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**LOCAL ADVISORY PANEL (LAP) MEETING NOTES**  
**SEPTEMBER 12, 2013**

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Meeting Called to Order at 7:30 p.m.

In Attendance: Tom Bourke (Chair), Gail Feldman, Helen Sacks, Myra Kovey, Betsy Stephens, Peter Wellington, Mark Nadel, Ellen Sands (staff liaison).

Part of the role of the LAP is “to make connections with residents”. Enhanced through:

Village website access (better web presence is desirable)

LAP guidelines (posted on the web site)

HPC map (is it/can it be on the web site?)

Crier articles (frequent reinforcement about LAP and permitting requirements)

Information should be included in the Welcome Package handed out to new residents

- Mr. Wellington will pursue and provide article

Three things to communicate to residents:

- 1) There is an LAP and it is made up of residents
- 2) There are Chevy Chase Village-specific guidelines that are available
- 3) Tax credits are available and have recently been revised (raised)

Meeting adjourned at 9:00 p.m.