

**Chevy Chase Village
Building Facilities Commission
April 7, 2015**

Commissioners

Pamela Murphy, Chair	Present
Carole Lee	Absent
Anne Shields	Present

Staff Members:

Melissa Wiak	Present
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The meeting began at 1:06 p.m.

The February 27 meeting minutes were circulated to the Commission. Ms. Murphy moved to approve the minutes. Ms. Murphy and Ms. Shields voted in favor of the motion. The motion passed.

OLD BUSINESS:

Hall Rental Applications:

1. Due to the effects restrictions have on non-residents wishing to rent the Village Hall, the Commission suggested amending the “Requirements While the Event is in Progress” section of the hall rental policy. The Commission proposed requiring the use of an event monitor who would be on-site during all non-Village resident events rather than requiring that a resident remain on-site. The Commission will present this suggestion to the Board at its April meeting in hopes of garnering feedback from the Board.

Class Offerings:

- To prevent class cancellations due to failure to meet the resident ratio requirement (currently set at 50/50, resident to non-resident) and to increase the variety of classes the Village offers, the Commission proposed changing the residency requirement for classes; requiring one (1) participant to be a Chevy Chase municipal resident. Class fees and minimum enrollment requirements will remain unchanged. The Commission suggested its members or Village staff attend neighboring municipalities’ meetings to advertise class offerings in the Village Hall.

The meeting concluded at 1:40 p.m.

Secretary