



**Chevy Chase Village  
Board of Managers**

**Executive Session--6:30 p.m.**

***NOTICE:*** The Chevy Chase Board of Managers will convene in Executive Session in the Chevy Chase Village Hall, 5906 Connecticut Avenue, Chevy Chase, MD 20815, pursuant to Section 3-305 (b) (1) of the General Provisions Article, Annotated Code of Maryland, to discuss personnel matters that affect specific individuals and pursuant to Section 3-305(b)(7) to consult with Counsel to obtain legal advice on a legal matter.

1. Meeting Called To Order  
Mr. Michael L. Denger, Chair
  - 1.i. Oath Of Office Ceremony  
Conducted by Karen A. Bushell, Chief Deputy Clerk, Circuit Court for Montgomery County
  - 1.ii. Election Of Officers  
Board of Managers  
  
Documents: [ELECTION OF OFFICERS.PDF](#)
  - 1.iii. Board Appointment Of A Member To Serve As Building Officer  
  
Documents: [BUILDING OFFICER.PDF](#)
2. Approval Of Minutes From The Previous Board Of Managers' Meetings  
Executive Session--May 9, 2016 - **Approved**  
Regular Monthly Meeting--May 9, 2016 - **Approved**
3. Consent Agenda--Tree Removal Consent Agreements
4. Variance Requests
  - 4.i. A-2337: Ms. Anna Cristina Niceta & Mr. Thomas Lloyd 15 East Lenox Street  
Removal of one 19-inch diameter Hickory tree located in the front (Brookville Road) yard of the property.  
  

**Approved**

  
Documents: [TREE CONSENT AGREEMENT - A-2237 - 15 EAST LENOX STREET.PDF](#)
  - 4.ii. A-2238: Ms. Aimee & Mr. William Burck 104 East Melrose Street  
Removal of one 11-inch diameter and one 14-inch diameter Walnut trees located in the rear yard of the property.

**Approved**

Documents: [TREE CONSENT AGREEMENT - A-2238 - 104 EAST MELROSE STREET.PDF](#)

4.III. A-6951 (Variance Request): Mr. Scott M. Levine & Ms. Melissa R. Blume 5613 Montgomery Street

Construct:

- a) an expanded portico, which would encroach a maximum of one foot, eight and one-half inches (1'-8 1/2") forward of the twenty-five (25) foot front (Montgomery Street) building restriction line (BRL). The proposed portico would be three feet, six inches (3'-6") wider than the existing portico; and
- b) an expanded front stoop and steps, which would encroach a maximum of three (3) feet forward of the twenty-five (25) foot front (Montgomery Street) building restriction line. The proposed stoop would be two feet, one inch (2'-1") wider than the existing front stoop and the proposed steps would be eleven (11) inches wider than the existing front steps, which presently encroach a maximum of one foot, three inches (1'-3") forward of the twenty-five (25) foot front BRL.

**Approved**

Documents: [A-6951 \(A\) \(B\) - 5613 MONTGOMERY STREET.PDF](#)

4.IV. A-6944 (Variance Request): Ms. Heather Salko Selingo & Mr. Jeffrey J. Selingo 205 Primrose Street

Maintain an outdoor gas fireplace that was constructed in the east (rear) yard and that encroaches one foot, two inches (1'-2") into the rear yard setback.

**Approved**

Documents: [A-6944 - 205 PRIMROSE STREET.PDF](#)

5. Treasurer's Report

Mr. Gary Crockett, Board Treasurer

Documents: [TREASURERS REPORT.PDF](#)

6. Matters Presented For Board Discussion And Possible Action (Where Required)

6.I. Board Discussion RE: Transient Lodging Facility Regulations (Air B&Bs)

Documents: [AIR BB DISCUSSION.PDF](#)

6.II. Presented For Board Consideration And Possible Adoption/Approval

- Ordinance to Approve the Franchise Agreement with Comcast of Potomac, LLC - **Approved**
- Board Authorization for the Village Manager to Designate a Village Representative to Serve on the Montgomery Municipal Cable Board of Directors - **Approved**
- Signage Improvements: Westbound Grafton Street & Oliver Street at Kirkside Drive - **Approved**

Documents: [ORDINANCE TO APPROVE THE FRANCHISE AGREEMENT WITH COMCAST OF POTOMAC, LLC.PDF](#), [MMC BOARD DESIGNATION.PDF](#), [SIGNAGE IMPROVEMENTS.PDF](#)

6.III. Contract Authorization Requests

- Staff Benefits Insurance Contract

- Dental: *Met Life - **Approved***

- Disability: *Reliance Standard Insurance Company - **Approved***

- Professional Services Contract for Consulting Landscape Architect: *Lila Fendrick Landscape Architecture & Garden Design - **Approved***

Documents: [STAFF BENEFITS INSURANCE CONTRACT.PDF](#), [AWARD RECOMMENDATION\\_LILA FENDRICK LANDSCAPE DESIGN.PDF](#)

6.IV. Appointment Of An Acting Chair To Preside At The Board Of Managers' General Meeting Scheduled For Monday, July 11, 2016

Documents: [APPOINTMENT OF ACTING CHAIR.PDF](#)

7. Committee Matters

Selection of Board Representatives & Liaisons to Village Committees

Documents: [BOARD REPRESENTATIVES.PDF](#)

8. Police Report

Mr. John M. Fitzgerald, Police Chief

Documents: [MONTHLY POLICE REPORT - MAY 2016.PDF](#)

9. Chairman's Report

- Update on Chevy Chase Proposed Redevelopment and Other Matters

Mr. Michael Denger, Board Chair

10. Manager's Report

- Building and Tree Permits and Code Enforcement Report
- Capital and Infrastructure Upgrade Projects Report
- Village Hall Activity Report
- Legal Counsel Report

Documents: [PERMITTING AND CODE ENFORCEMENT REPORT.PDF](#), [UPDATE OF CAPITAL AND INFRASTRUCTURE UPGRADE PROJECTS - JUNE 2016.PDF](#), [VILLAGE HALL ACTIVITY REPORT.PDF](#)

**Next Regular Board of Managers' Meeting**

Monday, July 11, 2016 at 7:30 p.m. in the Village Hall

**Please note:** *To reduce costs, copies of supporting materials for matters on this agenda are not provided at the meeting. If you would like to review materials related to matters discussed at this*