

# **Chevy Chase Village Board of Managers' Meeting**

## **November 14, 2016**

*Note: These minutes reflect the Board's actions only, and do not include remarks made by members of the Board of Managers, Legal Counsel, Village Staff or others in attendance.*

### **BOARD OF MANAGERS**

Michael L. Denger, Chair	Present
Elissa A. Leonard, Vice Chair	Present
David L. Winstead, Secretary	Absent
Minh Le, Assistant Secretary	Absent
Gary Crockett, Treasurer	Present
Robert C. Goodwin, Jr., Assistant Treasurer	Present
Richard M. Ruda, Board Member	Present

### **STAFF**

Shana R. Davis-Cook, Village Manager	Present
John Fitzgerald, Police Chief	Present
Michael Younes, Director of Municipal Operations	Present
Demetri Protos, Finance Director	Present
Tamu Tucker, Community Liaison/Administrative Assistant	Present

### **COUNSEL**

Suellen M. Ferguson, Village Counsel	Present
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Mr. Denger, Chair of the Board of Managers, called the meeting to order at 7:32 p.m. Mr. Winstead and Ms. Le were absent.

**Approval of Minutes from the Board's Regular Monthly Meeting held on October 10, 2016**  
Minutes of the Board's regular meeting held on October 10, 2016 were circulated to the Board prior to the meeting.

*Ms. Leonard moved to approve the minutes of the Board of Managers' regular meeting held on October 10, 2016, as drafted. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed.*

### **Treasurer's Report**

The Treasurer's Report was distributed to the Board and posted to the Village website prior to the meeting. *No formal action was taken by the Board.*

### **Matters Presented for Board Discussion and Possible Action (where required)**

- **Public Hearing: Future use of the Brookville Road Park**

Mr. Denger explained that the Public Hearing was being held in response to concerns raised by neighbors regarding the proposed redevelopment plans for the Brookville Road Park, which were presented to the Board at its October 10, 2016 meeting. Mr. Denger further explained that

this hearing was an opportunity for the community to provide feedback regarding the future use of the park, specifically use by unleashed dogs. Discussion followed.

In response to the testimony presented at the hearing and in writing prior to the meeting, the Board directed staff to:

- make short-term maintenance improvements to fill holes dug by dogs and backfill with wood chips to stabilize the ground and prevent soil erosion and increase the height of the fence along the Brookville Road sidewalk to keep dogs from breaching the fence;
- coordinate with the Village’s landscape architect to modify the current draft plan for the park to provide for an un-fenced seating area at the west end of the park and a fenced-area toward the center of the park for use by dogs off-leash; and
- research and present for Board consideration options for implementing a dog park area, including:
  - Estimated costs for proposed changes
  - Limiting times that off-leash dogs are allowed in the park
  - Limiting the number of dogs allowed per handler
  - Controlled access by registered residents
  - Make necessary Code modifications to establish a “dog park”

**Purchase Authorization Request:**

- **Holiday Monetary Gifts from the Board to the Village Staff - Purchase of 29 \$100 gift cards in the amount of \$2,755: *Giant Food grocery store.*** *Mr. Crockett moved to authorize the Village Manager to purchase 29 gift cards at the value of \$100 each from Giant Food Grocery store for dissemination to all permanent and temporary employees, for a total cost of \$2,755. Mr. Ruda seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Ruda and Mr. Goodwin voted in favor of the motion. The motion passed.*

**Commission and Committee Matters**

- **Personnel Commission: Board reappointment of Charles Ingersoll (Magnolia Parkway) as a member to serve a 3-year term**

*Ms. Leonard moved to reappoint Charles Ingersoll (Magnolia Parkway) as a member of the Personnel Commission to serve a 3-year term. Mr. Crockett seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin, and Mr. Ruda voted in favor of the motion. The motion passed.*

- **Tree Committee: Board Appointment of Philip Webre (Kirkside Drive) as Chair**

*Mr. Crockett moved to appoint Philip Webre (Kirkside Drive) as Chair of the Tree Committee. Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin, and Mr. Ruda voted in favor of the motion. The motion passed.*

**Police Report**

The Police Report was distributed to the Board and posted to the Village website prior to the meeting. Discussion followed. *No formal action was taken by the Board.*

**Manager's Report**

The Manager's Report was circulated to the Board prior to the meeting. *No formal action was taken by the Board.*

**Adjournment**

*Mr. Crockett moved to adjourn the meeting.* Ms. Leonard seconded the motion. Mr. Denger, Ms. Leonard, Mr. Crockett, Mr. Goodwin and Mr. Ruda voted in favor of the motion. The motion passed. The meeting adjourned at 9:29 p.m.

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Attested by: Shana Davis-Cook, Village Manager

*FINAL*