Mr. Winstead voted in favor of the motion. The motion passed.

Treasurer's Report

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Matters Presented for Board Consideration and Possible Action

Adoption of Resolution No. 12-02-17: An Ordinance to amend Chapter 2, “Public Ethics”, Sec. 2-3, “Definitions”, Sec. 2-5, “Conflicts of Interest” and Sec. 2-6, “Financial Disclosure – Village Elected Officials and Candidates to be Village Elected Officials”, to conform to recent changes to the Maryland Public Ethics Law.

Note: *This Ordinance was introduced to the Board at its December 11, 2017 meeting and was approved by the State Ethics Commission on December 21, 2017.*

Mr. Crockett moved to approve Resolution No. 12-02-17, as drafted. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Ruda, and Mr. Winstead voted in favor of the motion. The motion passed.

Contract/Lease Authorization Request: Post Office Lease 5-Year Extension (January 1, 2019 through December 31, 2023)

Mr. Crockett moved to authorize the Village Manager to execute a lease extension with the United States Postal Service, in substantially the form provided in the base lease agreement, subject to approval by Village Legal Counsel, for a 5-year renewal term beginning January 1, 2019 through December 31, 2023 at a rental rate of \$31.51 / square foot for an annual rent of \$91,095 pursuant to the appraisal prepared by Valbridge Property Advisors. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Winstead and Mr. Ruda voted in favor of the motion. The motion passed.

Police Report

The Police Report was distributed to the Board and posted on the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

Manager’s Report

The Manager’s Report was circulated to the Board prior to the meeting. Ms. Davis-Cook advised the Board that staff was assessing phone service providers in response to recent service outages. Mr. Crockett volunteered to work with staff to assess service provider alternatives. *No formal action was taken by the Board.*

Adjournment

Mr. Winstead moved to adjourn the meeting. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Ms. Le, Mr. Crockett, Mr. Goodwin, Mr. Winstead, and Mr. Ruda voted in favor of the motion. The motion passed. The meeting adjourned at 7:32 p.m.

Attested by: Shana Davis-Cook, Village Manager

FINAL