



**Chevy Chase Village  
Board of Managers**

1. Meeting Called To Order  
Mr. Michael L. Denger, Chair
2. Treasurer's Report  
Mr. Gary Crockett, Board Treasurer  
  
Documents: [TREASURERS REPORT.PDF](#)
3. Variance And Special Permit Requests
  - 3.I. A-6980 (Variance Request): Mr. Manuel Bramao & Ms. Jamie Lubar Bramao, 1 East Lenox Street  
Construct a swimming pool which would align with the front (Connecticut Avenue) main building line and which would encroach fifteen (15) feet forward of the setback.  
  
Documents: [A-6980 VARIANCE REQUEST 1 EAST LENOX STREET.PDF](#)
  - 3.II. A-6974 (Special Permit Request): Ms. Janet N. Regan & Mr. Patrick M. Regan, 6 Quincy Street  
Attach a wrought iron fence measuring a maximum of three feet, nine inches (3'-9") in height onto an existing masonry retaining wall measuring a maximum of eight (8) feet in height located in the rear (south) yard of the property. The maximum height of the proposed fence and wall would be eleven feet, nine inches (11'-9") as measured from the directly abutting property.  
  
Documents: [A-6976 \(VARIANCE REQUEST\) 6 QUINCY STREET.PDF](#)
4. Commission And Committee Appointments
5. Matters Presented For Board Discussion And Possible Action (Where Required)
6. Police Report  
Mr. John M. Fitzgerald, Police Chief  
  
Documents: [MONTHLY POLICE REPORT - MAY 2016.PDF](#)
7. Manager's Report
  - Building and Tree Permits and Code Enforcement Report
  - Capital and Infrastructure Upgrade Projects Report
  - Village Hall Activity Report
  - Legal Counsel Report

- [Legal Counsel Report](#)

Documents: [PERMITTING AND CODE ENFORCEMENT REPORT.PDF](#), [UPDATE OF CAPITAL AND INFRASTRUCTURE UPGRADE PROJECTS - JUNE 2016.PDF](#), [VILLAGE HALL ACTIVITY REPORT.PDF](#)

## **Treasurer's Report July-June (11 months of FY 2016)**

### **Overall:**

This report is an eleven month snapshot for FY 2016. In FY 2016 we project to have a surplus of approximately \$426,268, which would be \$817,639 better than the deficit we had budgeted. Income tax revenue is projected to be approximately \$430,000 more than budgeted. Also, since the approval of the original budget, supplemental appropriations have been made for an increase in the refuse and recycling contract and for additional Village Hall landscaping. However, higher than expected fees, county payments, plus lower than expected expenses in some areas, will offset the new expense from the supplemental appropriations approved for this fiscal year. We received from the State of Maryland a onetime income tax windfall in March of \$161,741 due to a State audit of tax returns going back to 2010

### **Income Tax Revenue:**

We are projected to come in approximately \$430,000 over budget this year about 19% higher than projected, not including the onetime income tax windfall we received in March. In addition to the one time windfall, the five year state audit revealed a higher tax base for Tax Year 2014 for which the 2016 income tax distributions are based on.

### **Property Tax Revenue:**

We are projecting coming in around budget since we are using the constant yield rate for this fiscal year

### **Safe Speed Net Revenue:**

This is now running approximately 3% under budget for the current year. The last half of FY 2015 saw an increase in Safe Speed revenue from the first half of FY 2015 and so far this trend had continued for the first five months of FY 2016. However, due to construction on Connecticut Ave., this revenue has had a slight decrease since and we may still see a slight decrease going forward for a couple of months.

### **Miscellaneous Revenue:**

Net of reimbursement revenue for Newlands Street repaving, we project this to be over budget by \$70,000 due to a higher than expected County tax duplication payment, and higher than expected fees and income. We also received a one-time \$55,000 dividend from our share of stock we had in Principal Life, our life insurance company after they demutualized, and were recently bought out by a new company.

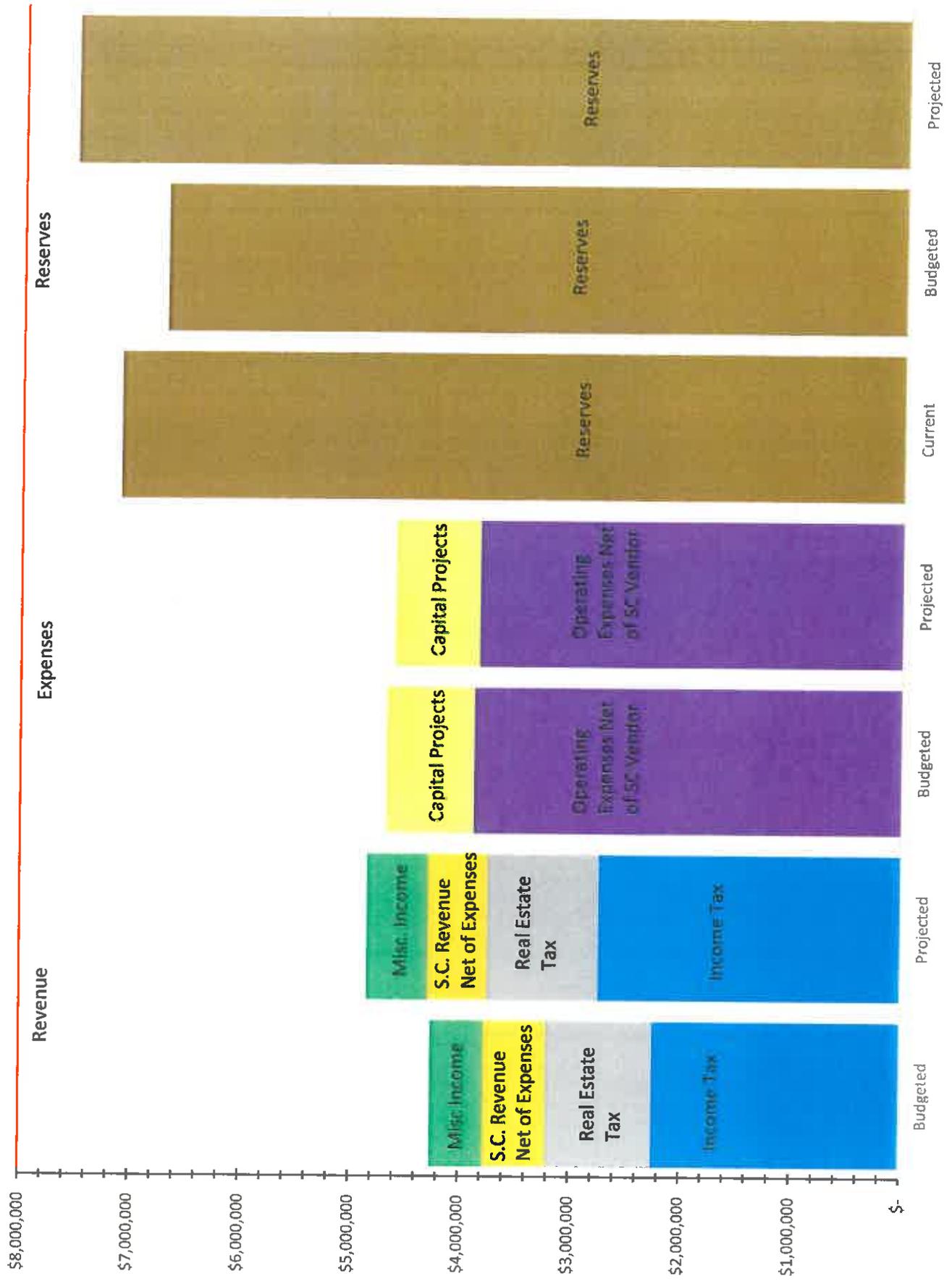
### **Capital Expense:**

We added a supplemental appropriation for Village Hall landscaping, we have made a slightly higher contribution to Western Grove Park, we made a small donation to a local elementary school, and we are implementing the Village traffic study. We have also elected not to proceed with the Village wide boundary study. The net effect of these decisions is that we will be about \$24,000 over the original budget for the year, net of the reimbursed expense for Newlands Street repaving.

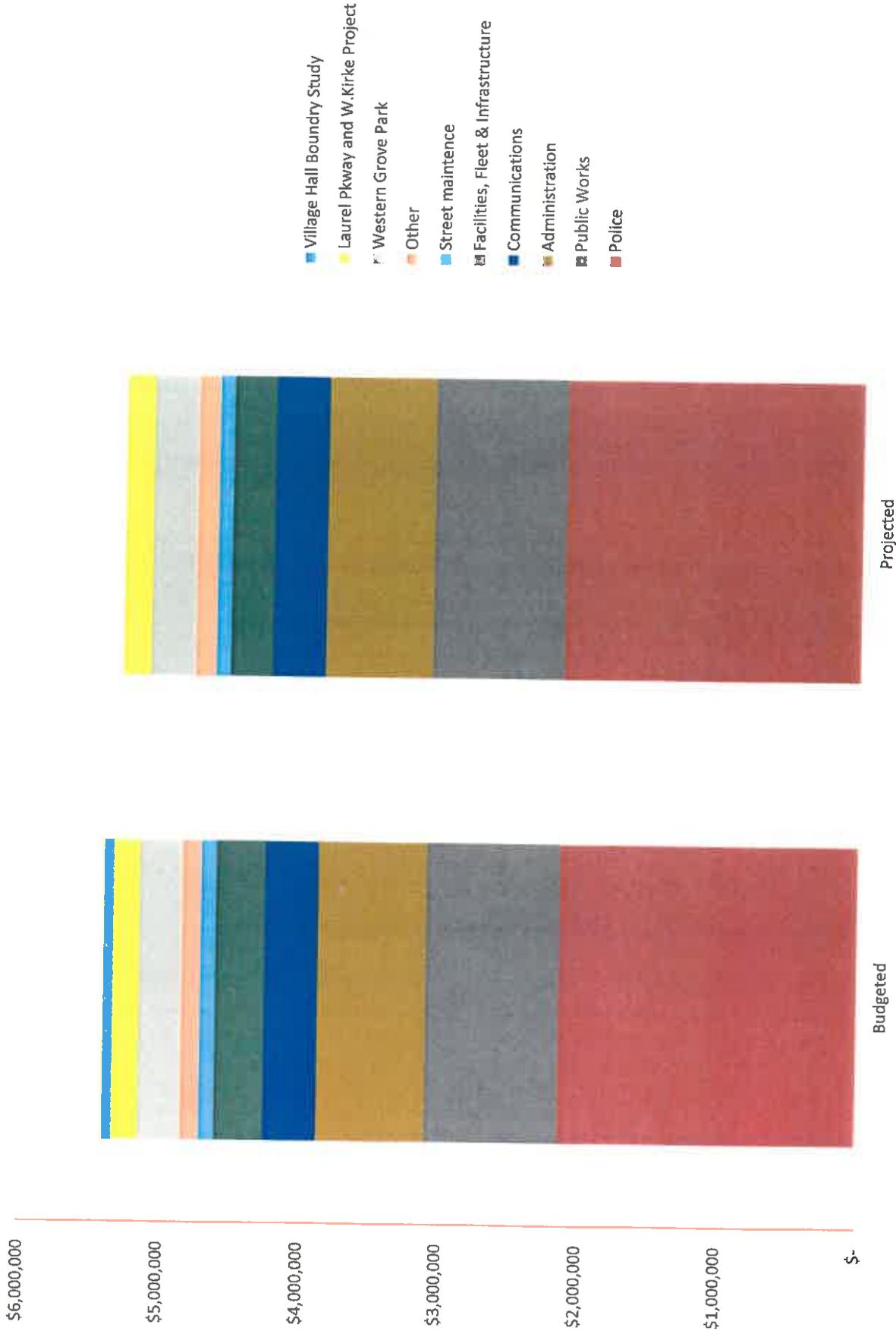
### **Operating Expense:**

We project this will be 4-5% below budget.

# Revenue + Expenses Budget versus Projected



# Expenses Budgeted versus Projected



**A-6980**  
**Variance Request**

Construct a swimming pool which would align with the front (Connecticut Avenue) main building line and which would encroach fifteen (15) feet forward of the setback.

Mr. Manuel P. Bramao &  
Ms. Jamie Lubar Bramao  
1 East Lenox Street

**CHEVY CHASE VILLAGE  
NOTICE OF PUBLIC HEARING**

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Please take notice that the Chevy Chase Village Board of Managers will hold a public hearing on the 11<sup>th</sup> day of July 2016 at 7:30 p.m. The hearing will be held at the Chevy Chase Village Hall at 5906 Connecticut Avenue in Chevy Chase, Maryland.

**APPEAL NUMBER A-6980  
MR. MANUEL P. BRAMAO & MS. JAMIE LUBAR BRAMAO  
1 EAST LENOX STREET  
CHEVY CHASE, MARYLAND 20815**

The applicants seek a variance from the Board of Managers pursuant to Section 8-9 of the Chevy Chase Village Building Code to construct a swimming pool which would align with the front (Connecticut Avenue) main building line and which would encroach fifteen (15) feet forward of the setback.

**The Chevy Chase Village Code Sec. 8-24 (a)(1) states:**

A swimming pool must be set back at least fifteen (15) feet from the front building restriction line of the property or from the front main building line, whichever is greater.

Additional information regarding this appeal may be obtained at the Chevy Chase Village Office between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday, may be viewed on the Village website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) or you may contact the office for this information to be mailed to you.

This notice was mailed (and emailed where possible) and to abutting and confronting property owners on the 30<sup>th</sup> day of June, 2016.

**Chevy Chase Village Office  
5906 Connecticut Avenue  
Chevy Chase, Maryland 20815  
301-654-7300**



June 30, 2016

Mr. & Mrs. Manuel Bramao  
1 East Lenox Street  
Chevy Chase, MD 20815

Dear Mr. & Mrs. Bramao:

Please note that your requests for two variances- to install fencing and to construct a swimming pool in the front (Connecticut Avenue) yard at your property are scheduled before the Board of Managers on Monday, July 11, 2016 at 7:30 p.m.

Either you or another representative must be in attendance to present your case. At that time, additional documents may be introduced and testimony can be provided in support of the request.

For your convenience, enclosed please find copies of the Public Hearing Notice and mailing list. Please contact the Village office in advance if you are unable to attend.

Sincerely,

Ellen Sands  
Permitting and Code Enforcement  
Chevy Chase Village

Enclosures

Cc: Julie Patronik, McHale Landscape Design (via email)

CHEVY CHASE VILLAGE  
5906 Connecticut Avenue  
Chevy Chase, Maryland 20815  
Phone (301) 654-7300  
Fax (301) 907-9721  
ccv@montgomerycountymd.gov  
www.chevychasevillagemd.gov

BOARD OF MANAGERS

MICHAEL L. DINGER  
*Chair*

ELISSA A. LEONARD  
*Vice Chair*

DAVID L. WINSTEAD  
*Secretary*

MINH LE  
*Assistant Secretary*

GARY CROCKETT  
*Treasurer*

ROBERT C. GOODWIN, JR.  
*Assistant Treasurer*

RICHARD M. RUDA  
*Board Member*

VILLAGE MANAGER  
SHANA R. DAVIS-COOK

LEGAL COUNSEL  
SUELLEN M. FERGUSON

**MAILING LIST FOR APPEAL A-6977 & 6980**

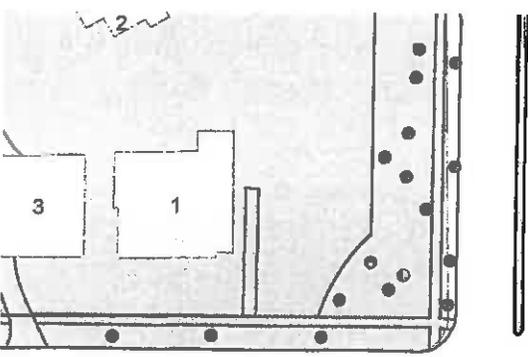
**MS. JAMIE LUBAR BRAMAO &  
MR. MANUEL P. BRAMAO  
1 EAST LENOX STREET  
CHEVY CHASE, MD 20815**

| <b>Adjoining and confronting property owners</b>  |   |
|---|---|
| Mr. & Mrs. Roman Martinez<br>Or Current Resident<br>2 West Melrose Street<br>Chevy Chase, MD 20815                          | Mr. & Mrs. Jonathan E. Colby<br>Or Current Resident<br>6000 Connecticut Avenue<br>Chevy Chase, MD 20815 |
| Homeowner<br>Or Current Resident<br>5903 Connecticut Avenue<br>Chevy Chase, MD 20815  | Mr. & Ms. Timothy Overcash<br>Or Current Resident<br>2 East Melrose Street<br>Chevy Chase, MD 20815     |
| Ms. Elizabeth J. Kannan &<br>Mr. James M. Spiegelman<br>Or Current Resident<br>3 East Lenox Street<br>Chevy Chase, MD 20815 | United States Postal Service<br>Or Current Occupant<br>5910 Connecticut Avenue<br>Chevy Chase, MD 20815 |
| Chevy Chase Village<br>Or Current Occupant<br>5906 Connecticut Avenue<br>Chevy Chase, MD 20815                              |   |

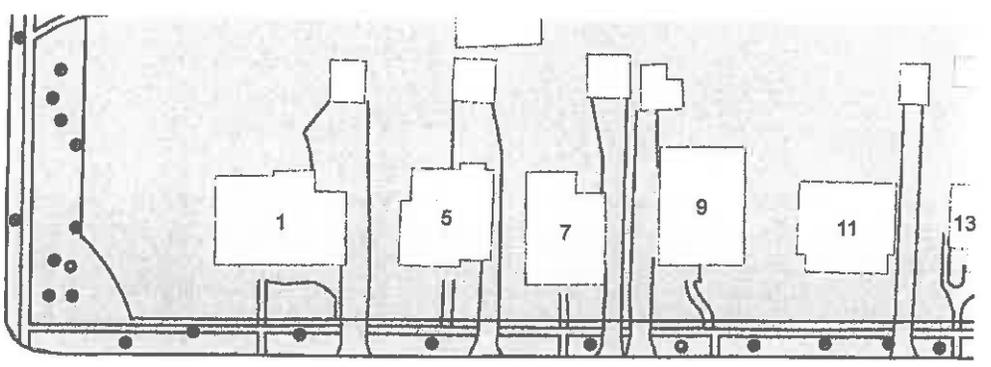
*ES*

I hereby certify that a public notice was emailed (where possible) and mailed to the aforementioned property owners on the 30<sup>th</sup> day of June 2016.

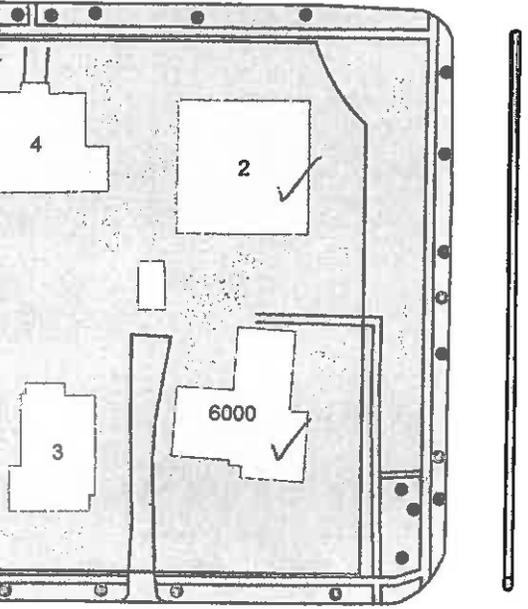
**Ellen Sands  
Permitting and Code Enforcement Coordinator  
Chevy Chase Village  
5906 Connecticut Avenue  
Chevy Chase, MD 20815**



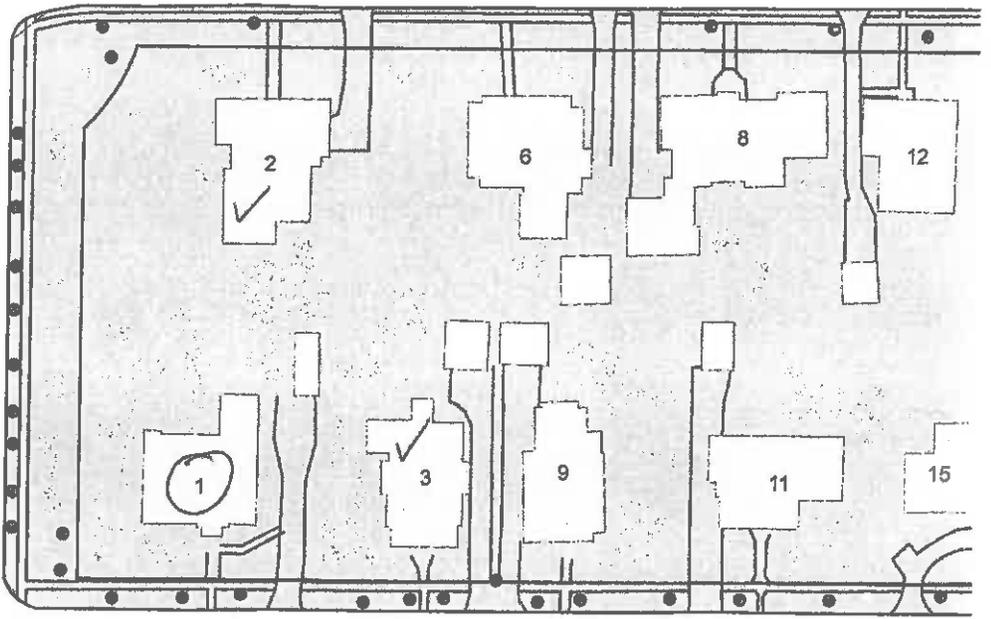
W. MELROSE ST.



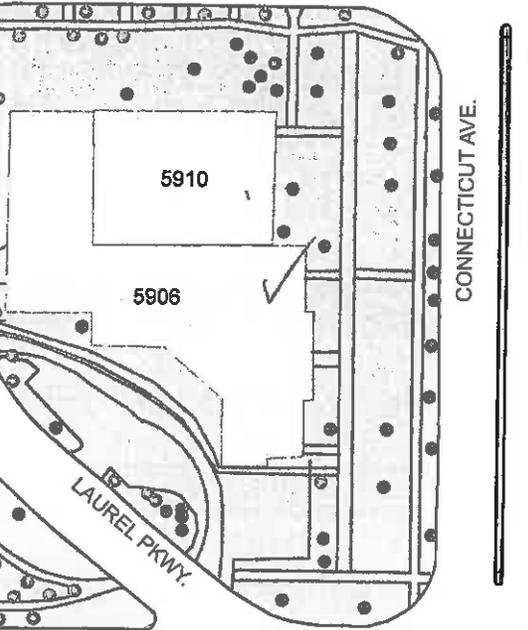
E. MELROSE ST.



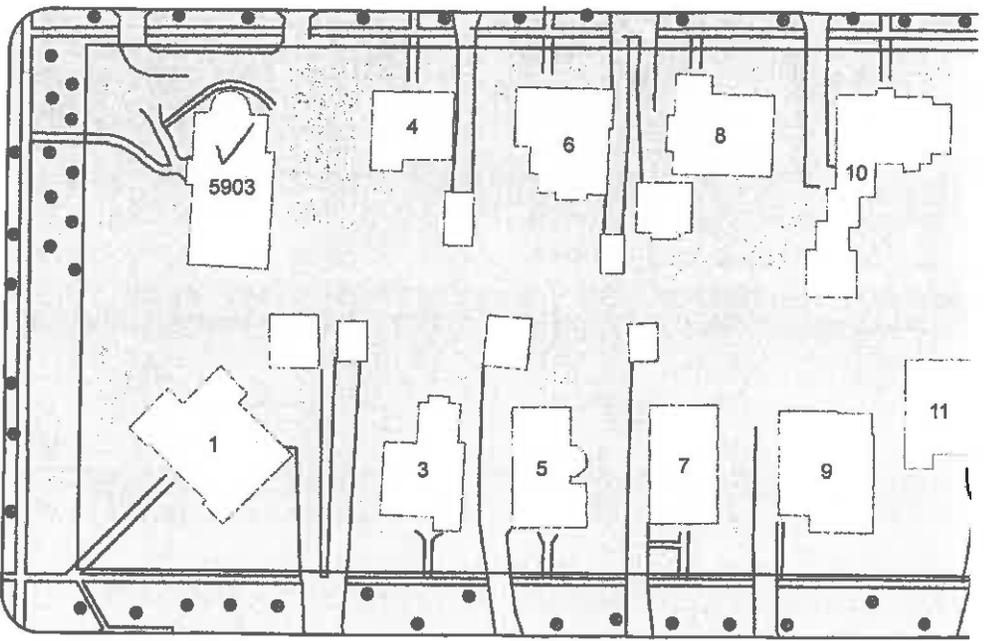
W. LENOX ST.



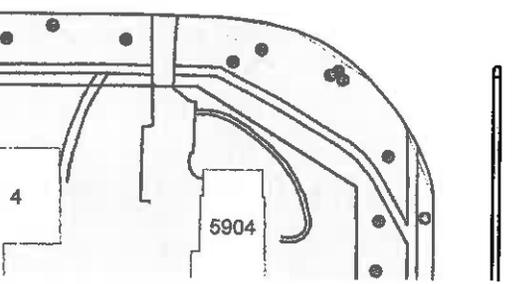
E. LENOX ST.



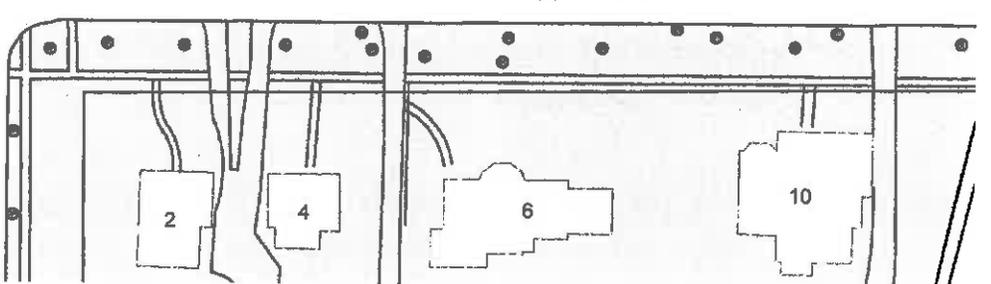
W. KIRKE ST.



E. KIRKE ST.



KIRKE ST.



**Chevy Chase Village  
Building Permit Application**

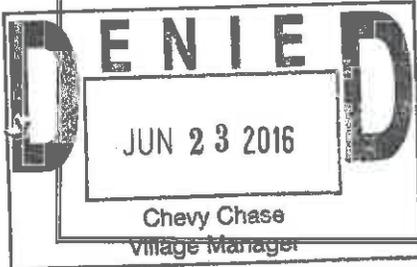
Permit No: \_\_\_\_\_

|   |                                      |
|---|--------------------------------------|
| <b>Property Address:</b> 1 East Lenox   |                                      |
| <b>Resident Name:</b> Manuel Bramoa   |                                      |
| Daytime telephone: 301-526-2025   | Cell phone: 301-526-2025             |
| After-hours telephone: 301-526-2025   |                                      |
| E-mail: bramoa@yahoo.com  |                                      |
| <b>Project Description:</b> 8' by 12' pool/spa  |                                      |
| <input type="checkbox"/> Check here if the construction will require the demolition of over fifty (50) percent of any existing structure.             |                                      |
| <b>Primary Contact for Project:</b>   |                                      |
| <input checked="" type="checkbox"/> Resident  | <input type="checkbox"/> Architect   |
| <input type="checkbox"/> Project Manager  | <input type="checkbox"/> Contractor* |
| *MHIC/MD Contractor's License No. (required):   |                                      |
| <b>Information for Primary Contact for Project (if different from property owner):</b>  |                                      |
| Name:   |                                      |
| Work telephone:   | After-hours telephone:               |
| Cell phone:   |                                      |
| E-mail:   |                                      |
| <b>Will the residence be occupied during the construction project?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No            |                                      |
| If no, provide contact information for the party responsible for the construction site (if different from above):                                     |                                      |
| Name:   |                                      |
| Address:  |                                      |
| Work telephone:   | After-hours telephone:               |
| Cell phone:   |                                      |
| E-mail:   |                                      |
| <b>Parking Compliance:</b>  |                                      |
| Is adequate on-site parking available for the construction crews? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                 |                                      |
| If no, please attach a parking plan which minimizes inconvenience to neighboring residents, and indicate if the property is in a permit parking area. |                                      |
| Will road closings be required due to deliveries, equipment or other reasons? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No     |                                      |



|                                   |  |
|-----------------------------------|--|
| <b>For Use By Village Manager</b> | <b>Application approved with the following conditions:</b> |
|                                   |  |
|                                   |  |
|                                   |  |

|                                   |  |
|-----------------------------------|--|
| <b>For Use By Village Manager</b> | <b>Application denied for the following reasons:</b> |
|                                   |  |
|                                   |  |
|                                   |  |



|  |  |
|--|--|
| <p align="center"><b>Filing Fees</b><br/>(due when application submitted)</p>  | <p><b>Checks Payable to:</b>      <b>Chevy Chase Village</b><br/> <b>5906 Connecticut Ave.</b><br/> <b>Chevy Chase, MD 20815</b></p> |
| <p>Permit Application Fee: \$ <u>750.<sup>00</sup></u><br/>         (see Permit Fee Worksheet)<br/> <input type="checkbox"/> \$50.00 (if construction is in the Public Right-of-way)</p> |  |
| <p>Tree Preservation Plan Fee:<br/> <input type="checkbox"/> \$250.00<br/> <input checked="" type="checkbox"/> Not required for this project.</p>  |  |
| <p>TOTAL Fees:      <i>check #</i><br/> <u>\$750.</u></p>  |  |
|  | <p>Date: <u>6/24/16</u><br/>         Staff Signature: <i>[Signature]</i></p>   |

|   |  |
|---|--|
| <p><b>Damage Deposit/Performance Bond</b><br/>(due when permit is issued)</p>                         | <p><b>Checks Payable to:</b>      <b>Chevy Chase Village</b><br/> <b>5906 Connecticut Ave.</b><br/> <b>Chevy Chase, MD 20815</b></p> |
| <p><input type="checkbox"/> \$ _____<br/> <input type="checkbox"/> Waived by Village Manager</p>      | <p>Date:<br/>         Village Manager Signature:</p>   |
| <p>Cost of damage to R-O-W:<br/>         (calculated at close-out)<br/>         Amount of refund:</p> | <p>Date:<br/>         Village Manager Signature:</p>   |

# Chevy Chase Village

## Application for a Variance

A variance is permission granted by the Board of Managers pursuant to, and subject to, the conditions of Sec. 8-9(c) of Chapter 8 to construct, install, remove or alter a structure or planting, or take any other action that does not otherwise meet the requirements of the Chapter. Except as provided in Sec. 8-11 a variance can be granted only by the Board of Managers.

|  |                            |
|--|----------------------------|
| Subject Property: <u>1 East Lenox St</u>   |                            |
| Describe the Proposed Project: <u>The project is to put up a fence at least 5' to enclose back yard so that an 8' by 12' pool/spa can be put in. Pool will align with plane of house</u> |                            |
| Applicant Name(s) (List all property owners): <u>Jamie + Manuel Bramao</u>   |                            |
| Daytime telephone: <u>301-526-2025</u>   | Cell: <u>301-526-2025</u>  |
| E-mail: <u>bramao@yaho.com, jamie.bramao@comcast.com</u>   |                            |
| Address (if different from property address):  |                            |
| For Village staff use:   |                            |
| Date this form received: <u>6/24/16</u>  | Variance No: <u>A-6977</u> |

### Filing Requirements:

Applications will be reviewed for satisfaction of all requirements and are not considered complete until approved as such by staff.

- Completed Chevy Chase Village Application for a Variance (this form)
- Completed Chevy Chase Village Building Permit Application
- Completed Chevy Chase Village Website Posting Notice
- A boundary survey or plat diagram with a margin of error of one tenth of a foot or less showing all existing structures, projections and impervious surfaces.
- Surveys, plats, engineering reports, construction plans/specifications or other accurate drawings showing boundaries, dimensions, and area of the property, as well as the location and dimensions of all structures/fences/walls/etc., existing and proposed to be erected, and the distances of such structures/fences/walls/etc., from the nearest property lines. These drawings shall incorporate and display reference dimensions from the boundary survey or plat diagram required above.
- N/A Copy of Covenants applicable to the property except for variances from Secs. 8-21 or 8-26 of Chapter 8 (Building Regulations) or Chapter 25 (Public Rights-of-Way) of the Chevy Chase Village Code.
- Variance fee (See fee schedule listed in Chapter 6 of the Village Code).

### Affidavit

I hereby certify that I have the authority to submit the foregoing application, that all owners of the property have signed below, that I have read and understand all requirements and that I or an authorized representative will appear at the scheduled public hearing in this matter. I hereby authorize the Village Manager, or the Manager's designee, and/or the Board of Managers to enter onto the subject property for the purposes of assessing the site in relation to this variance request. I hereby declare and affirm, under penalty of perjury, that all matters and facts set forth in the foregoing application are true and correct to the best of my knowledge, information and belief.

Applicant's Signature: Jamie Bramao  
 Applicant's Signature: Jamie Bramao

Date: June 24, 2016  
 Date: 6/24/16

**Describe the basis for the variance request** (Applicants should become familiar with the pertinent sections of the Village Code. Attach additional pages as needed):

Describe the special conditions of the property (e.g., odd shape, small size, sloping topography, abuts state highway, etc.) and how the property compares to other properties in the Village:

The property abuts Connecticut Ave and East Lenox St. The property's topography is flat. The property is similar to other properties that abuts Connecticut Ave

Describe how enforcement of the building regulations would result in an unwarranted hardship and injustice because of the special condition(s) described above (i.e., describe (i) the unwarranted hardship and injustice that you claim exists and (ii) how the special conditions cause that unwarranted hardship and injustice):

Because this is a corner property the Connecticut ave is considered as a front yard even though it is a side yard so the variance is required for safe pool enclosure & county compliance & pool location

Describe how the proposed variance most nearly accomplishes the intent and purpose of the requirements of Chapter 8 of the Chevy Chase Village Code, entitled *Buildings and Building Regulations*:

Will not change character of property <sup>ten</sup> enhances safety for pool/spa. This fence will match the character of other fences already in exercising its powers in connection with a variance request, the Chevy Chase Village Board of Managers may reverse or affirm, wholly or partly, or may modify the requirement, decision or determination as it deems appropriate. On Loan. Ave

|   |  |
|---|--|
| <p align="center"><b>Variance Filing Fee</b></p> <p align="center"><i>Per Village Code Sec 6-2(a)(24)</i></p> <p><input checked="" type="checkbox"/> \$300.00 for new construction.</p> <p><input type="checkbox"/> \$150.00 for replacing existing non-conformities.</p> <p><input type="checkbox"/> \$300.00 for fences, walls, play equipment, trees, hedges, shrubbery in the public right-of-way.</p> <p><input type="checkbox"/> Other: \$ _____</p> <p><b>Fee Paid:</b> \$300<sup>00</sup></p> | <p><b>Checks Payable To:</b> Chevy Chase Village<br/>5906 Connecticut Ave.<br/>Chevy Chase, MD 20815</p> <p><b>Date Paid:</b> 6/24/16</p> <p><b>Staff Signature:</b> <i>Ullensland</i></p> |
|   | <p><b>Approved to Issue Building Permit per Signed Board Decision.</b></p> <p><b>Signature:</b> _____<br/><b>Village Manager</b></p> <p><b>Date:</b> _____</p>                             |

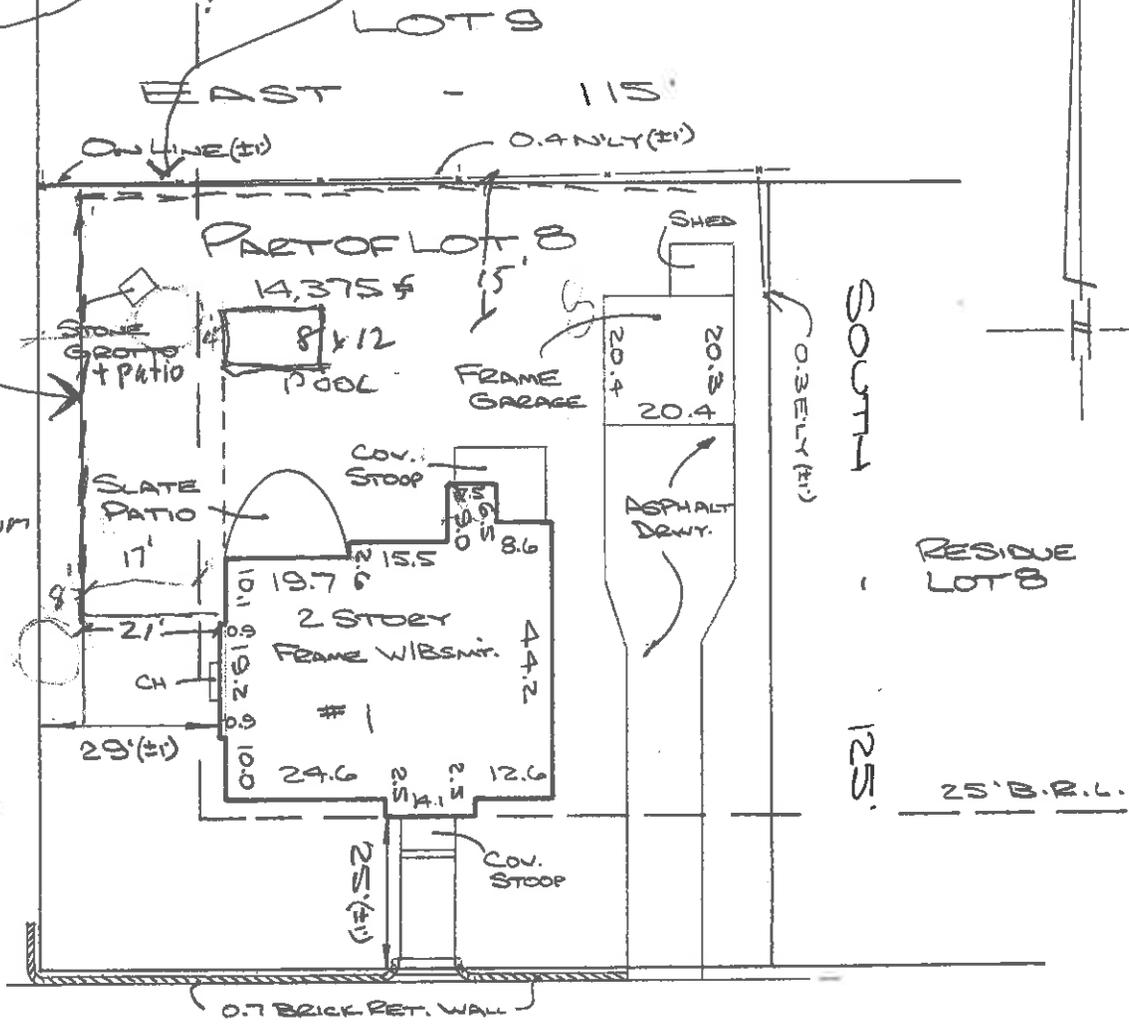
5' Fence set on Rear Property Line  
 Need Variance  
 this section

44

6'6" Fence  
 8' From PL  
 21' From House

CONNECTICUT

AVENUE



EAST - 115'  
 WEST - 115'  
 EAST LENOX STREET

ADDRESS: 1 EAST LENOX STREET

Capitol Surveys, Inc.  
 10762 Rhode Island Avenue  
 Beltsville, Maryland 20705  
 Phone 301-931-1350

NOTES: Plat is of benefit to a consumer only insofar as it is required by a lender or a title insurance company or its agent in connection with contemplated transfer, financing or re-financing; the plat is not to be relied upon for the establishment or location of fences, garages, buildings, or other existing or future improvements; and the plat does not provide for the accurate identification of property boundary lines, but such identification may not be required for the transfer of title or securing financing or refinancing.



front part, its successors and assigns (such covenants and agreements to run with the land are to be for the mutual benefit of all portions of the Section of the subdivision of which the land hereby conveyed forms a part) as follows:

1. All houses upon the premises hereby conveyed shall be built and used for residence purposes exclusively, except stables, carriage houses, sheds or other out-buildings, for use in connection with such residences, and no trade, business, manufacture or sale or maintenance of any kind shall be carried on or permitted upon said premises.

2. That no structure of any description shall be erected within twenty five (25) feet of the front line of said premises; and no stable shall be erected except on the rear of said premises. In the case of corner lots any line extending upon any street, avenue, or passway, shall be considered a front line.

3. That no house shall be erected on said premises at a cost less than five thousand (\$5000) dollars.

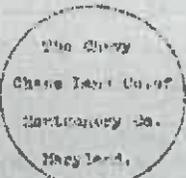
4. That any house erected on said premises shall be designed for the occupancy of a single family, and no part of any house or of any structure appurtenant thereto shall be erected or maintained within five (5) feet of the side lines of lots hereby conveyed, nor within ten (10) feet of the nearest adjacent house, except that houses in pairs may be erected on said lot, the outer walls of such double houses to be not less than five (5) feet from side lines of said lot.

5. That a violation of any of these covenants and agreements may be enjoined and the same enforced at the suit of "The Chevy Chase Land Company, of Montgomery County, Maryland", its successors and assigns (assigns including any person deriving title mediately or immediately in any lot or square, part of a lot or square, of said Section Two from said Company).

And the said party of the first part hereby covenants that it will warrant especially the property hereby conveyed and will execute such further assurances of the said land as may be requisite.

And the said party of the first part hereby constitutes and appoints Harold B. Doyle its true and lawful attorney, irrevocable, for it and in its name, place and stead to acknowledge these presents as its act and deed before any person or officer duly authorized to take such acknowledgment.

In Testimony Whereof, on the day and year first hereinbefore written, The Chevy Chase Land Company, of Montgomery County, Maryland, has caused these presents to be signed with its Corporate name by Edward J. Shellwagner, its Vice President, attested by Herbert Claude, its Secretary, and its Corporate Seal to be hereunto attached:



Attant.

Herbert Claude.  
Secretary.

THE CHEVY CHASE LAND COMPANY, OF  
MONTGOMERY COUNTY, MARYLAND, by,  
Edward J. Shellwagner  
Vice-President.

*Examined*  
*1/11/1914*

MONTGOMERY COUNTY DEED RECORDS, V. 10144, P. 553, 119, Cont. Records 10144-2016, Printed 10/22/11

**Chevy Chase Village  
Website Posting Notice  
for Appeal, Special Permit & Variance Hearings**

Case Number: A-6980

Hearing Date: July 11, 2016

By signing below, I acknowledge as the applicant/appellant in the above-referenced case number that all supporting information and documentation for my case will be posted on the Village's website at <www.chevychasevillagemd.gov> for review by the general public.

Applicant Appellant Name: Jamie + Manuel Brama

Address: 1 East Lenox St

Telephone: 301-526-2025

E-mail: bramaom@yahoo.com

Applicant Appellant Signature: [Handwritten Signature] Jamie Brama

Agent Name for applicant/appellant (if necessary):

Telephone:

Address:

E-mail:

Signature of agent:

Village staff initials: ES

Date: 6/24/16

**A-6974**  
**Special Permit Request**

Attach a wrought iron fence measuring a maximum of three feet, nine inches (3'-9") in height onto an existing masonry retaining wall measuring a maximum of eight (8) feet in height located in the rear (south) yard of the property. The maximum height of the proposed fence and wall would be eleven feet, nine inches (11'-9") as measured from the directly abutting property.

Ms. Janet N. Regan &  
Mr. Patrick M. Regan  
6 Quincy Street

**CHEVY CHASE VILLAGE  
NOTICE OF PUBLIC HEARING**

---

Please take notice that the Chevy Chase Village Board of Managers will hold a public hearing on the 11<sup>th</sup> day of July, 2016 at 7:30 p.m. The hearing will be held at the Chevy Chase Village Hall at 5906 Connecticut Avenue in Chevy Chase, Maryland.

**APPEAL NUMBER A-6974  
MS. JANET N. & MR. PATRICK M. REGAN  
6 QUINCY STREET  
CHEVY CHASE, MARYLAND 20815**

The applicants seek a Special Permit from the Board of Managers pursuant to Sec. 8-9 of the Chevy Chase Village Building Code onto attach a wrought iron fence measuring a maximum of three feet, nine inches (3'-9") in height to an existing masonry retaining wall measuring a maximum of eight (8) feet in height located in the rear (south) yard of the property. The maximum height of the proposed fence and wall would be eleven feet, nine inches (11'-9") as measured from the directly abutting property.

**The Chevy Chase Village Code Sec. 8-21 (d) states:**

No person shall construct any fence or wall at any location between the front building restriction line and the rear property line nor along any rear property line having a height greater than six and one-half (6 ½) feet. The measurement shall be made from the surface of the ground of the lower yard next to the fence or wall. With the written consent of the owner(s) of any adjoining property, a fence or wall of greater height than six and one-half (6 ½) feet at its highest point, may be erected or permitted if a Special Permit is obtained from the Board of Managers.

Additional information regarding this case may be obtained at the Chevy Chase Village Office between the hours of 9:00 a.m. and 5:00 p.m. Monday through Friday, may be viewed on the Village website at [www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov) or you may contact the office for this information to be mailed to you.

This notice was mailed and emailed (where possible) to abutting and confronting property owners on the 30<sup>th</sup> day of June, 2016.

**Chevy Chase Village Office  
5906 Connecticut Avenue  
Chevy Chase, Maryland 20815  
301-654-7300**

# CHEVY CHASE VILLAGE

ESTABLISHED 1890

June 30, 2016

Mr. & Mrs. Patrick Regan  
6 Quincy Street  
Chevy Chase, MD 20815

Dear Mr. & Mrs. Regan:

Please note that your request for a Special Permit to attach a wrought iron fence onto the masonry wall in the rear yard at your property is scheduled before the Board of Managers on Monday, July 11, 2016 at 7:30 p.m.

Either you or another representative must be in attendance to present your case. At that time, additional documents may be introduced and testimony can be provided in support of the request.

For your convenience, enclosed please find copies of the Public Hearing Notice and mailing list. Please contact the Village office in advance if you are unable to attend.

Sincerely,



Ellen Sands  
Permitting and Code Enforcement  
Chevy Chase Village

Enclosures

Cc: Julie Patronik, McHale Landscape Design (via email)

CHEVY CHASE VILLAGE  
5906 Connecticut Avenue  
Chevy Chase, Maryland 20815  
Phone (301) 654-7300  
Fax (301) 907-9721  
ccv@montgomerycountymd.gov  
www.chevychasevillagemd.gov

BOARD OF MANAGERS

MICHAEL L. DINGER  
*Chair*

ELISSA A. LEONARD  
*Vice Chair*

DAVID L. WINSTEAD  
*Secretary*

MINH LE  
*Assistant Secretary*

GARY CROCKETT  
*Treasurer*

ROBERT C. GOODWIN, JR.  
*Assistant Treasurer*

RICHARD M. RUDA  
*Board Member*

VILLAGE MANAGER  
SHANA R. DAVIS-COOK

LEGAL COUNSEL  
SUBLENN M. FERGUSON

**MAILING LIST FOR APPEAL A-6974**

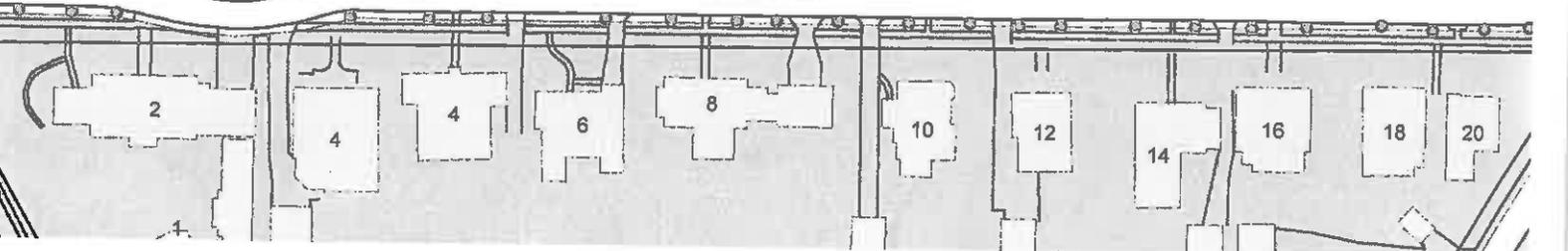
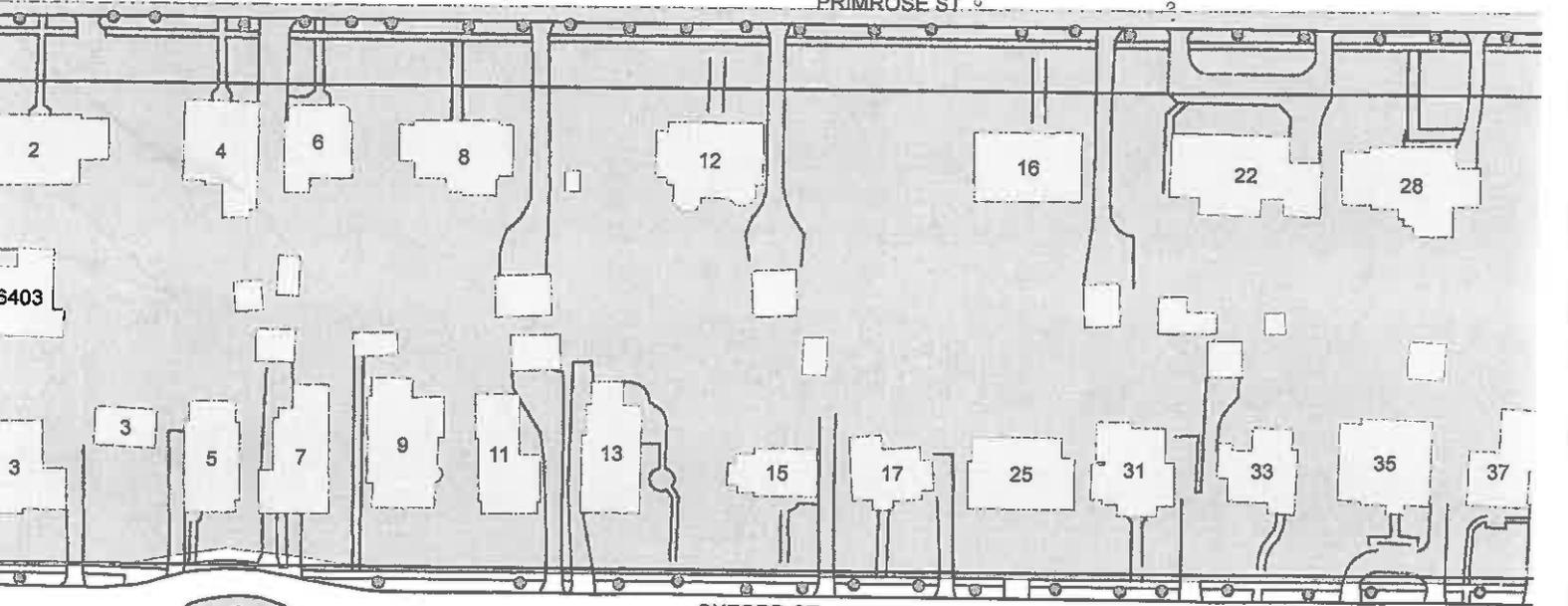
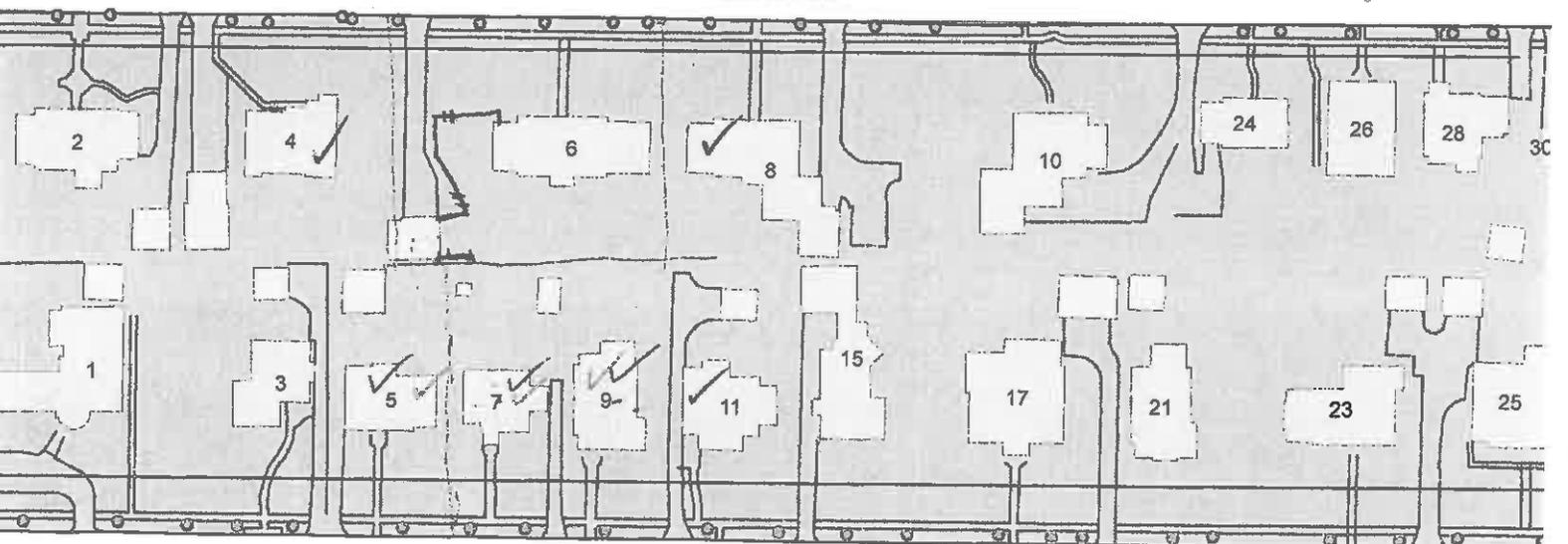
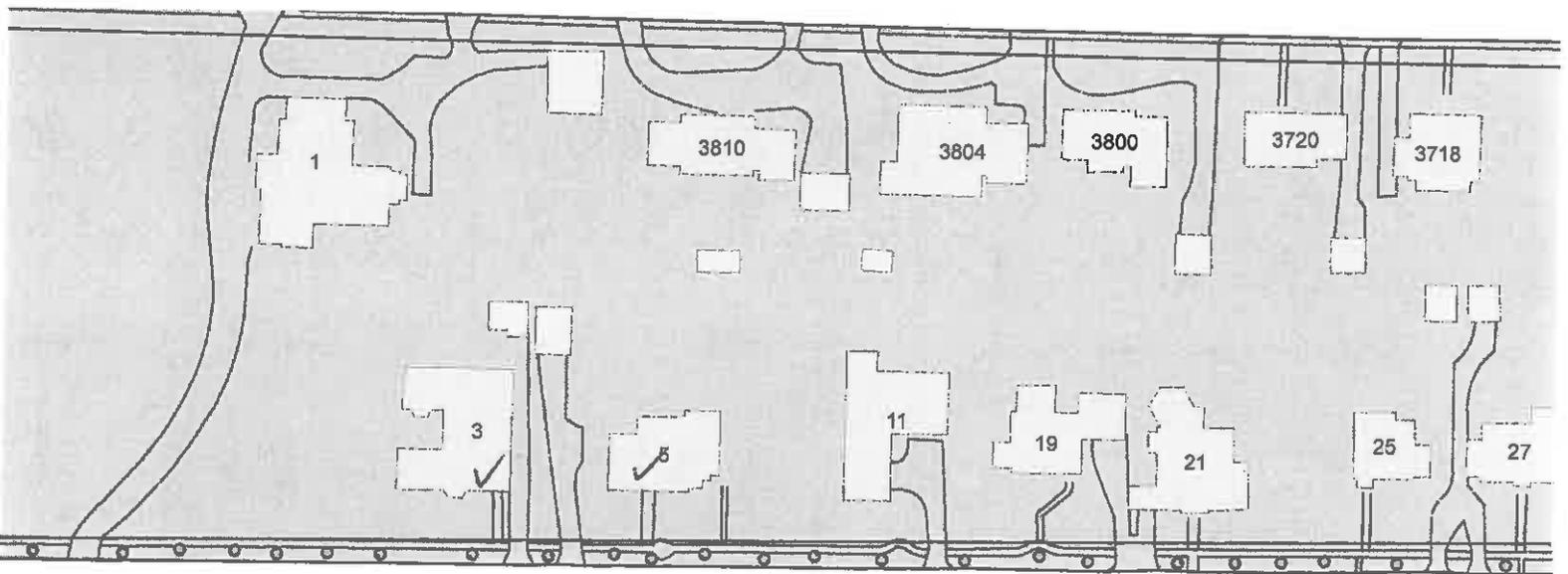
**MS. JANET N. & MR. PATRICK M. REGAN  
6 QUINCY STREET  
CHEVY CHASE, MD 20815**

| <b>Adjoining and confronting property owners</b>  |  |
|---|--|
| Ms. Mimi Burke &<br>Mr. Thomas Jarrett<br>Or Current Resident<br>3 Quincy Street<br>Chevy Chase, MD 20815 | Mr. & Mrs. Les Goldman<br>Or Current Resident<br>5 Quincy Street<br>Chevy Chase, MD 20815        |
| Mr. & Mrs. Jeff Black<br>Or Current Resident<br>4 Quincy Street<br>Chevy Chase, MD 20815                  | Mr. & Ms. James Cassidy<br>Or Current Resident<br>8 Quincy Street<br>Chevy Chase, MD 20815       |
| Mr. & Mrs. Allan B. Geller<br>Or Current Resident<br>5 Primrose Street<br>Chevy Chase, MD 20815           | Mr. & Mrs. Richard D. Kline<br>Or Current Resident<br>7 Primrose Street<br>Chevy Chase, MD 20815 |
| Mr. & Mrs. Peter Keating<br>Or Current Resident<br>9 Primrose Street<br>Chevy Chase, MD 20815             |  |

*ES*

I hereby certify that a public notice was emailed (where possible) and mailed to the  
aforementioned property owners on the 30<sup>th</sup> day of June 2016.

**Ellen Sands  
Permitting and Code Enforcement Coordinator  
Chevy Chase Village  
5906 Connecticut Avenue  
Chevy Chase, MD 20815**



**Chevy Chase Village  
Building Permit Application  
for Fences & Walls**

Permit No: 6974

|   |  |
|---|--|
| <b>Property Address:</b> <u>6 Quincy Street, Chevy Chase, MD 20815</u>  |  |
| <b>Resident Name:</b> <u>Patrick + Janet Regan</u><br>Daytime telephone: <u>301.654.6060</u> Cell phone: <u>301.526.5806</u><br>After-hours telephone: <u>301.654.6060</u><br>E-mail: <u>jnregan@gmail.com</u>  |  |
| <b>Primary Contact for Project:</b><br><input type="checkbox"/> Resident <input type="checkbox"/> Architect <input type="checkbox"/> Project Manager <input checked="" type="checkbox"/> Contractor*<br>*MHIC/MD Contractor's License No. (required):   |  |
| <b>Primary Contact Information:</b><br>Name: <u>JULIE PATRONIK</u><br>Daytime telephone: <u>240.375.2049</u> After-hours telephone: <u>240.375.2049</u><br>E-mail: <u>juliep@mchalelandscape.com</u>  |  |
| <b>Description of Fence or Wall Project:</b><br><u>Wrought Iron 42" fence that matches existing railings to close in right side yard.</u>   |  |
| <b>Check appropriate box:</b><br><input checked="" type="checkbox"/> Fence or wall to be constructed is: (1) new, (2) an enlargement of an existing fence or wall, or (3) replacing an existing fence or wall with one of a different kind.<br><input type="checkbox"/> Fence or wall to be constructed is replacing an existing fence or wall with the same kind and in the same location. |  |
| <b>Parking Compliance:</b>  |  |
| Is adequate on-site parking available for the construction crews? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>If no, please attach a parking plan which minimizes inconvenience to neighboring residents, and indicate if the property is in a permit parking area.  |  |
| Will road closings be required due to deliveries, equipment or other reasons? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No   |  |
| To be completed by Village staff:   |  |
| Is this property within the historic district?    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Staff Initials: <u>CS</u>   |  |
| Date application filed with Village: <u>6/20/16</u> Date permit issued: _____    Expiration date: _____   |  |

## **Guidelines for Building, Replacing and Maintaining Fences and Walls**

Sec. 8-21 of the Village Code regulates fences and walls. To repair or maintain an existing fence or wall, the Village does not require a building permit. To install or replace a fence or wall, however, residents will need a Village building permit. (A building permit may also be required from Montgomery County, including the Historic Preservation Commission, if the property is within the Historic District). Village Code allows fences and walls to be installed on a resident's property lines, inside the property lines on private property, and sometimes in the public right-of-way.

When placed on the property lines or on private property, the Village Code regulates fence and wall heights in two ways:

1. Fences and walls installed on private property anywhere between the property line and the front building restriction line may not exceed four (4) feet in height.
2. Fences and walls installed to the rear of the front building restriction line (that is, along the side and rear property lines or in the side and rear yards) may not exceed six and one-half (6 ½) feet in height.

When measuring the height of a fence or wall, the Village Code provides that the "measurement shall be made from the surface of the ground of the lower yard next to the fence or wall" **to the highest point of the fence or wall** (such as the top of the posts, caps, decorative lattice, finials, etc.). For example, if a fence post is 6 ½ feet high, then a cap on that post would exceed the height limit.

Walls can sometimes change the flow of water on a property. In such cases, residents or contractors will need to include a drainage plan with the building application.

When installing a fence or wall in the Village's public right-of-way, in addition to obtaining a Village Building Permit, residents must sign a **License to Use the Public Right-of-Way**, which may be recorded with your deed (please contact the Village office for more information). Fences and walls installed in the Village's rights-of-way may not exceed four (4) feet in height.

Fences and walls must be installed at least three (3) feet from the public sidewalk, or where there is no sidewalk, at least six (6) feet from the curb or nearest edge of the street or alley.

Special height limits apply to fences near an intersection on corner lots. The Village office will not be issue permits for any fences or walls that block necessary sight lines at intersections or otherwise create a dangerous condition.

**For complete Village Code requirements, please see Chapters 8 & 25.**

**Building Permit Application for Fences and/or Walls:  
Filing Requirements**

*Application will not be reviewed until the application is complete*

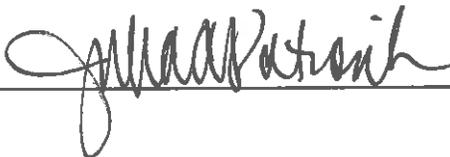
- Copy of stamped drawings approved by Montgomery County Department of Permitting Services (DPS) and the Historic Preservation Commission (HPC), if required. Every page of drawings must be clearly stamped.
- This application form, signed by resident.
- Boundary Survey
- Site Plan (see: Village Site Plan Checklist to ensure completeness)
- Building plans and specifications
- Tree Preservation Plan requested of Village arborist (see: Village Tree Inspection Request form). All required tree protections must be fully installed before any work begins.
- Filing Fee (due at time of application).
- Damage deposit or performance bond (due when permit is issued). Amount will be set by Village Manager.

*Once this permit application is complete, the Village Manager will review the application and accompanying documents and, under most circumstances, act on the application within 5 to 10 working days.*

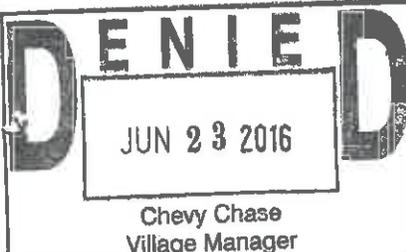
*If the Montgomery County permit is suspended, revoked or lapsed, the Village permit is automatically suspended, revoked or lapsed.*

*No signs advertising any service provider may be posted on the work site.*

**I hereby certify that I have the authority to make the foregoing application, that the application is correct, that I have read and understood all requirements and that the construction will conform to the regulations of the Montgomery County Zoning Code, the Village Code including Urban Forest code, and any covenants and easements on the subject property.**

**Applicant's Signature:**  **Date:** 6/17/16

|                                   |  |
|-----------------------------------|--|
| <b>For Use By Village Manager</b> | <b>Application approved with the following conditions:</b> |
|                                   |  |
|                                   |  |
|                                   |  |

|   |   |
|---|---|
| <b>For Use By Village Manager</b>   | <b>Application denied for the following reasons:</b>  |
|  | <i>Handwritten:</i> The final configuration will exceed the maximum allowed height. Special Permit req'd. |
|   |   |
|   |   |
|   |   |

|   |   |
|---|---|
| <b>Filing Fees</b><br>(due when application submitted)  | <b>Checks Payable to:</b><br><b>Chevy Chase Village</b><br><b>5906 Connecticut Ave.</b><br><b>Chevy Chase, MD 20815</b> |
| <b>Permit Application Fee:</b><br><input checked="" type="checkbox"/> \$30.00 (if fence or wall is new, enlarged or replaced with different kind)<br><input type="checkbox"/> \$15.00 (if fence or wall is being replaced in-kind and in the same location)<br><input type="checkbox"/> \$50.00 (if construction is in the Public Right-of-way) | Date: <i>6/20/16</i><br>Staff Signature: <i>[Signature]</i>   |
| <b>Tree Preservation Plan Fee:</b><br><input type="checkbox"/> \$250.00<br><input checked="" type="checkbox"/> Not required for this project  |   |
| <b>TOTAL Fees:</b><br><i>\$30.00</i>  |   |
| <b>Damage Deposit/Performance Bond</b><br><input type="checkbox"/> \$ _____<br><input type="checkbox"/> Waived by Village Manager   | Date:<br>Village Manager Signature:   |

|  |
|--|
| <i>For Village Staff use:</i><br>Field file for inspections by Code Enforcement Officer has been created: <input type="checkbox"/> Yes (Date: _____) |
|--|

# Chevy Chase Village

## Application for a Special Permit

*Chevy Chase Village Code Section 8-1 defines a Special Permit as permission granted by the Board of Managers in accordance with Article II Division B of this Chapter [8], to construct, install, remove or alter a structure or planting, or take other action where such permission is required by this Chapter.*

|  |                                  |
|--|----------------------------------|
| Subject Property: <u>6 QUINCY STREET</u>   |                                  |
| Describe the Proposed Project: <u>Add a fence (42" wrought iron) to the right side yard and along the back between garage + ex. fence.</u> |                                  |
| Applicant Name(s) (List all property owners): <u>Patrick &amp; Janet Regan</u>   |                                  |
| Daytime telephone: <u>301.654.6060</u>   | Cell: <u>301.526-5800</u>        |
| E-mail: <u>jnregan@gmail.com</u>   |                                  |
| Address (if different from property address):  |                                  |
| For Village staff use:   |                                  |
| Date this form received: <u>6/20/16</u>  | Special Permit No: <u>A-6974</u> |

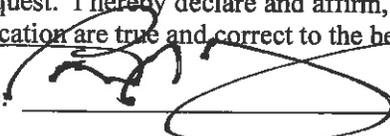
### Filing Requirements:

**Applications will be reviewed for satisfaction of all requirements and are not considered complete until approved as such by staff.**

- Completed *Chevy Chase Village Application for a Special Permit* (this form)
- Completed *Chevy Chase Village Building Permit Application*
- Completed *Chevy Chase Village Website Posting Notice*
- A boundary survey or plat diagram with a margin of error of one tenth of a foot or less showing all existing structures, projections and impervious surfaces.
- Surveys, plats, engineering reports, construction plans/specifications or other accurate drawings showing boundaries, dimensions, and area of the property, as well as the location and dimensions of all structures/fences/walls/etc., existing and proposed to be erected, and the distances of such structures/fences/walls/etc., from the nearest property lines. These drawings shall incorporate and display reference dimensions from the boundary survey or plat diagram required above.
- Copy of Covenants, except for Special Permits authorized by Sections 8-21 and 8-26 of Chapter 8, or Section 25-5 and 25-6 of Chapter 25 of the Chevy Chase Village Code.
- Applicable Special Permit fee listed in Chapter 6 of the Village Code.

### Affidavit

I hereby certify that I have the authority to submit the foregoing application, that all owners of the property have signed below, that I have read and understand all requirements and that I or an authorized representative will appear at the scheduled public hearing in this matter. I hereby authorize the Village Manager, or the Manager's designee, and/or the Board of Managers to enter onto the subject property for the purposes of assessing the site in relation to this special permit request. I hereby declare and affirm, under penalty of perjury, that all matters and facts set forth in the foregoing application are true and correct to the best of my knowledge, information and belief.

\* Applicant's Signature: 

Date: 6/18/16

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Describe the basis for the Special Permit request (Applicants should become familiar with the pertinent sections of the Village Code. Attach additional pages as needed):

Describe the reasons why approval of the Special Permit would not adversely affect the public health, safety or welfare or the reasonable use of adjoining properties:

The portion of the fence in question would act as a railing atop an existing concrete retaining wall. The wall is 4'-8" tall on the back side and a railing will prevent someone from falling into the adjacent properties.

Describe the reasons why the Special Permit can be granted without substantial impairment of the intent and purpose of Chapter 8, entitled *Buildings and Building Regulations*, or Chapter 25, entitled *Public Rights-of-Way* of the Chevy Chase Village Code

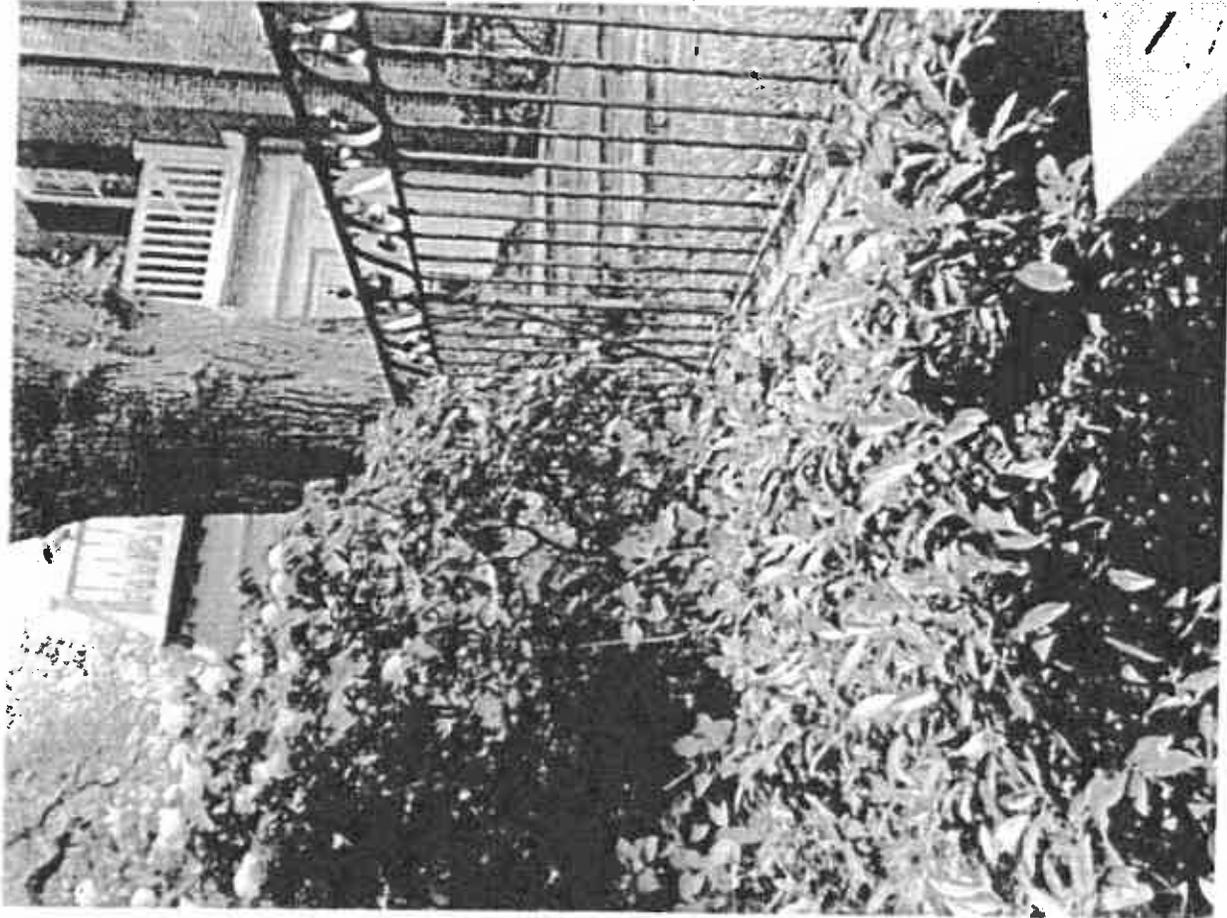
This railing/fence style has been used on the original house and some interior retaining walls and is in keeping with the historical architecture.

In exercising its powers in connection with a Special Permit request, the Chevy Chase Village Board of Managers may reverse or affirm, wholly or partly, or may modify the requirement, decision or determination as it deems appropriate.

|  |  |
|--|--|
| <b>Special Permit<br/>Filing Fees</b>  | <b>Checks Payable To:</b><br>Chevy Chase Village<br>5906 Connecticut Ave.<br>Chevy Chase, MD 20815                 |
| Per Village Code Sec. 6-2(a)(24)<br><input checked="" type="checkbox"/> \$300.00 for new construction.<br><input checked="" type="checkbox"/> \$150.00 for replacing existing non-conformities.<br><input type="checkbox"/> \$2,250.00 for demolition of main building.<br><input type="checkbox"/> \$300.00 for demolition of accessory building or structure.<br><input type="checkbox"/> \$300.00 for fences, walls, play equipment, trees, hedges, shrubbery in the public right-of-way.<br>Fee Paid: \$300.00 check # 236 | Date Paid: 6/20/16<br>Staff Signature: <i>[Signature]</i>  |
| \$300.00   | Approved to Issue Building Permit per Signed Board Decision.<br>Signature: _____<br>Village Manager<br>Date: _____ |







REAR YARD  
EXISTING FENCE  
(RAILINGS ON MAIN  
HOUSE AREWAYS  
ALSO MATCH.)

6 QUINCY STREET · CHEVY CHASE · M

APPLICANT: JULIE PATRONIK  
MCHALE LANDSCAPE DESIGN

**Sands, Ellen**

---

**From:** Richard Kline <richardkline058@gmail.com>  
**Sent:** Wednesday, June 29, 2016 12:16 PM  
**To:** juliep@mchalelandscape.com  
**Cc:** CCV Permitting  
**Subject:** Regan retaining wall railing

Julie,

Thank you for the sketch and the explanation of your plans for adding the railing for the Regan rear yard. Barbara and I concur that it would be best to have the installation on the wall rather than just inside it and have no problem granting permission for its installation on that portion of the wall that is on our property. We also have no objection to the combined height of the concrete wall and the new railing being in excess of the allowable height for fences in Chevy Chase Village. Our PERMISSION IS GRANTED.

Barbara and Richard Kline  
7 Primrose Street  
Chevy Chase, MD

## Sands, Ellen

---

**From:** Alice Keating <keatinga99@gmail.com>  
**Sent:** Tuesday, June 21, 2016 10:24 PM  
**To:** CCV Permitting  
**Subject:** Re: 6 Quincy St appeal

Dear Ms Sands

We give our consent for the variance at 6 Quincy.

Alice

Sent from my iPhone

On Jun 21, 2016, at 11:18 AM, CCV Permitting <[ccvpermitting@montgomerycountymd.gov](mailto:ccvpermitting@montgomerycountymd.gov)> wrote:

Ms. Keating:

The residents at 6 Quincy Street are making an appeal to the Board of Managers to have a fence in excess of 6 ½ feet in the rear yard of their property. They propose to attach a 42" tall wrought iron fence to the existing masonry retaining wall at the west end of their property.

The way our Code is written a fence may not exceed 6 ½ feet in height in a rear yard without approval from the Board of Managers. It also states states that if the abutting owners provide a note of consent the request is a Special Permit (rather than a variance). While the proposed fence is not actually abutting your property, a portion of your property does abut 6 Quincy Street, so I think I need to have your consent in order for the request to be considered as a Special Permit (rather than a variance).

Here is the full Code provision:

(d) Fence and wall height in rear yard. No person shall construct any fence or wall at any location between the front building restriction line and the rear property line nor along any rear property line having a height greater than six and one-half (6 ½) feet. The measurement shall be made from the surface of the ground of the lower yard next to the fence or wall. With the written consent of the owner(s) of any adjoining property, a fence or wall of greater height than six and one-half (6 ½) feet at its highest point, may be erected or permitted if a Special Permit is obtained from the Board of Managers.

I understand Ms. Patronik reached out to you about this, however the response we received was not a definitive statement of consent. Can you please confirm for me if you provide consent for this additional fence height? Please call me if you have any questions.

Ellen Sands

Permitting and Code Enforcement Coordinator

Chevy Chase Village

Tele. 301-654-7300

FAX 301-907-9721

[ccvpermitting@montgomerycountymd.gov](mailto:ccvpermitting@montgomerycountymd.gov)

[www.chevychasevillagemd.gov](http://www.chevychasevillagemd.gov)

## Sands, Ellen

---

**From:** Julie Patronik <juliep@mchalelandscape.com>  
**Sent:** Monday, June 20, 2016 3:15 PM  
**To:** CCV Permitting  
**Subject:** Fwd: Regan Residence - Retaining Wall Railing

The Geller approval below:

Julie Patronik  
McHALE Landscape Design, Inc.  
240-375-2049

Begin forwarded message:

**From:** Sondra <sgeller5@verizon.net>  
**Date:** June 18, 2016 at 8:38:06 PM EDT  
**To:** Julie Patronik <juliep@mchalelandscape.com>  
**Subject:** Re: Regan Residence - Retaining Wall Railing

My husband thinks it's attractive. Green light from us.  
Sandy Geller

Sent from my iPhone

On Jun 18, 2016, at 4:20 PM, Julie Patronik <juliep@mchalelandscape.com> wrote:

Thank you!

Julie Patronik  
McHALE Landscape Design, Inc.  
240-375-2049

On Jun 18, 2016, at 4:17 PM, Sondra <sgeller5@verizon.net> wrote:

Hi

I wi forward this to my husband, Alan. He's the builder/developer partner in this family. I'm sure he'll find it interesting to look over the document you sent.

Best

Sandy Geller

Sent from my iPhone

On Jun 18, 2016, at 3:56 PM, Julie Patronik <juliep@mchalelandscape.com> wrote:

Dear Sandy,



DEPARTMENT OF PERMITTING SERVICES

Isiah Leggett  
County Executive

Diane R Schwartz Jones  
Director

FENCE PERMIT

Issue Date: 06/01/2016

Permit No: 756697  
Expires: 06/02/2017  
X Ref:  
Rev. No:  
ID: AC960224

THIS IS TO CERTIFY THAT: MCHALE LANDSCAPE DESIGN  
6212 LEAPLEY ROAD  
UPPER MAROBORO, MD 20772

HAS PERMISSION TO: CONSTRUCT FENCE  
3.00 Feet 6.00 Inches in Height  
Property Line: N Owner's Land: Y Right of Way: N

PERMIT CONDITIONS:

PREMISE ADDRESS: 6 QUINCY ST  
CHEVY CHASE, MD 20815-4227

LOT - BLOCK: 29 - 58

ZONE:

ELECTION DISTRICT: 07

BOND NO.:

BOND TYPE:

PS NUMBER:

PERMIT FEE: \$ 75.60

SUBDIVISION: CHEVY CHASE SEC 2

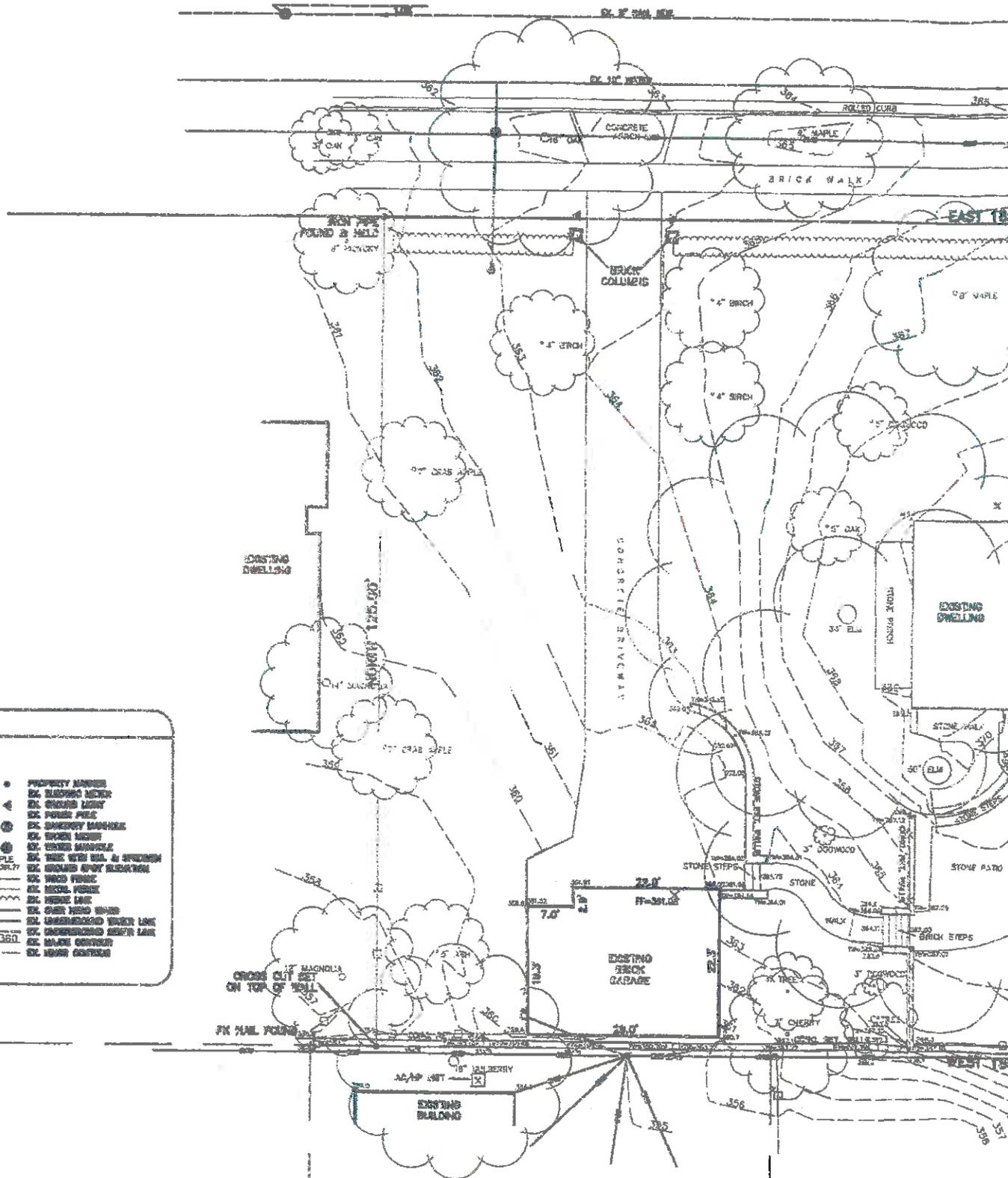
The permit fee is calculated based on the approved Executive Regulations multiplied by the Enterprise Fund Stabilization Factor for the current fiscal year.

**MUST BE KEPT  
AT JOB SITE**

Director, Department of Permitting Services

SANITARY SEWER MANHOLE  
 TOP = 381.77  
 3M. = 381.18 (BOTTOM)

|   |                              |
|---|------------------------------|
| ● | PROPERTY MARKER              |
| ○ | EX. BLASING METER            |
| ○ | EX. CHASE LIGHT              |
| ○ | EX. POWER POLE               |
| ○ | EX. SMOKEY MACHINE           |
| ○ | EX. SMOKE METER              |
| ○ | EX. SMOKE MANHOLE            |
| ○ | EX. TREE WITH DIA. & SPECIES |
| ○ | EX. BRANCH 6" BY 6" SECTION  |
| ○ | EX. WOOD PILE                |
| ○ | EX. WOOD PILE                |
| ○ | EX. WOOD PILE                |
| ○ | EX. OVER HEAD WIRE           |
| ○ | EX. UNDESIGNED STREET LINE   |
| ○ | EX. UNDESIGNED SEWER LINE    |
| ○ | EX. MARK CENTER              |
| ○ | EX. MARK CENTER              |



**Chevy Chase Village  
Website Posting Notice  
for Appeal, Special Permit & Variance Hearings**

Case Number: A - 6974  
Hearing Date: 7/11/16

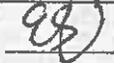
By signing below, I acknowledge as the applicant/appellant in the above-referenced case number that all supporting information and documentation for my case will be posted on the Village's website at <www.chevychasevillagemd.gov> for review by the general public.

Applicant/Appellant Name: PATRICK + JANET REGAN  
Address: 6 QUINCY STREET. CHEVY CHASE MD  
Telephone:  
E-mail: jnregan@gmail.com

\*

Applicant/Appellant Signature: 

Agent Name for applicant/appellant (if necessary):  
Telephone: 240.375.2049  
Address: 0212 Leapley Road, Upper Marlboro MD 20772  
E-mail: juliep@mhalelandscape.com  
Signature of agent: 

Village staff initials:  Date: 6/23/16

# May 2016 CCVPD Highlights

## I. Crime/Operational

1. Overnight Saturday, May 14 into Sunday, May 15, 2016, a total of seven unlocked cars were entered as follows:

- 3 were parked on Grafton Street between Kirkside Drive and Wisconsin Avenue;
- 1 was parked on Grafton Street between Cedar and Kirkside;
- 1 was parked on W. Melrose Street, and
- 2 were parked on Primrose Street between Connecticut Avenue and Brookville Road.

Nothing was stolen from either of the cars on Primrose. Loose change and iPods were stolen from the remaining cars.

2. Daytime theft from an unlocked car: On Monday, May 16, a housekeeper parked her car on Grafton Street between Cedar and Kirkside. When she returned to her car, her purse with cash, a smart phone and coins had been taken.

## II. Training/Administrative

1. 3 staff members attended the annual Law Enforcement Torch Run at Lake Needwood (a fund raiser for Maryland Special Olympics) along with representatives from other area police departments.
2. Beverly, one of our daytime dispatchers, had a medical procedure on May 11 and we expect her to return to work in July.

| <b>Select Reported Crimes 2016 vs. 2015</b> |                |                |               |               |
|---|----------------|----------------|---------------|---------------|
|   | <b>May '16</b> | <b>May '15</b> | <b>YTD'16</b> | <b>YTD'15</b> |
| Assault                                     | 0              | 0              | 0             | 1             |
| Auto Theft & attempts                       | 0              | 0              | 0             | 0             |
| Burglary & attempts                         | 0              | 3              | 1*            | 5             |
| Theft & attempts                            | 9              | 3              | 33            | 17            |
| Robbery                                     | 0              | 0              | 0             | 0             |

\*bicycle stolen from inside an open garage

|                       | <b>Select Reported Crimes 2010-Present</b> |      |      |      |      |      |                               |
|-----------------------|--|------|------|------|------|------|-------------------------------|
|                       | 2010                                       | 2011 | 2012 | 2013 | 2014 | 2015 | <b>2016</b><br>as of 05/31/16 |
| Assault               | 0  | 0    | 2    | 2    | 0    | 1    | 0                             |
| Auto Theft & attempts | 3  | 6    | 2    | 5    | 0    | 3    | 0                             |
| Burglary & attempts   | 7  | 14   | 3    | 4    | 8    | 9    | 1                             |
| Theft & attempts      | 46   | 67   | 97   | 60   | 38   | 75   | 33                            |
| Robbery               | 1  | 0    | 0    | 0    | 1    | 0    | 0                             |



POLICE DEPARTMENT  
 5906 Connecticut Avenue, Chevy Chase, Maryland 20815  
 (301) 654-7300 FAX: (301) 654-7304  
 chevychasevillagemd.gov



John Fitzgerald  
 Chief of Police

**MEMORANDUM**

**TO:** John Fitzgerald, Chief of Police  
**FROM:** Bruce I Gessford, Communications Lead Dispatcher *BIG*  
**DATE:** June 1, 2016  
**SUBJECT:** Monthly Communications Report for May 2016

|   | <u>May 16</u> | <u>YTD 16</u> | <u>May 15</u> | <u>YTD 15</u> |
|---|---------------|---------------|---------------|---------------|
| <b>Walk In</b>                                    | 118           | 793           | 151           | 673           |
| <b>Incoming Phone Calls requiring no action*</b>  | 1,092         | 5,151         | 1,129         | 5,326         |
| <b>Incoming Phone Calls requiring an action**</b> | 345           | 1,362         | 367           | 1,428         |
| <b>House Check Requests</b>                       | 177           | 673           | 203           | 731           |
| <b>Key Pick Up/Drop Off</b>                       | 31            | 242           | 59            | 237           |
| <b>Mail Pick Up</b>                               | 57            | 398           | 67            | 347           |
| <b>Special Pick Up Requests</b>                   | 103           | 375           | 93            | 397           |
| <b>Trash and Recycle Complaints</b>               | 3             | 11            | 1             | 12            |

**\*Note: Incoming phone calls requiring no action include: information requests, forwarding calls internally and externally, providing directions, etc.**

**\*\*Note: Incoming phone calls requiring an action may include: house check requests, special pick ups, trash and recycle complaints, etc.**

# Chevy Chase Village

## Monthly Incident Report

### May 2016

| <b>Burglary (including attempts)</b>   | <b>0</b> | <b>Theft from Auto (including attempts)</b> | <b>8</b> |
|--|----------|---|----------|
| 911 Disconnect                         | 0        | Lost Property                               | 0        |
| Alarm                                  | 17       | Miscellaneous                               | 6        |
| Animal Bite                            | 1        | Missing Person                              | 0        |
| Animal Complaint                       | 4        | Noise Complaint                             | 14       |
| Assist Citizen                         | 5        | Open Door                                   | 7        |
| Assist Other Agency                    | 14       | Open Trunk or Vehicle Door                  | 0        |
| Attempted Theft of Auto/Other Vehicle  | 0        | Power Outage                                | 0        |
| Burglary (including attempts)          | 0        | Parking Complaint                           | 0        |
| CDS - Possession Paraphernalia         | 0        | Recovered Property/Montgomery County        | 3        |
| Check the Welfare                      | 5        | Recovered Property/Other                    | 0        |
| Code Enforcement                       | 3        | Suspicious Persons/Vehicles                 | 14       |
| Collisions                             | 19       | Sudden Death - Natural                      | 1        |
| Hit and Run Property Damage            | 3        | Thefts (including attempts)                 | 9        |
| Property Damage Collision              | 15       | Thefts from Auto                            | 8        |
| Personal Injury Collision              | 1        | Thefts from Other                           | 1        |
| Disabled Vehicle                       | 3        | Theft of Auto/Other Vehicle                 | 0        |
| DUI                                    | 0        | Traffic Hazard                              | 1        |
| Fraud / Embezzlement / Confidence Game | 0        | Traffic Stop                                | 0        |
| Family Trouble                         | 0        | Trees / Limbs Down                          | 1        |
| Fire-Other                             | 0        | Trespassing                                 | 1        |
| Identity Theft / Forgery               | 0        | Vandalism                                   | 0        |
| Hazard - General                       | 0        | Vandalism-Motor Vehicle                     | 0        |
| Hazard - Roadway                       | 1        | Vendor Violation                            | 4        |
| Ill Person                             | 0        | Wanted Person                               | 0        |
| Injury Non-Traffic                     | 0        | Water Main Break                            | 0        |
| Investigation/Police Information       | 0        | Wires Down                                  | 0        |

### Collisions within Chevy Chase Village May 2016

|  |   |   |   |
|--|---|---|---|
| Connecticut Avenue @ Quincy Street     | 1 | Chevy Chase Circle @ Connecticut Avenue | 7 |
| Connecticut Avenue @ Oxford Street     | 2 | Chevy Chase Circle @ Magnolia Parkway   | 1 |
| Connecticut Avenue @ Newlands Street   | 3 | Chevy Chase Circle @ Western Avenue     | 1 |
| Connecticut Avenue @ West Lenox Street | 1 | Brookville Road @ Newlands Street       | 1 |
|  |   | Brookville Road @ Quincy Street         | 1 |
|  |   | 5412 Grove Street                       | 1 |

### Chevy Chase Village Monthly Traffic Report May 2016

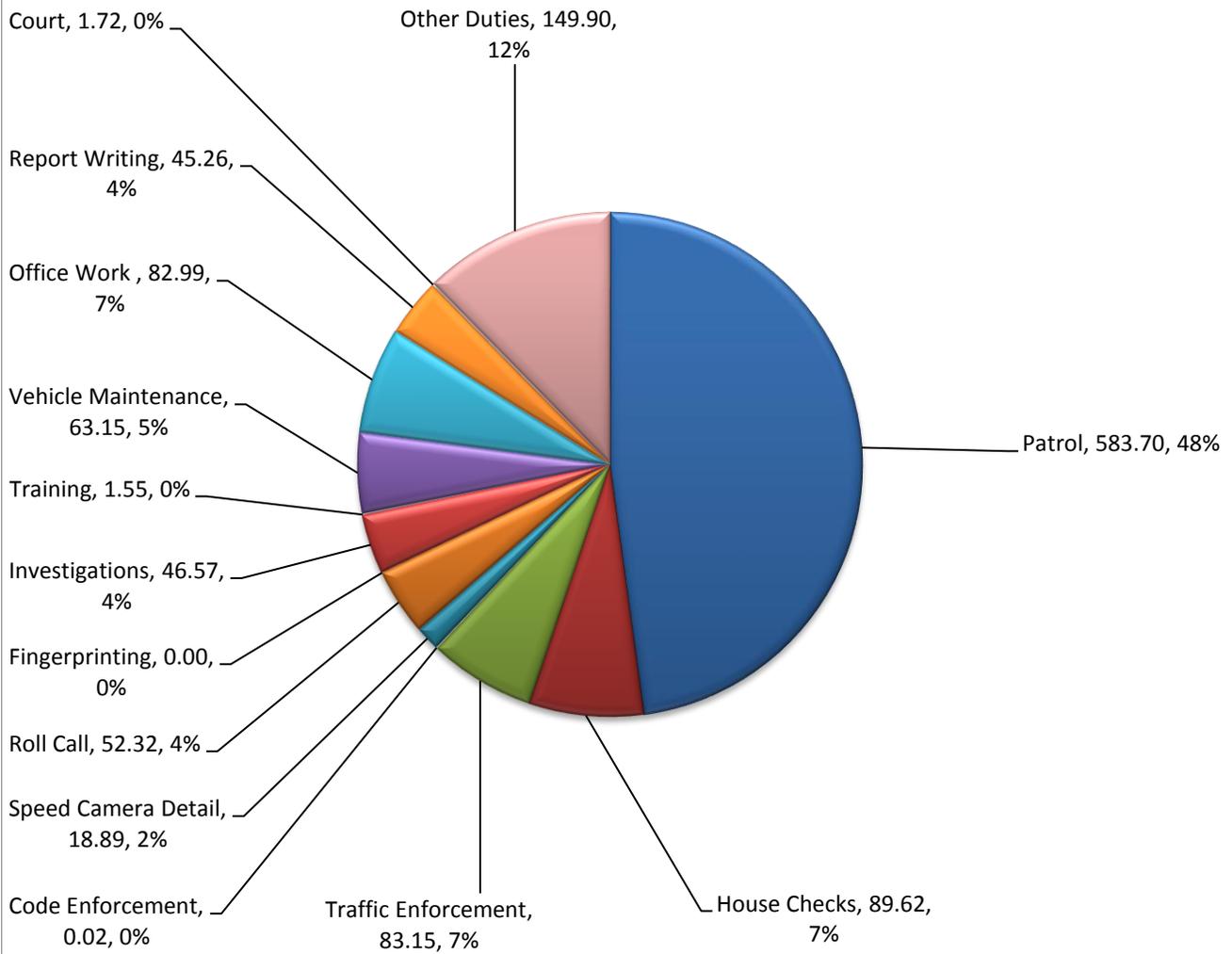
### Chevy Chase Village Code Enforcement Report May 2016

|                          |    |                                    |   |
|--------------------------|----|------------------------------------|---|
| Equipment Repair Orders  | 0  | Police Officers                    |   |
| Miscellaneous Violations | 2  | Compliance Inquiry                 | 5 |
| Parking Violations       | 12 | Investigations                     | 4 |
| Sign Violations          | 2  |                                    |   |
| Warnings Written         | 27 | Municipal & Civil Citations Issued | 0 |
| Speeding Violations      | 0  | Municipal & Civil Warnings Issued  | 0 |

### Chevy Chase Village Agency Personnel Report

|                     | May | YTD |
|---------------------|-----|-----|
| Citizen Complaints  | 0   | 0   |
| Citizen Compliments | 1   | 9   |

## Chevy Chase Village Police Department Officer Hours for May 2016 within Chevy Chase Village

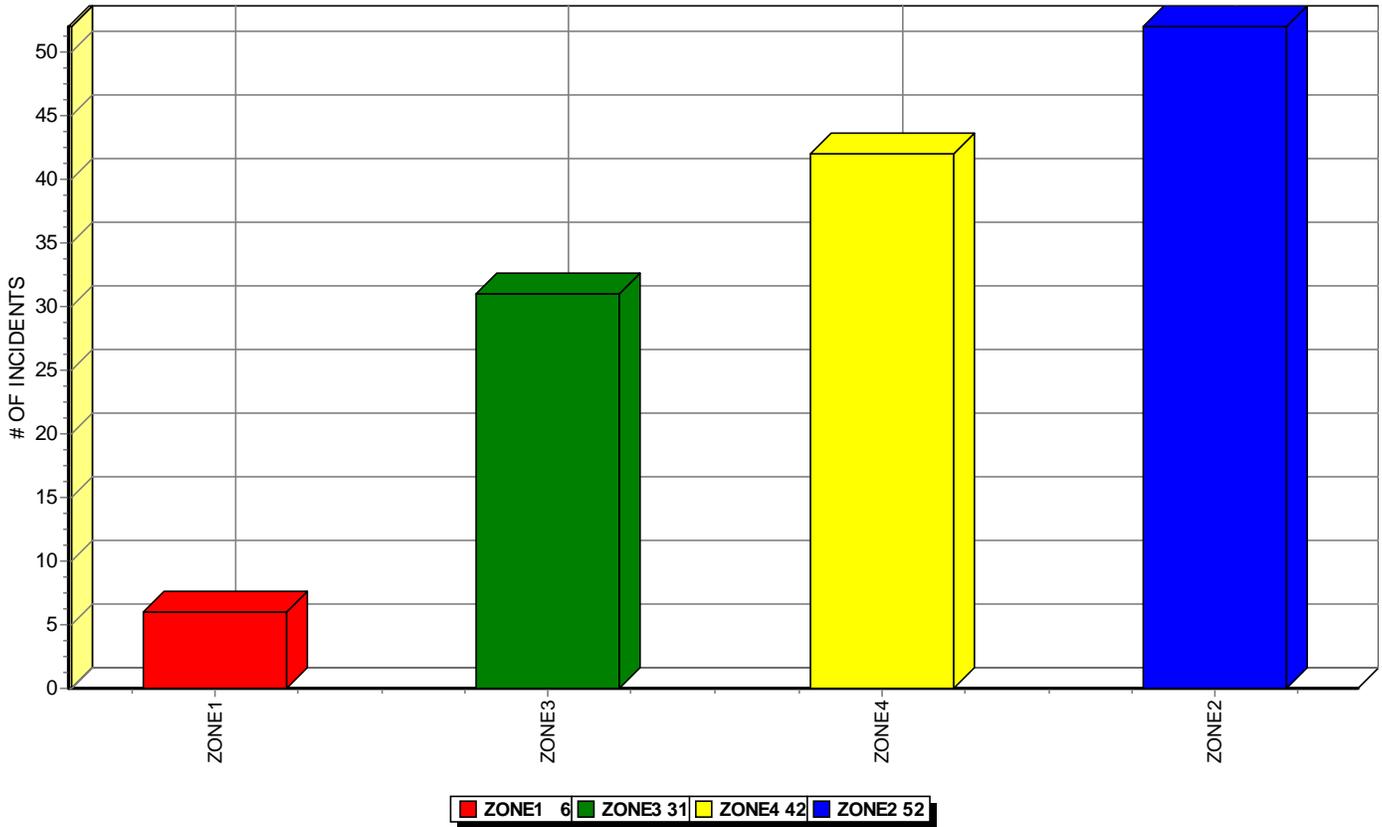


\* Note: The SafeSpeed Coordinator's hours are 125.54, which are not included above

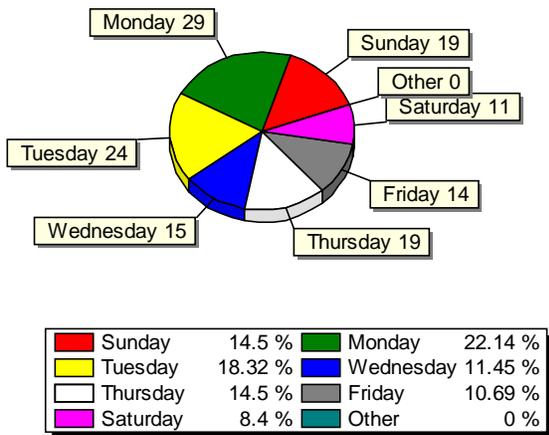
**CHEVY CHASE VILLAGE POLICE**

6/8/2016 8:20:38 AM

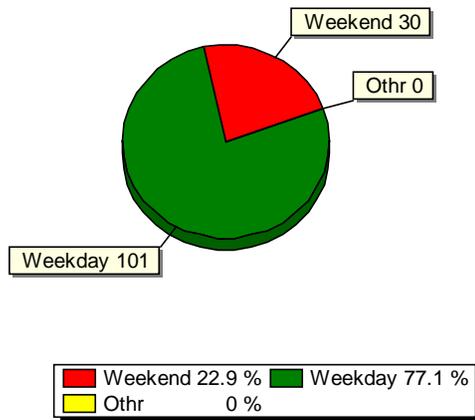
**Incident Frequency by DISTRICT (Top 4 of 4 Shown) (Using DATE RECD)**



**By Day of Week**

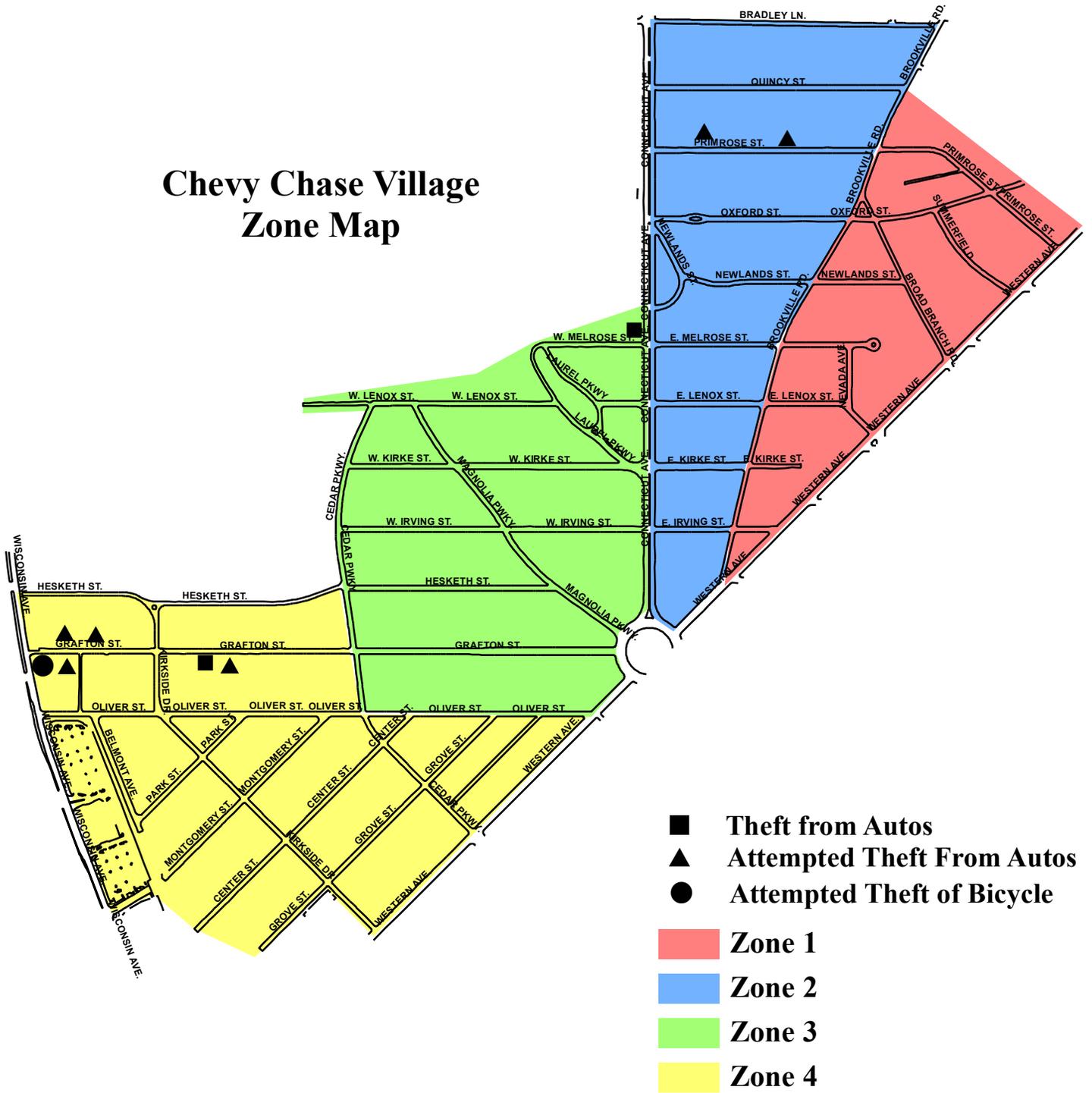


**Weekday vs Weekend**



Search Criteria: (DISTRICT >= 'ZONE1')  
 (DISTRICT <= 'ZONE4')  
 (INCDNUM like '%%')  
 (DATE\_RECD >= TO\_DATE('5/1/2016','MM/DD/YYYY'))  
 (DATE\_RECD <= TO\_DATE('5/31/2016','MM/DD/YYYY'))

# Chevy Chase Village Zone Map



**Chevy Chase Village**  
**Building & Tree Removal Permits**  
Permits Issued- May 2016

**Building Permits**

| <b>Permit #</b> | <b>Address</b>       | <b>Type of Work</b>   |
|-----------------|----------------------|---|
| 6954            | 6318 Western Avenue  | Modify and expand existing patio; construct new walkway.          |
| 6953            | 6403 Connecticut Ave | Re-grade and restore rear brick patio; grade water to front yard. |
| 6952            | 5507 Center Street   | Replace fence & gates in the rear yard.                           |
| 6950            | 5505 Center Street   | Replace fence in the side and rear yards.                         |
| 6949            | 133 Hesketh Street   | Install drain pipe in the Hesketh Street public right-of-way.     |
| 6948            | 5419 Center Street   | Construct a new front portico.                                    |
| 6947            | 205 Primrose Street  | Construct a new fence in the front yard.                          |
| 6946            | 6128 Western Avenue  | Construct a new retaining wall in rear yard.                      |
| 6943            | 133 Hesketh Street   | Construct a window well wall in the front yard of the property.   |
| 6941            | 5605 Park Street     | Install replacement air conditioner in the right side yard.       |
| 6940            | 22 Grafton Street    | Install replacement air conditioner in the rear side yard.        |
| 6938            | 8 West Irving Street | Install replacement air conditioner in the west side yard.        |
| 6937            | 3921 Oliver Street   | Install replacement fence in the rear and side yards.             |

**Tree Removal Permit**

| <b>Permit #</b> | <b>Address</b>       | <b>Type of Tree</b> | <b>Reason for Removal</b> | <b>Reforestation Indicated*</b> |
|-----------------|----------------------|---------------------|---------------------------|---------------------------------|
| 2240            | 135 Hesketh Street   | (1) Blackgum        | Hazardous                 | No                              |
| 2239            | 139 Hesketh Street   | (1) Sassafras       | Hazardous                 | No                              |
| 2236            | 20 West Kirke Street | (1) Beech           | Dying; hazardous          | Yes                             |
| 2235            | Village Right-of-Way | (1) Silver Maple,   | Pepco                     | N/A                             |
|                 |                      | (1) American Elm,   | Pepco                     |                                 |
|                 |                      | (1) White Pine      | Pepco                     |                                 |
| 2234            | 27 Hesketh Street    | (1) Tulip Poplar    | Pepco                     | No                              |
| 2233            | 4 Hesketh Street     | (1) Ash             | Pepco                     | No                              |
| 2232            | 5701 Wisconsin Ave.  | (1) White Pine      | Pepco                     | No                              |
| 2231            | 136 Grafton Street   | (1) White Pine      | Pepco                     | No                              |
| 2230            | 9 Hesketh Street     | (1) Leland Cypress  | Pursuant to 17-3(a)(7)    |                                 |
|                 |                      | (1) Willow          | Dead                      | Yes                             |
| 2229            | 23 Primrose Street   | (1) Spruce          | Dead                      | No                              |

\* Since commencing recordation of reforestation intentions in November of 2013, 50 of 110 Applicants (45%) indicated that they would voluntarily be reforesting on their property.

**Expiring Permit Notices Mailed This Month**

None required

# Chevy Chase Village

## Permitting and Code Enforcement Activity May 2016

**Telephone Queries:** +/- 125

**Walk-Ins:** +/- 62

**Pre-Design Review Meetings:** 6

**Municipality Letters (issued to the County for new projects):** 11

**Administrative Building Permits Issued:** 13 Administrative Building Permit; 3 Dumpster

**Licenses to Use the Public Right-of-Way:** 1

**Appeals:** Two Decisions from variance requests granted at the May meeting were drafted, circulated, and approved; two variance requests were prepared for the June Board meeting.

**Tree Ordinance Board:** Two pending.

**Enforcement Incidents:** Routine code enforcement patrol and site inspections of construction projects were conducted. Additionally:

- One Stop Work Order was issued. The contractor had removed required tree protection fencing and run mechanical grading equipment through the tree protection zone. Staff is working with the Village arborist, contractor and resident to assess the damage, prescribe corrections and develop a revised Tree Protection Plan, at which point the Stop Work Order can be lifted.
- A resident installed a section of new fencing without obtaining the applicable Historic Preservation Commission (HPC) approval or Village Building Permit. Staff contacted the resident and advised them to contact HPC and then provide either an Historic Area Work Permit (HAWP) or confirmation that none was required, along with the applicable CCV Building Permit Application for Fences and Walls;
- Staff observed that alterations were made to an approved Building Permit for patio modifications, including the addition of a gas fireplace which had not been depicted on the plans and which was located within the rear yard setback. Staff contacted the resident, who has applied for a variance to maintain the structure;
- A contractor working at a property made alterations to an existing patio and started to install a drainage system without having obtained the applicable CCV permit. The contractor, who is also the owner of the property, has obtained the required Building Permit;
- Staff observed that a resident had installed a fence without having obtained the applicable CCV permit. The resident had obtained a County Fence Permit, but not the Historic Preservation Commission (HPC) approval. Staff has contacted the resident and advised them to obtain the required Historic Area Work Permit (HAWP) and submit that along with the other required materials to obtain the CCV Building Permit;
- A resident indicated to Staff that a wall at his property required repair however in observing the structure it became evident that the wall was unstable and would need to be removed and rebuilt. Staff advised the resident to contact HPC and the County to obtain the applicable County permits and then to submit the CCV Building Permit application;

**Tree Requests:** 14 requests were made to the Village arborist for tree inspections pursuant to removals or Tree Protection Plan requests for construction projects.

**Administrative Tree Removal Permits:** 10 permits were issued for removal of a total of thirteen (13) trees.

**Expired Permit Memos Sent:** None required this month.

**Additional Activity:**

- Staff continues coordination of engineering assessments of drainage concerns related to the appeal of the Managers Decision to issue a building permit at 5502 Grove Street.

*-compiled by Ellen Sands, Permitting and Code Enforcement Coordinator*

# Memo

**To:** Board of Managers  
**From:** Michael W. Younes, Director of Municipal Operations   
**CC:** Shana Davis-Cook, Village Manager  
**Date:** 6/8/2016  
**Re:** Update on Capital and Infrastructure Upgrade Projects

Below please find an update on the various capital and infrastructure upgrade projects currently under construction and in the planning stage:

|  | Status           | Duration/<br>Remaining | Est. Start Date               | Est. Completion Date |
|--|------------------|------------------------|-------------------------------|----------------------|
| <b><u>Village Initiated</u></b>                            |                  |                        |                               |                      |
| W. Kirke St. and Laurel Pkwy.<br>Intersection Improvements | Complete         | Complete               | Complete                      | Complete             |
| Village Website Redevelopment                              | Content Update   | 1 month                | Ongoing                       | July 2016            |
| <b><u>In-Partnership with M-NCPPC</u></b>                  |                  |                        |                               |                      |
| Western Grove Park Development                             | Construction     | 6-9 months             | Ongoing                       | February 2017        |
| <b><u>Utility Upgrades</u></b>                             |                  |                        |                               |                      |
| Laurel Park Sewer Rehabilitation                           | Pre-Construction | 1 month                | TBD                           | TBD                  |
| Water Main Replacement<br>(5500 block of Western Avenue)   | Design           | TBD                    | Spring 2018<br>(construction) | TBD                  |
| Washington Gas Main<br>Replacement – Bradley Lane          | Permitting       | TBD                    | TBD                           | TBD                  |
| PEPCO Tree Pruning and<br>Removals                         | Permitting       | 2 months               | Summer 2016                   | Summer 2016          |
| <b><u>State Projects</u></b>                               |                  |                        |                               |                      |
| Connecticut Avenue<br>Pedestrian Signal                    | Construction     | 1 month                | Ongoing                       | June 2016            |

### **Connecticut Avenue Pedestrian Signal:**

- Village and State Highway Administration staff are still working with PEPCO to expedite bringing power to the site, so activation of the signal can be made as soon as possible. Power installation should be complete by June 10.
- Once power installation is complete, SHA contractors will be ready to activate the signal within a few days.
- If all goes well the signal should be activated by Monday, June 20.

### **PEPCO Tree Pruning and Removals:**

- No updates since last month's report.

### **Village Website Redevelopment:**

- Design work on the new website is complete.
- Staff is currently working through the new and old websites to update content and ensure that all functionality on the new website is working properly before its' official launch, which is scheduled for the end of June.

### **Washington Gas Main Replacement:**

- No updates since last month's report.

### **W. Kirke St. and Laurel Pkwy. Intersection Improvements:**

- Despite the rain all work was completed on-time.
- Overall the project was completed \$9,500 under budget.

### **Western Grove Park Development:**

- Over the next 2 weeks, construction activities will be ramping up at the park as the contractor has received approvals to begin installing the tree preservation and site security fencing, sediment and erosion controls and will begin removing select trees.
- The Western Grove Park Friends Group is continuing its fundraising campaign and has received contributions/pledges of approximately \$37,000 to address a shortfall in the construction budget, the Friends Group initial goal is to raise an addition \$125,000.

### **WSSC:**

#### ***Laurel Park Sewer Rehabilitation:***

- No updates since last month's report.

***Water/Sewer Main Replacement (5500 block of Western Avenue):***

- WSSC and the Village held a joint public information meeting on May 26 with affected residents.
- Unfortunately, only 5 residents attended.
- WSSC is currently in the process of making contact with all residents to request access to private property to begin its survey activities.
- The first phase of work will be to survey the affected properties. Once that is completed, WSSC and their contracted engineering firm will conduct an alignment study to determine if the mains can be relocated out of the rear-yards.

# Memo

**To:** Chevy Chase Village Board of Managers  
**From:** Melissa Wiak, Community Liaison/Administrative Assistant  
**CC:** Shana R. Davis-Cook, Village Manager  
**Date:** June 6, 2016  
**Re:** Village Hall Use for May 2016

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Below is a chart that reflects the type and frequency of events held in the Village Hall during the month of May 2016:

| Type of Event   | Number of Uses | Total Net Revenue |
|---|----------------|-------------------|
| <b>Rentals (Private Events)</b> —Birthday Parties (2); Memorial Service; Graduation Party   | 4              | \$2,750           |
| <b>Community Use</b> — Board of Managers' Monthly Meeting; Parks & Greenspaces Committee Meeting; Western Grove Park Friends Group Meeting; Community Shredding Event; Chevy Chase Land Company Public Information Meeting; WSSC Public Information Meeting; Environment & Energy Committee Meeting | 7              | \$0.00            |
| <b>Fee Waiver Use/Public Use</b> —Chevy Chase @ Home Events (3); Section 5 Monthly Meeting; Garden Club of Chevy Chase's Monthly Meeting and Walking Tour; Many Hands Non-profit meeting  | 7              | \$0.00            |