

1. Work Session Agenda

Documents: [FEBRUARY 22, 2016 WORK SESSION AGENDA.PDF](#)

2. Budget Presentation Cover Memo From The Village Manager

Documents: [FEBRUARY 22, 2016 BUDGET PRESENTATION COVER MEMO FROM THE VILLAGE MANAGER.PDF](#)

3. Memo From The Police Chief Re: Repair/Replacement, Disposition Of Officer-Issued Pistols

Documents: [FEBRUARY 22, 2016 MEMO FROM THE POLICE CHIEF RE_ REPAIR REPLACEMENT, DISPOSITION OF OFFICER-ISSUED PISTOLS.PDF](#)

4. FY2017 Revenue Projections

Documents: [FY2017 REVENUE PROJECTIONS.PDF](#)

5. FY2016 Constant Yield Rate Certification

Documents: [FY2016 CONSTANT YIELD RATE CERTIFICATION.PDF](#)

6. Projections - FY2015 (Actual) Through FY2022

Documents: [PROJECTIONS - FY2015 \(ACTUAL\) THROUGH FY2022.PDF](#)

7. Police - Personnel & Operations

Documents: [FEBRUARY 22, 2016 POLICE - PERSONNEL AND OPERATIONS.PDF](#)

8. Communications Center - Personnel & Operations

Documents: [FEBRUARY 22, 2016 COMMUNICATIONS CENTER - PERSONNEL AND OPERATIONS.PDF](#)

9. Public Works - Personnel & Operations

Documents: [FEBRUARY 22, 2016 PUBLIC WORKS - PERSONNEL AND OPERATIONS.PDF](#)

10. General Government - Personnel & Operations

Documents: [FEBRUARY 22, 2016 GENERAL GOVERNMENT - PERSONNEL AND OPERATIONS.PDF](#)

11. Facilities, Fleet & Infrastructure

- Village Hall
- Parks, Trees & Greenspaces
- Lights

Documents: [FEBRUARY 22, 2016 FACILITIES, FLEET AND INFRASTRUCTURE.PDF](#)

12. CIP Budget Summary

- Memo from the Director of Municipal Operations
- re: Draft FY2017-2022 CIP Budget
- Capital Equipment Purchases
- Capital and Special Projects

Documents: [FEBRUARY 22, 2016 CIP BUDGET SUMMARY.PDF](#)

13. Six-Year Capital Improvements Program (CIP) Budget

Documents: [FY2017 - FY2022 CAPITAL IMPROVEMENTS PROGRAM \(CIP\) BUDGET.PDF](#)

14. Proposed Payscale

Documents: [FEBRUARY 22, 2016 PROPOSED PAYSCALES.PDF](#)

15. Proposed Organization Chart

Documents: [FEBRUARY 22, 2016 PROPOSED PAYSCALES.PDF](#)

Chevy Chase Village Board of Managers’ FY2017 Budget Work Session Agenda

Monday, February 22, 2016 at 7:30 p.m.

Chevy Chase Village Hall
5906 Connecticut Avenue
Chevy Chase, MD 20815

Note: This is a work session of the Board of Managers; therefore, while the public is encouraged to attend, the Board will not take comments from the audience. Residents are invited to comment in advance or following the work session either by email or at the Public Hearing during the Board’s regular monthly meetings on March 14 and April 11, 2016.

7:30 p.m. - 7:35 p.m.	Introduction Discussion of budget review process.
7:35 p.m. – 7:50 p.m.	FY2017 Revenue and Projections Review and discussion of revenue estimated and out-year revenue and expense projections.
7:50 p.m. – 9:30 p.m.	FY2017 Budgeted Expenses—Manager’s 1st Draft Note: tax-based and <i>SafeSpeed</i> Program budgets shown as consolidated. <ul style="list-style-type: none"> • Public Safety <ul style="list-style-type: none"> ➤ Police—Personnel & Operations ➤ Communications Center—Personnel & Operations • Public Works—Personnel & Operations • General Government—Personnel & Operations • Facilities, Fleet & Infrastructure <ul style="list-style-type: none"> ➤ Village Hall ➤ Parks, Trees & Greenspaces ➤ Lights • Capital and Special Projects
9:30 p.m. – 9:45 p.m.	Concluding Comments and Board Direction

- *Two Public Hearings on the draft budget for FY2017 will be held during the Board of Managers’ regular meeting on **Monday, March 14, 2016 and Monday, April 11, 2016.***
- *The operating and capital budget for FY2017 will be adopted during the Village’s Annual Meeting on **Monday, April 18, 2016.***



**Village Manager's Presentation of the FY2017
Draft Operating and Capital Budget**
Board of Managers' Budget Work Session
Monday, February 22, 2016 at 7:30 p.m.

To: Board of Managers
From: Shana R. Davis-Cook, Village Manager 
CC: Village Department Heads
Village Financial Review Committee
Date: February 18, 2016

I respectfully submit to the Board of Managers the enclosed draft FY2017 operating and capital budgets and supporting materials, which have been prepared with assistance from Village Finance Director Mr. Demetri Protos. The draft budget reflects input from Village Department Heads Police Chief John Fitzgerald and Director of Municipal Operations Michael Younes. This year's budget maintains a "business-as-usual" approach with no proposed major service or personnel increases or decreases. Rather than providing the Board with a long cover memo, this year's budget is presented with highlight sheets prior to each budget category herein.

Immediately following this memo is a memo to the Board from Police Chief John Fitzgerald outlining the matter of potential repair or replacement of the officers' issued handguns, which will have implications on the FY2017 budget. This memo also seeks to confirm the policy going forward related to the disposition of firearms no longer in use by the department.

FY2017 Budget Process

- Following the Board's **Budget Work Session on Monday, February 22**, I will make requested modifications to the budget and circulate the amended draft to the Board in advance of the Public Hearing.
- The Board will hold a **Public Hearing** on the draft budget at your regular meeting on **Monday, March 14**, followed by a second **Public Hearing** on the budget during your **Monday, April 11** regular meeting.
- An explanatory memo regarding the budget will be drafted by Board Treasurer Mr. Gary Crockett and included in the April issue of *The Crier*. The Board will **adopt** the FY2017 operating and capital budget during the Village's Annual Meeting on **Monday, April 18**.

CHEVY CHASE VILLAGE
706 Connecticut Avenue
Chevy Chase, Maryland 20815
Phone (301) 654-7300
Fax (301) 907-9721
ccv@montgomerycountymd.gov
www.chevychasevillagemd.gov

BOARD OF MANAGERS
MICHAEL L. DINGER
Chair
ELISSA A. LEONARD
Vice Chair
RICHARD M. RUDA
Secretary
DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer
ROBERT C. GOODWIN, JR.
Assistant Treasurer
MINH LE
Board Member

VILLAGE MANAGER
SHANA R. DAVIS-COOK
LEGAL COUNSEL
SUELLEN M. FERGUSON

Memo

To: Board of Managers
CC: Shana Davis-Cook, Village Manager
From: John M. Fitzgerald, Chief of Police *JMF*
Date: February 16, 2016
Re: Repair/replacement of issued police pistols; disposition of surplus pistols

I. Repair or replace police pistols?

Our duty handguns (Glock 40 caliber semi-automatic pistol; Model 22) are twelve years old and are due for preventive maintenance work. According to the manufacturer's guidelines, it is time to refurbish the twelve guns with new parts (recoil spring, night sights and magazines) totaling \$2,748 (parts cost only). The cost to have the parts installed by a local gunsmith would be approximately \$300. This brings the total cost of refurbishing the guns to \$3,048.

We contacted Glock to get a quote for replacing our pistols with 12 new guns of the same make/model. They quoted a price of no more than \$4,968¹. Buying new pistols—with a warranty—would cost the Village \$1,920 more than buying parts for the used pistols and installing them ourselves.

Considering the relatively small amount of money involved, **I recommend purchasing new pistols** to replace the current issued guns rather than buying parts and having them installed. This expense can be charged to the existing "Public Safety Technology and Equipment" category in the FY2017 capital budget.

II. What should we do with the surplus pistols?

Buying new pistols raises the question of how to dispose of our current handguns. We also have seven surplus Beretta pistols that we have stored since the Berettas were replaced when we purchased the Glock pistols twelve years ago. The two common disposal options follow:

1. Trade-in to a licensed dealer.

Whenever the Village buys firearms for its police department, it must do so through a federally-licensed firearms dealer. We would get bids from three dealers for the purchase of the new pistols (they can sell the new guns to us for less than Glock's retail quote, but they cannot sell for more than the quote), as well as for the trade-in of the twelve surplus Glocks and the seven surplus Berettas.

The trade-in price of the nineteen surplus pistols would significantly reduce the overall cost of the purchase of the new pistols. If we received \$150 per gun, for instance, the trade-in would

¹ All sales must go through a federally licensed firearms dealer in Maryland; the dealer may sell for less than the quoted price, but not for more than the quoted price.

offset 57% (\$2,850) of the \$4,968 cost of the new guns. The dealer would accept the transfer of the surplus guns and execute the required transfer documentation. The dealer would then own the surplus guns and may sell them as used firearms in the course of its business.²

Rockville, Gaithersburg and Takoma Park trade in their surplus firearms in this way to offset the cost of buying new.

2. Destruction.

While Montgomery County's surplus property disposal law is much like ours in many ways, it contains a separate provision (Section 11B-44 (e)) specifically for guns. That subsection of the County Code requires all surplus guns to be destroyed regardless of the value. I am told that this language is intended to prevent a gun formerly owned by the County from falling into the wrong hands.

I recommend that we trade in our surplus guns to the dealer that makes the best overall offer on the new and surplus guns.

Chevy Chase Village Code Chapter 24 PROCUREMENT AND DISPOSITION

DIVISION 5. DISPOSITION OF GOODS

Sec. 24-27. Methods of sale.

Goods which have been found by the Village Manager to have become surplus, obsolete or unusable, and whose current estimated value is three thousand dollars (\$3,000.00) or less may be disposed of by competitive offers, price quotations or by public auction. All goods, which have become surplus, obsolete or unusable and whose current estimated value exceeds three thousand dollars (\$3,000.00) shall be sold by one (1) of the following methods:

- (1) Competitive sealed bid.
- (2) Competitive sealed proposal.
- (3) Competitive auction sale.
- (4) Trade-in or exchange for goods which are currently needed.
- (5) One of the methods described in division 3 of this article.

DIVISION 3. PROCUREMENT EXEMPT FROM COMPETITIVE BIDDING AND PROPOSAL

Sec. 24-16. Open market procurement or disposition.

(a) Dollar limit.

Any purchase or sale not exceeding fifteen thousand dollars (\$15,000.00) may be made after receiving, insofar as it is practical, at least three (3) quotations or offers.

²Typically, several of our officers are interested in purchasing the surplus gun that had been issued to them. We estimate that about 6 of the 19 surplus guns would be purchased by our police officers directly from the dealer. The dealer and the officers would complete the required transfer documentation.



FY2017 FIRST DRAFT BUDGET

REVENUE ASSUMPTIONS AND PROJECTIONS

- **Income Tax**—In consultation with Board Treasurer Mr. Gary Crockett and Village Finance Director Mr. Demetri Protos, we have estimated a slight reduction in the income tax revenues for FY2017. The budget reflects income tax revenue of \$2.1 million, a \$150,000 reduction from the FY2016 budget.

We initially anticipated a larger reduction in the income tax projection for FY2016, however, last month the State released higher income tax receipts for the current fiscal year. The current FY2016 year-end income tax projection is \$2.45 million, \$200,000 over the \$2.25 million budgeted amount.

Nonetheless, income tax receipts will be lower in FY2017 as a result of reduced ongoing income tax attributable to the Village as a result of the Wynne case and the initial “hold-back” that the state will deduct from the Villages income tax distributions over nine quarters beginning in November 2016. Annually, the State estimates an approximate annual \$250,000 hold back from the Village’s income tax distributions in FY2017, FY2018 and FY2019. Additionally, the income tax distributions due to the Village will likely be reduced going forward by approximately \$125,000 as a result of this case.

- **Property Tax**—The State of Maryland has reported that the constant yield real property tax rate for FY2017 is \$.0807, which is based upon the Village’s 2016 net assessable real property base of \$1,060,625,365. If the Board adopts this rate, it will yield approximately \$856,093 in revenue in FY2017 (see Tab 2).

I have held the personal property tax rate at the current \$.66 per \$100 of assessed value, for a yield of approximately \$95,000.

- **SafeSpeed Program**—For the second year in a row, *SafeSpeed* Program revenue projections have remained relatively steady over the full course of the current fiscal year. We currently anticipate meeting the \$1.3 million in revenue from new citations by year end, which has been held in the FY2017 budget. In the FY2017 draft budget, we have also held the FY2016 budgeted totals for revenue earned on citations processed under collections and on the interest earned on the Village’s *SafeSpeed* account.

- **Highway User Revenue (HUR)**—Governor Hogan has released his proposed budget, in which he shows a capital grant to supplement the base HUR formula distribution. The base formula (guaranteed) is \$18,630. The capital grant (subject to General Assembly approval) is an additional \$51,234. This totals approximately

CHEVY CHASE VILLAGE
 106 Connecticut Avenue
 Chevy Chase, Maryland 20815
 Phone (301) 654-7300
 Fax (301) 907-9721
 ccv@montgomerycountymd.gov
 www.chevychasevillagemd.gov

BOARD OF MANAGERS
 MICHAEL L. DENGER
Chair
 ELISSA A. LEONARD
Vice Chair
 RICHARD M. RUDA
Secretary
 DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer
 ROBERT C. GOODWIN, JR.
Assistant Treasurer
 MINH LE
Board Member

VILLAGE MANAGER
 SHANA R. DAVIS-COOK
 LEGAL COUNSEL
 SUELLEN M. FERGUSON



\$70,000. The General Assembly has approved the Governor's additional allocation in each of the past three fiscal years, and so we are comfortable reflecting the full amount, \$70K, in our revenue assumptions for FY2017, but I flag this in case members of the Board would be more comfortable budgeting for the more conservative base figure of \$18,630.

- **Other Revenues**—Discussions regarding formulas for municipal tax duplication at the county level and restoration of the highway user and police aid grants at the state level are ongoing. Both the county and state budgets remain pending, and despite early indications of increases, we have maintained revenue projections in these areas. All other revenue areas remain flat.
- **Reserves**—The draft FY2017 operating and capital budget presented herein will generate an approximate \$200,000 draw on reserves; however, reserve balances as of June 30, 2017 are still estimated to total \$7,143,159 (pending additional budget amendments authorized by the Board in the current and next fiscal years).

CHEVY CHASE VILLAGE

106 Connecticut Avenue
Chevy Chase, Maryland 20815

Phone (301) 654-7300

Fax (301) 907-9721

ccv@montgomerycountymd.gov
www.chevychasevillagemd.gov

BOARD OF MANAGERS

MICHAEL L. DINGER
Chair

ELISSA A. LEONARD
Vice Chair

RICHARD M. RUDA
Secretary

DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer

ROBERT C. GOODWIN, JR.
Assistant Treasurer

MINH LE
Board Member

VILLAGE MANAGER
SHANA R. DAVIS-COOK

LEGAL COUNSEL
SUELLEN M. FERGUSON

Revenue Summary

Revenue Summary <i>Base Operations</i>	FY '09 <i>Actual</i>	FY '10 <i>Actual</i>	FY '11 <i>Actual</i>	FY '12 <i>Actual</i>	FY '13 <i>Actual</i>	FY '14 <i>Actual</i>	FY '15 <i>Actual</i>	FY '16 <i>projected</i>	FY '17 <i>Proposed</i>
Income Tax:	\$2,972,200	\$1,557,096	\$1,414,503	\$1,949,829	\$2,466,517	\$2,688,924	\$2,135,739	\$2,450,000	\$2,100,000
Property Tax:									
Individual Property	\$0	\$4	1,894	\$59	\$0	0			
Corporate Property	113,510	110,538	3,458	173,073	94,588	96,714	116,289	95,000	95,000
Corporate Utilities	12,597	13,722	18,896	17,127	17,246	12,376	4,823	15,000	15,000
Real Estate	958,665	961,676	972,057	968,623	984,403	996,069	876,804	845,000	845,000
Prior Years Collections	2,517	823	5,802	753	202	1,360	0	500	500
Subtotal	\$1,087,289	\$1,086,763	\$1,002,107	\$1,159,635	\$1,096,439	\$1,106,519	\$997,916	\$955,500	\$955,500
WSSC/Wash Gas Reimbursement					\$170,506	\$306,639	\$1,101,637		
W.Newlands Repaving Reimbursement								\$30,000	
Investment & Misc. Income:									
Cable TV Franchise Fee	\$12,078	\$10,151	\$16,956	\$21,667	\$24,431	\$26,305	\$26,907	\$25,000	\$25,000
Interest Income	84,726	83,257	23,914	19,259	23,417	23,201	19,234	16,000	15,000
Sale of Property	30	850	0	6,220	425	80	10,144	0	0
Misc.	2,493	4,636	2,570	3,309	4,538	4,311	5,488	3,000	3,000
Subtotal	\$99,327	\$78,894	\$43,440	\$50,455	\$52,811	\$53,897	\$61,773	\$46,000	\$43,000
Cost Recoveries/Grants:									
County Tax Duplication	\$105,637	\$105,637	\$89,961	\$89,961	\$100,524	\$100,524	\$100,524	\$85,000	\$85,000
Martin's Addition-PCS	40,750	37,450	3,400	0	0	0	0	0	0
Village of Chevy Chase Sec 3-PCS	8,000	9,775	500	0	0	0	0	0	0
Village of Chevy Chase Sec 5-PCS	4,300	8,650	875	0	0	0	0	0	0
Chevy Chase View-PCS	18,075	20,325	1,500	0	0	0	0	0	0
Other/Trials/Section 5			0	0	0	0	0	0	0
Grants/Reimbursements	9,561	13,023	28,895	13,338	39,267	776	868	1,600	1,600
Recycling Revenue	2,635	1,327	532	700	859	551	1,284	500	500
State Police Grant	136,390	108,352	108,352	108,356	108,401	109,484	110,831	104,000	108,000
Fines-Parking	9,163	4,511	6,409	3,008	4,616	3,836	8,656	4,000	4,000
Fines-Ordinance	3,650	625	450	350	150	2,600	50	250	250
Fingerprinting	8,535	8,322	6,065	1,775	2,268	1,325	475	500	1,500
Licenses-Business	0	0	0	0	0	0	0	0	0
Licenses-Other/R-O-Way	2,725	550	6,215	3,300	6,030	1,350	2,885	2,000	2,000
Permits-Building	24,317	27,715	24,880	18,321	23,905	16,513	24,425	14,000	12,000
Tree Removal Permit	8,356	8,650	12,820	9,143	12,261	9,650	5,480	8,000	10,000
Permits-Sign	352	228	190	267	222	226	130	100	100
Permits-Other	220	340	0	450	350	0	0	0	0
Refuse-Church/Day Care	817	1,283	1,400	1,167	1,050	\$0	\$2,800	\$1,500	\$1,500
Belmont Buffer Stipend	18,827	18,586	18,962	19,639	19,974	20,246	20,677	20,669	19,500
Reimbursements-Post Office	0	3,937	0	0	0	0	6,117	4,000	8,000
Rental Income-Post Office	74,684	84,562	71,444	71,552	71,552	78,057	78,057	78,057	78,057
Rental Income-Hall	8,243	9,135	10,925	9,120	17,335	14,612	9,936	12,500	10,000
Highway User Fees	106,283	11,898	8,354	21,505	\$18,818	54,902	60,538	66,535	70,000
Subtotal	\$591,720	\$485,081	\$402,129	\$371,952	\$427,580	\$414,652	\$433,733	\$403,211	\$412,007
Total Revenue	\$4,750,536	\$3,207,834	\$2,862,179	\$3,531,871	\$4,213,853	\$4,550,631	\$4,730,798	\$3,884,711	\$3,510,507
Revenue Summary <i>Safe Speed</i>									
Speed Camera Citations	\$4,688,182	\$2,569,428	\$2,083,703	\$1,751,390	\$1,354,136	\$1,231,542	\$1,416,212	\$1,325,000	\$1,300,000
Citations-Collections				\$101,727	\$229,840	\$113,945	\$89,080	\$90,000	\$90,000
Speed Camera Interest	\$25,485	\$11,900	\$8,431	\$4,270	\$4,091	\$1,215	\$1,043	\$2,500	\$2,500
Total Revenue	\$4,713,667	\$2,581,328	\$2,092,134	\$1,857,387	\$1,588,067	\$1,346,702	\$1,506,335	\$1,417,500	\$1,392,500
Total Combined Revenue	\$9,464,203	\$5,789,162	\$4,954,313	\$5,389,258	\$5,801,920	\$5,897,333	\$6,237,133	\$5,302,211	\$4,903,007

2016 Constant Yield Tax Rate Certification

Taxing authority: **Chevy Chase Village
 in Montgomery County**

1	1-Jul-2015	Gross assessable real property base	\$	1,036,552,709
2	1-Jul-2015	Homestead Tax Credit	-	<u>2,623,514</u>
3	1-Jul-2015	Net assessable real property base		1,033,929,195
4	1-Jul-2015	Actual local tax rate (per \$100)	x	<u>0.0828</u>
5	1-Jul-2015	Potential revenue	\$	856,093
6	1-Jul-2016	Estimated assessable base	\$	1,071,006,300
7	1-Jan-2016	Half year new construction	-	2,219,400
8	1-Jul-2016	Estimated full year new construction*	-	1,000,000
9	1-Jul-2016	Estimated abatements and deletions**	-	<u>7,161,535</u>
10	1-Jul-2016	Net assessable real property base	\$	1,060,625,365

11	1-Jul-2015	Potential revenue	\$	856,093
12	1-Jul-2016	Net assessable real property base	÷	1,060,625,365
13	1-Jul-2016	Constant yield tax rate	\$	0.0807

EXEMPT

Certified by



Director

* Includes one-quarter year new construction where applicable.
 **Actual + estimated as of July 1, 2016, including Homestead Tax Credit.
 CYTR #1

Pro Forma Projections

I. Revenue	FY2015(Actual)			FY2016(Projected)			FY2017(Budgeted)			FY2018			FY2019			FY2020			FY2021			FY2022													
	Income Tax	Property Tax	Investments & Misc. Income	Cost Recoveries/Grants	SafeSpeed Citation Revenue	WSSC/Wash Gas	Total Revenue	Income Tax	Property Tax	Investments & Misc. Income	Cost Recoveries/Grants	SafeSpeed Citation Revenue	WSSC/Wash Gas	Total Revenue	Income Tax	Property Tax	Investments & Misc. Income	Cost Recoveries/Grants	SafeSpeed Citation Revenue	WSSC/Wash Gas	Total Revenue	Income Tax	Property Tax	Investments & Misc. Income	Cost Recoveries/Grants	SafeSpeed Citation Revenue	WSSC/Wash Gas	Total Revenue							
	2,135,739	997,916	61,773	433,733	1,506,335	1,101,637	6,237,133	2,450,000	955,500	46,000	411,000	1,392,000	28,137	5,282,637	2,100,000	955,500	43,000	412,007	1,392,500	0	4,903,007	2,100,000	955,500	43,000	412,007	1,392,500	0	4,903,007	2,100,000	955,500	43,000	412,007	1,392,500	0	4,903,007
II. Costs																																			
A. On-going Programs																																			
Department Services																																			
Police	1,191,768	802,656	1,994,424	1,311,049	790,000	2,101,049	1,392,760	792,370	2,185,130	1,490,253	808,217	2,298,471	1,594,571	824,382	2,418,953	1,706,191	840,869	2,547,060	1,825,624	857,687	2,683,311	1,953,418	874,841	2,828,259	1,594,571	824,382	2,418,953	1,706,191	840,869	2,547,060	1,825,624	857,687	2,683,311		
Communications	331,250	17,052	348,302	357,800	20,420	378,220	394,001	20,420	414,421	421,581	20,828	442,409	451,092	21,245	472,337	482,668	21,670	504,338	516,455	22,103	538,558	552,607	22,545	575,152	421,581	20,828	442,409	451,092	21,245	472,337	482,668	21,670	504,338		
Public Works	570,007	304,855	874,862	605,316	351,100	956,416	630,939	364,700	995,639	656,177	371,994	1,028,171	682,424	379,434	1,061,858	709,721	387,023	1,096,743	738,109	394,763	1,132,872	767,634	402,658	1,170,292	656,177	371,994	1,028,171	682,424	379,434	1,061,858	709,721	387,023	1,096,743		
General Government	585,267	141,911	727,178	624,350	154,000	778,350	665,407	156,040	821,447	711,985	159,161	871,146	761,824	162,344	924,168	815,152	165,591	980,743	872,213	168,903	1,041,116	933,268	172,281	1,105,549	711,985	159,161	871,146	761,824	162,344	924,168	815,152	165,591	980,743		
Professional Services	0	72,582	72,582	0	60,000	60,000	0	100,000	100,000	0	102,000	102,000	0	104,040	104,040	0	106,121	106,121	0	108,243	108,243	0	110,408	0	102,000	102,000	0	104,040	104,040	0	106,121	106,121			
Facilities, Fleet, & Infrastructure																																			
Village Hall		73,740	73,740		90,000	90,000		97,125	97,125		99,068	99,068		101,049	101,049		103,070	103,070		105,131	105,131		107,234		99,068	99,068		101,049	101,049		103,070	103,070			
Parks, Trees, & Greenspaces		132,599	132,599		205,000	205,000		207,338	207,338		211,485	211,485		215,714	215,714		220,029	220,029		224,429	224,429		228,918		211,485	211,485		215,714	215,714		220,029	220,029			
Li		32,692	32,692		37,500	37,500		42,500	42,500		43,350	43,350		44,217	44,217		45,101	45,101		46,003	46,003		46,923		43,350	43,350		44,217	44,217		45,101	45,101			
Subtotal	2,678,292	1,578,087	4,256,379	2,898,515	1,708,020	4,606,535	3,083,107	1,780,493	4,863,600	3,279,996	1,816,103	5,096,099	3,489,911	1,852,425	5,342,336	3,713,732	1,889,473	5,603,205	3,952,401	1,927,263	5,879,664	4,206,926	1,965,808	6,172,734	3,279,996	1,816,103	5,096,099	3,489,911	1,852,425	5,342,336	3,713,732	1,889,473	5,603,205		
Surplus/Deficit		1,980,754			676,102			39,407		(193,092)		(439,329)		(700,198)		(976,657)		(1,269,727)								(193,092)		(439,329)		(700,198)		(976,657)		(1,269,727)	
B. Capital Projects																																			
Equipment																																			
		105,767			347,964			103,000			173,000			201,000			111,000				153,000														
Projects																																			
		2,197,689			318,137			134,500			134,500			184,500			169,500				119,500														
Subtotal		2,303,456			666,101			237,500			307,500			385,500			280,500				272,500														
Total Costs		6,559,835			5,272,636			5,101,100			5,403,599			5,727,836			5,883,705				6,152,164														
III. Budgeted Deficit/Draw on Reserves																																			
		(322,702)			10,001			(198,093)			(500,592)			(824,829)			(980,698)				(1,249,157)														
Reserves:																																			
Current Reserves		7,339,453			7,016,751			7,026,752			6,828,659			6,328,067			5,503,238				4,522,540														
Remaining Reserves		7,016,751			7,028,752			6,828,659			6,328,067			5,503,238			4,522,540				3,273,383														

**General Funds and SafeSpeed Budgets
Actual**

I. Revenue		FY2015
	Income Tax	2,135,739
	Property Tax	997,916
	Investments & Misc. Income	61,773
	Cost Recoveries/Grants	433,733
	SafeSpeed Citation Revenue	1,506,335
	WSSC Revenue/Wash Gas	1,101,637
	Total Revenue	6,237,133

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,191,768	802,656	1,994,424
Communications	331,250	17,052	348,302
Public Works	570,007	304,855	874,862
General Government	585,267	141,911	727,178
Legal Counsel-General	0	72,582	72,582
 <u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		73,740	73,740
Parks, Trees, & Greenspaces		132,599	132,599
Lights		32,692	32,692
 Subtotal	 2,678,292	 1,578,087	 4,256,379
 Surplus/Deficit			 1,980,754
 B. Capital Projects			
<u>Equipment</u>			
Public Works Equipment			17,850
Public Safety Technology			3,909
Police Cruiser/Admin Vehicle			48,930
Government Equipment/Recycling Bins			35,078
<u>Projects</u>			
W. Kirke/Laurel Traffic Study			36,903
Sidewalk Maintenance			24
Street Maintenance			1,740,641
Village-wide Sidewalk Replacement			113,782
Streetlight Upgrades			5,342
Western Grove Park			1,338
Village Hall Repairs			136,055
Street Signage			563
Brookville Rd. Sidewalk			105,813
Sidewalk Installation			41,288
Park Development Project			15,940
Subtotal			2,303,456
 Total Costs			 6,559,835

III. Budgeted Deficit/Draw on Reserves/Surplus (322,702)

Reserves:	Current Reserves	7,339,453
	Remaining Reserves	7,016,751

**General Funds and SafeSpeed Budgets
Projected**

I. Revenue	FY2016
Income Tax	2,450,000
Property Tax	955,500
Investments & Misc. Income	46,000
Cost Recoveries/Grants	411,000
SafeSpeed Citation Revenue	1,392,000
W.Newlands Street Repaving	<u>28,137</u>
Total Revenue	5,282,637

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,311,049	790,000	2,101,049
Communications	357,800	20,420	378,220
Public Works	605,316	351,100	956,416
General Government	624,350	154,000	778,350
Professional Services	0	60,000	60,000
<u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		90,000	90,000
Parks, Trees, & Greenspaces		205,000	205,000
Lights		37,500	37,500
 Subtotal	 <u>2,898,515</u>	 <u>1,708,020</u>	 <u>4,606,535</u>

Surplus/Deficit 676,102

B. Capital Projects

<u>Equipment</u>	
Leaf Vacuums(2)	27,924
Pick up Truck	43,040
Public Safety Technology	0
General Govt Equipment	14,000
Western Grove Park	263,000

<u>Projects</u>	
Sidewalk Maintenance	3,500
Street Maintenance	123,000
Laurel Park and W Kirke Intersection	145,000
Website Redesign	18,500
Village Boundary Study	0
Streetlight Upgrades	0
W.Newlands Street Repaving	<u>28,137</u>
Subtotal	666,101

Total Costs 5,272,636

III. Budgeted Deficit/Draw on Reserves/Surplus 10,001

Reserves:	Current Reserves	7,016,751
	Remaining Reserves	7,026,752

**General Funds and SafeSpeed Budgets
Proposed**

I. Revenue	FY2017
Income Tax	2,100,000
Property Tax	955,500
Investments & Misc. Income	43,000
Cost Recoveries/Grants	412,007
SafeSpeed Citation Revenue	1,392,500
Total Revenue	4,903,007

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,392,760	792,370	2,185,130
Communications	394,001	20,420	414,421
Public Works	630,939	364,700	995,639
General Government	665,407	156,040	821,447
Professional Services	0	100,000	100,000
<u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		97,125	97,125
Parks, Trees, & Greenspaces		207,338	207,338
Lights		42,500	42,500
Subtotal	3,083,107	1,780,493	4,863,600

Surplus/Deficit **39,407**

B. Capital Projects

<u>Equipment</u>	
Police Radios	32,000
Public Safety Technology	20,000
Salt Spreader	6,000
Skid Steer Loader	45,000

<u>Projects</u>	
Sidewalk Maintenance	3,500
Street Maintenance	111,000
Streetlight Upgrades	10,000
Street Signage	10,000

Subtotal **237,500**

Total Costs **5,101,100**

III. Budgeted Deficit/Draw on Reserves/Surplus **(198,093)**

Reserves:	Current Reserves	7,026,752
	Remaining Reserves	6,828,659

**General Funds and SafeSpeed Budgets
Combined Summary**

I. Revenue	FY2018
Income Tax	2,100,000
Property Tax	955,500
Investments & Misc. Income	43,000
Cost Recoveries/Grants	412,007
SafeSpeed Citation Revenue	1,392,500
Total Revenue	4,903,007

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,490,253	808,217	2,298,471
Communications	421,581	20,828	442,409
Public Works	656,177	371,994	1,028,171
General Government	711,985	159,161	871,146
Professional Services	0	102,000	102,000
<u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		99,068	99,068
Parks, Trees, & Greenspaces		211,485	211,485
Lights		43,350	43,350
Subtotal	3,279,996	1,816,103	5,096,099

Surplus/Deficit **(193,092)**

B. Capital Projects

Equipment

Public Safety Technology	20,000
Mobile Data Terminals/Public Safety	9,000
Street Lights	10,000
Leaf Vacuums	27,000
Pick Up Truck	42,000
Medium-Duty Dump Truck	65,000

Projects

Sidewalk Maintenance	3,500
Street Maintenance	111,000
Street Signage	20,000

Subtotal **307,500**

Total Costs **5,403,599**

III. Budgeted Deficit/Draw on Reserves/Surplus **(500,592)**

Reserves:	Current Reserves	6,828,659
	Remaining Reserves	6,328,067

**General Funds and SafeSpeed Budgets
Combined Summary**

I. Revenue	FY2019
Income Tax	2,100,000
Property Tax	955,500
Investments & Misc. Income	43,000
Cost Recoveries/Grants	412,007
SafeSpeed Citation Revenue	1,392,500
Total Revenue	4,903,007

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,594,571	824,382	2,418,953
Communications	451,092	21,245	472,337
Public Works	682,424	379,434	1,061,858
General Government	761,824	162,344	924,168
Professional Services	0	104,040	104,040
<u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		101,049	101,049
Parks, Trees, & Greenspaces		215,714	215,714
Lights		44,217	44,217
Subtotal	3,489,911	1,852,425	5,342,336

Surplus/Deficit **(439,329)**

B. Capital Projects

Equipment

Public Safety Technology	20,000
Street Lights	10,000
Police Cruisers	84,000
Medium-Duty Dump Truck	87,000

Projects

Sidewalk Maintenance	3,500
Street Maintenance	111,000
Laurel Park Hydrology Study	50,000
Street Signage	20,000

Subtotal **385,500**

Total Costs **5,727,836**

III. Budgeted Deficit/Draw on Reserves/Surplus **(824,829)**

Reserves:	Current Reserves	6,328,067
	Remaining Reserves	5,503,238

**General Funds and SafeSpeed Budgets
Combined Summary**

I. Revenue	FY2020
Income Tax	2,100,000
Property Tax	955,500
Investments & Misc. Income	43,000
Cost Recoveries/Grants	412,007
SafeSpeed Citation Revenue	1,392,500
Total Revenue	4,903,007

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,706,191	840,869	2,547,060
Communications	482,668	21,670	504,338
Public Works	709,721	387,023	1,096,743
General Government	815,152	165,591	980,743
Professional Services	0	106,121	106,121
<u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		103,070	103,070
Parks, Trees, & Greenspaces		220,029	220,029
Lights		45,101	45,101
Subtotal	3,713,732	1,889,473	5,603,205

Surplus/Deficit (700,198)

B. Capital Projects

<u>Equipment</u>	
Computer Server	9,000
Public Safety Technology	20,000
Police Cruiser	42,000
Streetlight Upgrades	10,000
Hybrid Surveillance	30,000

<u>Projects</u>	
Sidewalk Maintenance	3,500
Street Maintenance	116,000
Laurel Park Hydrology Study	50,000
Subtotal	280,500

Total Costs 5,883,705

III. Budgeted Deficit/Draw on Reserves/Surplus (980,698)

Reserves:	Current Reserves	5,503,238
	Remaining Reserves	4,522,540

**General Funds and SafeSpeed Budgets
Combined Summary**

I. Revenue	FY2021
Income Tax	2,100,000
Property Tax	955,500
Investments & Misc. Income	43,000
Cost Recoveries/Grants	412,007
SafeSpeed Citation Revenue	1,392,500
Total Revenue	4,903,007

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,825,624	857,687	2,683,311
Communications	516,455	22,103	538,558
Public Works	738,109	394,763	1,132,872
General Government	872,213	168,903	1,041,116
Professional Services	0	108,243	108,243
<u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		105,131	105,131
Parks, Trees, & Greenspaces		224,429	224,429
Lights		46,003	46,003
Subtotal	3,952,401	1,927,263	5,879,664

Surplus/Deficit (976,657)

B. Capital Projects

<u>Equipment</u>	
Public Safety Technology	20,000
Rear Load Yard Waste Truck	115,000
Streetlight Upgrades	10,000
Water Tank	8,000
<u>Projects</u>	
Sidewalk Maintenance	3,500
Street Maintenance	116,000
Subtotal	272,500

Total Costs 6,152,164

III. Budgeted Deficit/Draw on Reserves/Surplus (1,249,157)

Reserves:	Current Reserves	4,522,540
	Remaining Reserves	3,273,383

**General Funds and SafeSpeed Budgets
Combined Summary**

I. Revenue		FY2022
Income Tax		2,100,000
Property Tax		955,500
Investments & Misc. Income		43,000
Cost Recoveries/Grants		412,007
SafeSpeed Citation Revenue		1,392,500
Total Revenue		<hr/> 4,903,007

II. Costs

A. On-going Programs	Personnel	Operations	Total
<u>Department Services</u>			
Police	1,953,418	874,841	2,828,258
Communications	552,607	22,545	575,152
Public Works	767,634	402,658	1,170,292
General Government	933,268	172,281	1,105,549
Professional Services	0	110,408	110,408
<u>Facilities, Fleet, & Infrastructure</u>			
Village Hall		107,234	107,234
Parks, Trees, & Greenspaces		228,918	228,918
Lights		46,923	46,923
Subtotal	<hr/> 4,206,926	<hr/> 1,965,808	<hr/> 6,172,734

Surplus/Deficit (1,269,727)

B. Capital Projects

Equipment

Public Safety Technology	20,000
Pick up Truck	42,000
Streetlight Upgrades	10,000

Projects

Sidewalk Maintenance	3,500
Street Maintenance	116,000

Subtotal

191,500

Total Costs 6,364,234

III. Budgeted Deficit/Draw on Reserves/Surplus (1,461,227)

Reserves:	Current Reserves	3,273,383
	Remaining Reserves	1,812,155



FY2017 FIRST DRAFT BUDGET

EXPENSE HIGHLIGHTS: POLICE

Specific areas of note within the draft budget.

Police, Personnel

(12 total full-time employees: 11 sworn (incl. 1 contract employee), 1 civilian)

- Personnel expenses remain flat beyond salaries and benefits (see pages labeled 3-1).

Police, Operations

- **Uniforms: Equipment**—this expense had been increased in FY2016 due to outfitting for the new officer position. This allocation has been lowered to the standard level in FY2017 draft budget.

CHEVY CHASE VILLAGE

706 Connecticut Avenue
Chevy Chase, Maryland 20815

Phone (301) 654-7300

Fax (301) 907-9721

ccv@montgomerycountymd.gov
www.chevychasevillagemd.gov

BOARD OF MANAGERS

MICHAEL L. DINGER
Chair

ELISSA A. LEONARD
Vice Chair

RICHARD M. RUDA
Secretary

DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer

ROBERT C. GOODWIN, JR.
Assistant Treasurer

MINH LE
Board Member

VILLAGE MANAGER
SHANA R. DAVIS-COOK

LEGAL COUNSEL
SUELLEN M. FERGUSON

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

<i>Police Department</i>		<i>Actuals</i>	<i>FY'14</i>	<i>Actuals</i>	<i>FY'15</i>	<i>Budgeted</i>	<i>FY'16</i>	<i>Proposed</i>	<i>FY'17</i>
		<i>Line Items</i>	<i>Subtotals</i>						
Personnel:									
Payroll			818,832		890,088		1,020,503		1,052,025
	Salaries	805,201		878,031		1,006,503		1,038,025	
	Overtime	13,631		12,057		14,000		14,000	
Employer Obligations			108,249		77,997		105,952		111,209
	FICA-Employer	63,426		65,860		73,002		79,409	
	Unemployment Insurance	4,615		3,842		5,450		6,800	
	Workers' Compensation	40,208		8,295		27,500		25,000	
Employee Benefits			227,798		217,950		206,350		224,526
	Sick Leave	6,690		9,469		7,500		9,000	
	Health/Dental/Vision Insurance	122,402		106,644		87,500		95,473	
	Life & Disability Insurance	8,822		7,962		11,000		12,000	
	Pension Contributions	88,127		91,154		97,500		105,203	
	Employee Relations	1,757		2,721		2,850		2,850	
Organizational Development			8,999		5,732		5,000		5,000
	Conferences	3,093		1,000		3,500		3,000	
	Dues & Subscriptions	1,287		1,162		250		750	
	Employee Recruiting	194		0		500		500	
	Program Accreditation	3,776		3,470		0		0	
	Seminars & Training	649		100		750		750	
	Subtotal	1,163,878	1,163,878	1,191,767	1,191,767	1,337,805	1,337,805	1,392,760	1,392,760

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Operations	FY'14		FY'15		FY'16		FY'17	
	<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Budgeted</i> <i>Line Items</i>	<i>Budgeted</i> <i>Subtotals</i>	<i>Proposed</i> <i>Line Items</i>	<i>Proposed</i> <i>Subtotals</i>
Communications		6,999		8,644		8,520		8,520
Internet Access	491		540		520		520	
Office Phone Usage	1,836		3,389		2,500		2,500	
Cell Phone Usage	1,351		1,212		1,500		1,500	
CJIS Logins	1,080		861		1,100		1,100	
MDT Wireless Service	2,241		2,642		2,900		2,900	
General		11,499		8,418		19,950		13,950
Books & Publications	0		0		100		100	
Meeting Expenses	0		0		0		0	
Reimbursements: Mileage/Other	144		264		350		350	
Printing	2586		430		600		600	
Uniforms: Cleaning	4,445		3,068		4,300		4,300	
Uniforms: Cloth	489		234		3,800		3,800	
Uniforms: Equipment	3,835		4,422		10,800		4,800	
Insurance		10,378		7,253		8,000		11,000
Police Liability Insurance	3,453		3,000		3,500		6,500	
Police Vehicle Insurance	3,425		4,253		4,500		4,500	
Insurance Deductible	3,500		0		0		0	
Professional Services		1,250		0		500		500
Public Safety(Legal)	0		0		0		0	
Medicals & Physicals	1250		0		500		500	

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Service Contracts		771,066		735,466		719,900		719,900
Police Copier Service	2,293		2,217		2,700		2,700	
Police Svc Cnt (Radios/Lasers)	0		0		1,200		1,200	
Gun Range	2,000		1,100		2,000		2,000	
E-Ticket Maintenance	0		283		0		0	
Contractor Processing	744,687		705,142		675,000		675,000	
Contractor Collections	22,086		26,724		39,000		39,000	
Supplies		11,528		8,029		11,050		11,050
Police Office Supplies	3,690		5,030		5,000		5,000	
Small Tools & Supplies	203		204		550		550	
Police Ammunition	921		1,117		3,000		3,000	
Street Signage	6,714		1,678		2,500		2,500	
Vehicle Operations		28,827		32,927		22,500		22,500
Fuel	14,949		23,434		15,000		15,000	
Maintenance	3,440		721		2,500		2,500	
Repairs	10,438		8,772		5,000		5,000	
Equipment M&R		26		954		1,250		1,250
Equipment Repair & Maintenance	26		954		1,000		1,000	
Office Equipment & Furniture	0		0		250		250	
Computer & Technical Support		1,864		965		3,700		3,700
Software Upgrades	220		0		200		200	
Hardware Systems	881		543		1,000		1,000	
Emergency Phone/Security Systems	0		0		0		0	
Installations & Setup & Peripherals	405		0		500		500	
SW/Hardware New Sys/Apps	358		422		2,000		2,000	
Subtotal	843,437	843,437	802,656	802,656	795,370	795,370	792,370	792,370
Total Police	2,007,315	2,007,315	1,994,423	1,994,423	2,133,175	2,133,175	2,185,130	2,185,130



FY2017 FIRST DRAFT BUDGET

EXPENSE HIGHLIGHTS: COMMUNICATIONS
Specific areas of note within the draft budget.

Communications, Personnel
(5 full-time employees)

- **Overtime**—We have exceeded our FY2016 projections in this line item. In our continuing efforts to improve our accuracy in this area, Chief Fitzgerald researched the past two years’ data and we have been able to determine a level that is more reasonable based upon our experience.

The Village has a two-week pay period for all departments during which all employees work a total of 80 hours. Four of the Communications Clerks work a 12-hour schedule¹ and in order to reach 80 hours in a two-week period, these four clerks work 44 hours in one week and 36 hours in the other week of each pay period. The Internal Revenue Service requires employers to pay any hours worked in excess of forty in one week at an overtime rate of one and one half hours for each additional hour worked. Therefore, each pay period has a minimum of 16 hours of mandatory overtime for the Communications department (4 hours x 4 clerks)².

Additionally, over the past two years there was an average of six additional hours of overtime per pay period due to sick or vacation leave or other uncontrollable schedule adjustments. Therefore, the overtime line item has been increased to reflect an average of 22 hours of overtime per pay period or 572 hours over the course of the year. The new budgeted amount for FY2017 is \$17,200, a \$4,700 increase over the amount budgeted in FY2016.

- Beyond this adjustment for overtime, and the standard increases related to salaries and benefits (see pages labeled 3-1), the remaining personnel expenses in this department remain flat.

Communications, Operations

- Expenses remain flat.

¹ One clerk works a 10-hour weekday schedule and serves as the ‘floater’ position sliding into other clerks’ schedules due to leave and to accommodate schedule modifications during holiday weeks.

² In 2014, Chief Fitzgerald identified and implemented a schedule adjustment that reduced the prior per-pay-period overtime from eight hours to four hours per clerk. This schedule change saved the Village approximately \$12,000 annually.

CHEVY CHASE VILLAGE
106 Connecticut Avenue
Chevy Chase, Maryland 20815
Phone (301) 654-7300
Fax (301) 907-9721
ccv@montgomerycountymd.gov
www.chevychasevillagemd.gov

BOARD OF MANAGERS
MICHAEL L. DENGER
Chair
ELISSA A. LEONARD
Vice Chair
RICHARD M. RUDA
Secretary
DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer
ROBERT C. GOODWIN, JR.
Assistant Treasurer
MINH LE
Board Member

VILLAGE MANAGER
SHANA R. DAVIS-COOK
LEGAL COUNSEL
SUELLEN M. FERGUSON

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Communications		FY'14		FY'15		FY'16		FY'17	
		<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Budgeted</i> <i>Line Items</i>	<i>Budgeted</i> <i>Subtotals</i>	<i>Proposed</i> <i>Line Items</i>	<i>Proposed</i> <i>Subtotals</i>
Personnel:									
Payroll			230,129		250,102		256,547		280,089
	Salaries	211,324		234,438		244,047		262,889	
	Overtime	18,805		15,664		12,500		17,200	
Employer Obligations			20,148		17,778		21,428		22,511
	FICA-Employer	17,418		17,541		20,028		21,111	
	Unemployment Insurance	1,420		348		1,000		1,000	
	Workers' Compensation	1,310		-111		400		400	
Employee Benefits			65,779		62,785		79,600		91,176
	Sick Leave	897		524		1,500		2,000	
	Health/Dental/Vision Insurance	44,635		42,932		47,500		56,836	
	Life & Disability Insurance	3,099		2,836		2,850		3,200	
	Pension Contributions	16,158		16,025		26,500		27,890	
	Employee Relations	990		468		1,250		1,250	
Organizational Development			1,462		586		225		225
	Conferences	18		0		0		0	
	Dues & Subscriptions	694		586		75		75	
	Employee Recruiting	750		0		0		0	
	Program Cost Savings	0		0		0		0	
	Seminars & Training	0		0		150		150	
	Subtotal	317,518	317,518	331,251	331,251	357,800	357,800	394,001	394,001

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Operations	FY'14		FY'15		FY'16		FY'17	
	<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Budgeted</i> <i>Line Items</i>	<i>Budgeted</i> <i>Subtotals</i>	<i>Proposed</i> <i>Line Items</i>	<i>Proposed</i> <i>Subtotals</i>
Communications		2,937		1,864		2,270		2,270
Office Phone Usage	1,453		415		1,000		1,000	
MDT's	324		429		0		0	
Cell Phone Usage	679		549		700		700	
CJIS Logins	456		399		420		420	
General								
Reimbursements: Mileage/Other	0		35		50		50	
Printing	25		37		100		100	
Service Contracts		14,182		12,459		12,500		12,500
Comm Ctr Svc Cnt	1,915		0		0		0	
Comm Center(other)	0		0		0		0	
RMS/CAD/Mobile Software	12,267		12,459		12,500		12,500	
Supplies		2,873		1,828		2,000		2,000
Comm Ctr Office Supplies	2,873		1,828		2,000		2,000	
Small Tools & Supplies	0		0		0		0	
Equipment M&R		598		0		1,000		1,000
Equipment Repair & Maintenance	598		0		1,000		1,000	
Computer & Technical Support		868		900		2,650		2,650
Software Upgrades	0		0		0		0	
Office Equipment & Furniture	399		0		500		500	
Hardware Systems	401		852		1,000		1,000	
Installations, Setup & Support	42		0		150		150	
SW/Hardware New Sys/Apps	26		48		1,000		1,000	
Subtotal	21,458	21,458	17,051	17,051	20,420	20,420	20,420	20,420
Total Communications	338,976	338,976	348,302	348,302	378,220	378,220	414,421	414,421



FY2017 FIRST DRAFT BUDGET

EXPENSE HIGHLIGHTS: PUBLIC WORKS
Specific areas of note within the draft budget.

Public Works, Personnel
(6 full-time employees)

- **Contract Labor/Temp Staff**—Last year, the Board approved a living wage provision for all labor contracts, which extended to the temporary staff utilized during the leaf collection season (also brought in as needed for winter weather event response). The county’s living wage rate for FY2017 has not yet been released, but we have reflected a 2% increase in anticipation that the county may raise the rate.
- Beyond the standard increases related to salaries and benefits (see pages labeled 3-1), the remaining personnel expenses in this department remain flat.

Public Works, Operations

- **Street Sweeping**—When last year’s budget was approved, we anticipated a 12-month street sweeping program. Ultimately, staff recommended, and the Board approved, an eight month contract (March through October). Therefore, the budget has been reduced accordingly from \$16,000 to \$13,500.
- **Contract Collection, Refuse and Recycling**—Both line items have been adjusted pursuant to the consumer price index provision contained within the contract. The Bureau of Labor Statistics will not release the 2015 index until the end of February, and so we have reflected a 0.6% increase as a placeholder. The actual index factor will be reflected in the draft budget presented for the Board’s Public Hearing in March.
- **Weather Events: Labor, Material and Equipment**—Independent of the recent blizzard, in reviewing expenditures over the most recent three-year period, our average weather event response expenses have been around \$35,000 (FY2013 was an anomaly with expenses totaling \$4,300 in that year). The FY2017 budget reflects an increase of \$16,000 across the three line items, for a new total of \$33,500.

CHEVY CHASE VILLAGE
 906 Connecticut Avenue
 Chevy Chase, Maryland 20815
 Phone (301) 654-7300
 Fax (301) 907-9721
 ccv@montgomerycountymd.gov
 www.chevychasevillagemd.gov

BOARD OF MANAGERS
 MICHAEL L. DENGER
Chair
 ELISSA A. LEONARD
Vice Chair
 RICHARD M. RUDA
Secretary
 DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer
 ROBERT C. GOODWIN, JR.
Assistant Treasurer
 MINH LE
Board Member

VILLAGE MANAGER
 SHANA R. DAVIS-COOK
LEGAL COUNSEL
 SUELLEN M. FERGUSON

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

<i>Public Works</i>		FY'14		FY'15		FY'16		FY'17	
		<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Actuals</i> <i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Budgeted</i> <i>Line Items</i>	<i>Budgeted</i> <i>Subtotals</i>	<i>Proposed</i> <i>Line Items</i>	<i>Proposed</i> <i>Subtotals</i>
Personnel:									
Payroll			367,784		391,983		411,165		420,732
	Salaries	367,784		391,983		410,165		419,732	
	Overtime	0		0		1,000		1,000	
Employer Obligations			53,134		32,787		48,225		48,908
	FICA-Employer	29,905		27,436		32,225		32,908	
	Unemployment Insurance	1,673		482		1,000		1,000	
	Workers' Compensation	21,556		4,869		15,000		15,000	
Employee Benefits			121,383		137,544		130,900		146,273
	Sick Leave	2,213		2,699		2,500		3,000	
	Health/Dental/Vision Insurance	72,547		89,740		79,600		94,150	
	Life & Disability Insurance	4,383		3,799		5,000		5,250	
	Pension Contributions	41,136		40,266		42,000		42,073	
	Employee Relations	1,104		1,040		1,800		1,800	
	Temporary Labor		7,429		7,593		14,276		14,276
	Contract Labor/Temp Staff	7,429		7,593		14,276		14,276	
Organizational Development			0		100		750		750
	Dues & Subscriptions	0		0		0		0	
	Program Cost Savings	0		0		0		0	
	Seminars & Training	0		100		750		750	
Subtotal		549,730	549,730	570,007	570,007	605,316	605,316	630,939	630,939

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Operations	<i>Actuals Line Items</i>	FY'14	<i>Actuals Line Items</i>	FY'15	<i>Budgeted Line Items</i>	FY'16	<i>Proposed Line Items</i>	FY'17
		<i>Actuals Subtotals</i>		<i>Actuals Subtotals</i>		<i>Budgeted Subtotals</i>		<i>Proposed Subtotals</i>
Communications		2,396		2,531		3,000		3,000
Office Phone Usage	351		149		300		300	
Cell Phone Usage	2,045		2,382		2,700		2,700	
Refuse & Recycling		194,808		208,956		291,100		288,600
Brush	13,687		10,155		22,000		22,000	
Leaves	5,319		6,510		10,000		10,000	
Refuse	17,089		19,995		20,000		20,000	
Contract Collection: Refuse	101,381		114,237		142,700		142,700	
Contract Collection: Recycling	57,332		52,119		80,400		80,400	
Contract Collection-Street Sweeping	0		5,940		16,000		13,500	
Contract Collection: Leaf Collection	0		0		0		0	
General		2,288		1,943		2,500		2,500
Public Works Uniforms	2,288		1,943		2,500		2,500	
Insurance		3,650		3,600		4,500		4,600
Public Works Vehicle Ins.	3,650		3,600		4,000		4,000	
Professional Services		0		592		0		0
Medicals & Physicals	0		592		500		600	
Weather Events		28,458		39,094		17,500		33,500
Weather Events: Labor	15,545		18,986		7,500		17,500	
Weather Events: Material	12,775		18,754		9,000		15,000	
Weather Events: Equipment	138		1,354		1,000		1,000	
Supplies		1,474		822		4,000		4,000
Tools & Supplies	1,474		822		4,000		4,000	
Vehicle Operations		42,881		47,319		28,000		28,000
Fuel	17,540		15,215		13,000		13,000	
Parts & Supplies	2,885		155		4,000		4,000	
Repairs & Maintenance	22,456		31,949		11,000		11,000	
Equipment M&R		386		0		500		500
Equipment Repair & Maintenance	386		0		500		500	
Subtotal	276,341	276,341	304,857	304,857	351,100	351,100	364,700	364,700
Total Public Works	826,071	826,071	874,864	874,864	956,416	956,416	995,639	995,639



FY2017 FIRST DRAFT BUDGET

EXPENSE HIGHLIGHTS: GENERAL GOVERNMENT

Specific areas of note within the draft budget.

General Government, Personnel

(5 full time employees, including one contract employee)

- **Conferences**—Slight increase (\$500) to allow personnel to take advantage of more networking and training opportunities.
- Beyond the standard increases related to salaries and benefits (see pages labeled 3-1), the remaining personnel expenses in this department remain flat.

General Government, Operations

- **Community Events, Halloween**—This line item was reduced by \$750 following last year's increase to fund animatronics in the haunted house. Having purchased some additional characters, the event budget has been returned to its normal level of \$1,050.
- **Community Events, Holiday Party**—Although this event budget has not changed from FY2016, we note that food costs for this event have been steadily increasing, however, we are exploring eliminating the live musical entertainment which some attendees have complained is too loud for this well-attended event, making it difficult to carry on conversations. Although the live entertainment provides a festive element to the event, I feel that this expense could be better utilized.
- **Service Contracts, Admin Copier/Fax Service**—As the Board is aware, in the current year we transitioned from our historic practice of purchasing copiers for the administrative office to a lease program. This results in a higher monthly cost for the copier, although a lower cost over the 5-year lease term.
- **Computer & Technical Support, Software Upgrades**—This line item was increased in FY2016 by \$6,650 to fund the cost of the required upgrading of the Village's accounting system. This line item has been restored to its normal level of \$1,750 in the draft budget.

CHEVY CHASE VILLAGE

306 Connecticut Avenue
Chevy Chase, Maryland 20815

Phone (301) 654-7300

Fax (301) 907-9721

ccv@montgomerycountymd.gov
www.chevychasevillagemd.gov

BOARD OF MANAGERS

MICHAEL L. DENGER
Chair

ELISSA A. LEONARD
Vice Chair

RICHARD M. RUDA
Secretary

DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer

ROBERT C. GOODWIN, JR.
Assistant Treasurer

MINH LE
Board Member

VILLAGE MANAGER
SHANA R. DAVIS-COOK

LEGAL COUNSEL
SUELLEN M. FERGUSON



FY2017 FIRST DRAFT BUDGET

EXPENSE HIGHLIGHTS: PROFESSIONAL SERVICES

Specific areas of note within the draft budget.

Professional Services

- **Legal-General Counsel**—Counsel’s contract is due for an annual adjustment and a modest increase in the hourly rate is expected. Nonetheless, given the conservative use of counsel by management, I propose holding this line item at the level established in FY2016. We have been running between 50% and 75% of budget for legal services in the previous three years.
- **Engineers & Other**—This category was created in FY2016 to fund the use of a civil engineer for assessment of water drainage and other similar concerns on private property and in the public rights-of-way. This area proved beneficial as we conferred with a civil engineer in regard to the water drainage agreement that we reached with the owner/developer of 9 Oxford Street. I propose maintaining this category at its current level.

CHEVY CHASE VILLAGE
5906 Connecticut Avenue
Chevy Chase, Maryland 20815
Phone (301) 654-7300
Fax (301) 907-9721
ccv@montgomerycountymd.gov
www.chevychasevillagemd.gov

BOARD OF MANAGERS

MICHAEL L. DINGER
Chair

ELISSA A. LEONARD
Vice Chair

RICHARD M. RUDA
Secretary

DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer

ROBERT C. GOODWIN, JR.
Assistant Treasurer

MINH LE
Board Member

VILLAGE MANAGER
SHANA R. DAVIS-COOK

LEGAL COUNSEL
SUELLEN M. FERGUSON

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

<i>General Government</i>		<i>Actuals</i>	FY'14	<i>Actuals</i>	FY'15	<i>Budgeted</i>	FY'16	<i>Proposed</i>	FY'17
		<i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Line Items</i>	<i>Actuals</i> <i>Subtotals</i>	<i>Line Items</i>	<i>Budgeted</i> <i>Subtotals</i>	<i>Line Items</i>	<i>Proposed</i> <i>Subtotals</i>
Personnel:									
Payroll			383,277		427,979		458,288		487,848
	Salaries	376,966		425,896		456,288		485,848	
	Overtime	798		2,083		2,000		2,000	
	Temp Labor	5,513		0		0		0	
Employer Obligations			31,295		34,808		40,850		42,518
	FICA-Employer	29,095		31,679		35,500		37,168	
	Unemployment Insurance	794		2,510		850		850	
	Workers' Compensation	1,406		619		4,500		4,500	
Employee Benefits			109,189		101,556		102,262		111,591
	Sick Leave	3,530		4,898		4,600		4,750	
	Health/Dental/Vision Insurance	63,289		51,989		45,812		52,706	
	Life & Disability Insurance	3,459		3,707		3,600		3,850	
	Pension Contributions	37,627		39,298		46,750		48,785	
	Employee Relations	1,284		1,664		1,500		1,500	
Organizational Development			20,721		20,924		22,950		23,450
	Conferences	4,838		7,288		6,000		6,500	
	Dues & Subscriptions	14,370		13,391		13,100		13,100	
	Employee Recruiting	1,115		0		350		350	
	Seminars & Training	398		245		3,500		3,500	
	Subtotal	544,482	544,482	585,267	585,267	624,350	624,350	665,407	665,407

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

	<i>Actuals</i> <i>Line Items</i>	FY'14	<i>Actuals</i> <i>Line Items</i>	FY'15	<i>Budgeted</i> <i>Line Items</i>	FY'16	<i>Proposed</i> <i>Line Items</i>	FY'17
		<i>Actuals</i> <i>Subtotals</i>		<i>Actuals</i> <i>Subtotals</i>		<i>Budgeted</i> <i>Subtotals</i>		<i>Budgeted</i> <i>Subtotals</i>
Operations								
Communications		5,497		6,047		6,000		6,000
Office Phone Usage	2,419		3,055		3,000		3,000	
Cell Phone Usage	2,198		2,032		2,000		2,000	
CJIS Logins	0		0		0		0	
MDT Wireless Service	880		960		1,000		1,000	
Community Events		19,240		20,725		26,850		26,100
Halloween	940		1,091		1,800		1,050	
Winter Holiday Party	13,035		12,143		13,300		13,300	
Other Community Events	3,230		5,802		10,000		10,000	
Annual Meeting	92		215		200		200	
July 4th	1,943		1,474		1,550		1,550	
General		46,539		44,863		42,500		42,500
Payroll Processing	3,960		4,474		4,000		4,000	
Bank Charges	13,312		14,587		12,000		12,000	
Newsletter	11,151		12,570		9,000		9,000	
Elections	87		0		1,500		1,500	
Books & Publications	0		0		100		100	
Meeting Expenses	284		227		1,500		1,500	
Reimbursements: Mileage/Other	709		476		400		400	
Metered Postage	3,500		2,443		2,500		2,500	
Bulk Permit Postage	1,698		2,721		2,500		2,500	
General Postage	579		763		500		500	
Printing	11,259		6,602		8,500		8,500	

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Insurance		7,051		24,307		30,350		32,850
General & Excess Liability	1,622		15,987		24,850		24,850	
Primary Endorsements (LGIT)	0		1,027		1,000		1,000	
Public Officials	3,429		5,155		3,500		5,000	
Treasury, Fidelity & Crime	2,000		2,138		1,000		2,000	
Professional Services		15,002		13,926		16,000		16,000
Accounting & Audit	14,486		13,851		12,000		12,000	
Legal:Notices	441		0		1,500		1,500	
Website Maintenance & Improvement	75		75		2,500		2,500	
Service Contracts		7,644		10,025		8,915		9,515
Admin Copier/Fax Service	5,175		7,756		6,500		7,100	
Postage Meter & Scale Rental	1,016		816		915		915	
Accounting Software Contract	1,453		1,453		1,500		1,500	
Supplies		7,177		7,795		7,500		7,500
Administration Office Supplies	7,177		7,795		7,500		7,500	
Equipment M&R		1,544		0		600		600
Equipment Repair & Maintenance	1,544		0		600		600	
Computer & Technical Support		10,331		14,222		21,625		14,975
Office Equipment & Furniture	0		389		625		625	
Software Upgrades	700		0		8,400		1,750	
Hardware Systems	2,197		2,431		3,000		3,000	
Data Backup	7,154		10,329		7,500		7,500	
Installations & Setup	0		0		200		200	
Peripherals	67		423		400		400	
SW/Hardware New Sys/Apps	213		650		1,500		1,500	
Subtotal	120,025	120,025	141,910	141,910	160,340	160,340	156,040	156,040
Total General Government	664,507	664,507	727,177	727,177	784,690	784,690	821,447	821,447
Professional Services	<i>Actuals</i>	<i>FY'14</i>	<i>Actuals</i>	<i>FY'15</i>	<i>Budgeted</i>	<i>FY'16</i>	<i>Proposed</i>	<i>FY'17</i>
	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Actuals</i>	<i>Line Items</i>	<i>Budgeted</i>	<i>Line Items</i>	<i>Proposed</i>
		<i>Subtotals</i>	<i>Subtotals</i>	<i>Subtotals</i>	<i>Subtotals</i>	<i>Subtotals</i>	<i>Subtotals</i>	<i>Subtotals</i>
Legal-General Counsel	52,052	52,052	72,582	72,582	97,500	97,500	97,500	97,500
Engineers & Other	0	0	0	0	2,500	2,500	2,500	2,500
Total Professional Services	52,052	52,052	72,582	72,582	100,000	100,000	100,000	100,000
Subtotal On Going Operations	3,888,921	3,888,921	4,017,348	4,017,348	4,352,501	4,352,501	4,516,637	4,516,637



FY2017 FIRST DRAFT BUDGET

EXPENSE HIGHLIGHTS: FACILITIES, FLEET & INFRASTRUCTURE

Specific areas of note within the draft budget.

Village Hall

- No major adjustments except for a CPI increase in the Janitorial Services contract line item.

Parks, Trees & Greenspaces

- **Service Contracts, Pest Control Services**—After 10+ years, last year we changed our pest control contractor due to poor results from the previous provider; however, the contract cost is more expensive by approximately \$800 annually.
- **Tree Programs, Planting Program/Tree Stock**—For the past three years, we have planted 45 trees each spring and fall (90 per year) to stay the net loss of the mature tree canopy due to age and disease. These efforts have proved beneficial, and beginning in the fall of 2016, the available sites for replanting will be greatly reduced. The budget has, therefore, been decreased by \$7,000.
- **Tree Programs, Removals**—Although it appears that this line item has doubled, the draft budget reflects a combining of the two former line items for “unscheduled priority removals” and “scheduled winter takedowns”. These former and separate line items reflected our former practice of scheduling the removal of trees assessed and approved by the Village Arborist for removal until the winter. Under our current contract, there is no cost advantage to postponing needed removals, and approved trees are now removed as soon as they can be scheduled.

CHEVY CHASE VILLAGE

706 Connecticut Avenue
Chevy Chase, Maryland 20815

Phone (301) 654-7300

Fax (301) 907-9721

ccv@montgomerycountymd.gov
www.chevychasevillagemd.gov

BOARD OF MANAGERS

MICHAEL L. DINGER
Chair

ELISSA A. LEONARD
Vice Chair

RICHARD M. RUDA
Secretary

DAVID L. WINSTEAD
Assistant Secretary

GARY CROCKETT
Treasurer

ROBERT C. GOODWIN, JR.
Assistant Treasurer

MINH LE
Board Member

VILLAGE MANAGER
SHANA R. DAVIS-COOK

LEGAL COUNSEL
SUELLEN M. FERGUSON

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

<i>Facilities, Fleet & Infrastructure Village Hall</i>	<i>Actuals Line Items</i>	FY'14	<i>Actuals Line Items</i>	FY'15	<i>Budgeted Line Items</i>	FY'16	<i>Proposed Line Items</i>	FY'17
		<i>Actuals Subtotals</i>		<i>Actuals Subtotals</i>		<i>Budgeted Subtotals</i>		<i>Proposed Subtotals</i>
Systems & Structures		11,262		11,634		17,500		17,500
Building:Systems & Structures	1,245		1,970		10,000		10,000	
Building:Repair & Maintenance	7,835		4,258		3,000		3,000	
Building:Finshes/Public	2,182		5,406		4,500		4,500	
insurance		3,585		1,881		2,175		2,375
Boiler	0		0		275		275	
Property (LGIT)	3,585		1,881		1,900		2,100	
Service Contracts		36,318		21,894		34,800		34,800
USPS Commission	11,709							
Janitorial Services	19,067		19,287		28,300		28,300	
Security Cameras	0		0		3,000		3,000	
Generator	1,055		1,043		1,500		1,500	
Heating & Air Conditioning	4,487		1,564		2,000		2,000	
Supplies		2,128		3,608		4,450		4,450
Consumables:Building	2,128		3,608		4,200		4,200	
Small Tools & Supplies	0		0		250		250	
Utilities		36,489		34,723		38,000		38,000
Building Electricity	21,492		22,947		22,000		22,000	
Gas	8,966		6,107		9,000		9,000	
Water & Sewer	6,031		5,669		7,000		7,000	
Equipment M&R		480		0		0		0
Equipment Repair & Maintenance	480		0		0		0	
Subtotal	90,262	90,262	73,740	73,740	96,925	96,925	97,125	97,125

CHEVY CHASE VILLAGE
 FY2017 CONSOLIDATED BUDGET
 DRAFT

	<i>Actuals</i>	<i>FY'14</i>	<i>Actuals</i>	<i>FY'15</i>	<i>Budgeted</i>	<i>FY'16</i>	<i>Proposed</i>	<i>FY'17</i>
	<i>Line Items</i>	<i>Subtotals</i>						
<i>Parks, Trees & Greenspace</i>								
Communications		11,776		12,329		7,750		8,250
Emergency Phones	722		1,082		1,450		1,450	
Security Cameras/Contracts/Phones	11,054		11,247		6,300		6,800	
Grounds & Amenities		24,819		35,466		49,000		49,000
Fixtures, Accessories & Fence	2,817		3,018		5,000		5,000	
Turf & Shrubs	1,972		4,385		2,000		2,000	
Landscape Maintenance Services	17,126		22,674		30,000		30,000	
Belmont Buffer M&R	2,904		3,855		6,000		6,000	
Landscape Design			1,534		1,000		1,000	
Western Grove Park Maintenance					5,000		5,000	
Service Contracts		3,047		4,572		1,700		2,588
Pest Control Services	593		835		500		1,388	
Irrigation Systems	2,454		3,737		1,200		1,200	
Supplies		0		20		250		250
Small Tools & Supplies	0		20		250		250	

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Tree Programs		95,941		78,646		152,000		145,000
Inspections	8,415		21,090		25,000		25,000	
Planting Program/Tree Stock	17,143		15,133		17,500		10,500	
Young Tree/Task Specific	0		175		500		500	
Routine Pruning	57,619		31,749		60,000		60,000	
Fertilization/Root & Ground Work	0		0		1,000		1,000	
Pest & Disease Control	0		1,896		10,000		10,000	
Dutch Elm Disease Prevention	0		0		5,000		5,000	
Removals	11,320		6,020		10,000		20,000	
Reforestation Program	0		350		7,000		7,000	
Scheduled Winter Takedowns (comb. w/ removals)	0		1,337		10,000		0	
Stump Grinding & Hauling	1,444		896		5,500		5,500	
Arborist 2	0		0		500		500	
Utilities		937		1,568		1,750		1,750
Buffer Path Lights	937		1,568		1,250		1,250	
Buffer Water	0		0		500		500	
Equipment M&R		0		0		500		500
Equipment Repair & Maintenance	0		0		500		500	
Subtotal	136,520	136,520	132,601	132,601	212,950	212,950	207,338	207,338
		FY'14		FY'15		FY'16		FY'17
	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Actuals</i>	<i>Budgeted</i>	<i>Budgeted</i>	<i>Proposed</i>	<i>Proposed</i>
	<i>Line Items</i>	<i>Subtotals</i>						
Lights								
Utilities		26,076		32,692		42,500		42,500
Street Lights-Utility	26,076		32,692		42,500		42,500	
	26,076	26,076	32,692	32,692	42,500	42,500	42,500	42,500
Subtotal Facilities, Fleet & Infrastructure	252,858	252,858	239,033	239,033	352,375	352,375	346,963	346,963

Memo

To: Board of Managers
From: Michael Younes, Director of Municipal Operations *MY*
CC: Shana Davis-Cook, Village Manager
 Demetri Protos, Finance Director
Date: 2/17/2016
Re: Draft FY2017 – FY2022 Capital Improvements Program Budget

Overall this year’s Capital Improvements Program (CIP) budget includes projects/expenditures totaling \$237,500 for FY2017 and \$1,675,000 over the life of the six-year CIP. The proposed combined FY2017 CIP represents a decrease of \$467,500 over its combined value in FY2016. Main drivers of the decrease are attributed to three (3) projects.

1. Payment to the Maryland-National Capital Park and Planning Commission (P&P) of the Village’s 25% portion of the park development/construction costs. (\$250K).
2. Anticipated completion of two (2) single fiscal year projects totaling \$163.5K:
 - a. West Kirke St. and Laurel Pkwy. Intersection Improvements (\$145K)
 - b. Website Redevelopment (\$18.5K)

In order to assist the Board in reviewing the FY2017 – FY2022 CIP a brief description of the projects and expenditures and comparison summary are provided below.

Projects:

Sidewalk Maintenance:

This ongoing project proactively maintains and repairs Village sidewalks. Sidewalks are repaired using the Village’s approved brick type and pattern, and existing bricks will be re-used whenever possible.

FY2017 Value	Total 6-Yr. Value
\$3,500	\$21,000

Street Maintenance and Repair Program:

This project provides for the on-going maintenance and repair of the Village’s roadways, curbs and storm drainage infrastructure using concrete and hot mix asphalt. The Village maintains a total of 8.1 miles of roadway or 27 lane miles. Based on current funding levels all Village roadways would be repaved on a revolving 20-year basis as needed. FY2017 costs represent an increase of \$5K per fiscal year over FY2016 as the street’s maintenance and repair contract was recently rebid and reflects increase costs due to higher labor costs, oil price volatility and the Village’s living wage policy.

FY2017 Value	Total 6-Yr. Value
\$111,000	\$671,000

Streetlight Upgrades:

This program serves to enhance and upgrade existing street lights in addition to installing new LED streetlights in identified dark areas, thereby creating safer pedestrian and vehicular access throughout the Village. The program also monitors technology developments regarding LED streetlights as well as potential incentive programs and fluctuation in PEPCO tariff rates. LED tariffs have remained unchanged since July 2014.

FY2017 Value	Total 6-Yr. Value
\$10,000	\$60,000

Chevy Chase Village Signage:

This project will replace all existing street name signs with custom signs. The project will also include design and location(s) determination for welcome signage throughout the Village, including the Police Department directional signs located on Connecticut Avenue. The full scope of this project, including the exact number of welcome signs is yet to be determined. The design effort will include the evaluation of sign style, material, location and content.

FY2017 Value	Total 6-Yr. Value
\$10,000	\$50,000

Public Safety Technology and Equipment:

This project would further enhance the Village Police Department's strategies and practices to prevent and reduce crime throughout the Village as supported by the Village Public Safety Committee. Currently being explored are body-worn cameras, wireless fingerprint readers, GPS-enabled bait items for use in the bait car program, improved first aid equipment and other crime-fighting equipment to support officers' efforts to deter crime and respond to emergencies.

FY2016 Value	Total 6-Yr. Value
\$20,000	\$120,000

Laurel Park Hydrology and Engineering Study:

This project will study the water runoff and flow through Laurel Park and the existing "rain garden" located at the south end of Laurel Park. Sections of the stream bed have been experiencing erosion due to the increased severity of weather events in recent years and the installation of two (2) curb inlets that were installed at the south end of the park back in 2011. The study will determine what mitigation measures should be implemented to slow the velocity of storm water entering the park, and how adjacent roadways should be protected from stream bank cut back. The study will also review the overall placement of the existing "rain garden" to determine the most effective location and proper design to maximize its potential to filter storm water runoff.

This project is currently in the planning phase. However, after consultation with Montgomery County Department of Environmental Protection (DEP) personnel, the opportunity exists to partner with the County in support of the design and construction of the project. Accordingly, the project has been deferred until FY2018.

FY2017 Value	Total 6-Yr. Value
\$0	\$100,000

Equipment Expenditures:

Public Safety Communications Equipment – Police Radios (in-car):

This equipment will ensure the continuity of operations of Village government while ensuring that the services Village residents have come to rely on such as emergency response. Replacement is required due to technology advancements. The lifespan of the radios is approximately 10 years. Portable radios for the officers were purchased in FY2012. Purchase of in-car radios was deferred at that time pending build-out of the County’s infrastructure to insure equipment reliability.

FY2017 Value
\$32,000

Public Works Equipment – Salt Spreader:

In FY2017, replacement of the Village’s oldest salt spreader is required due to increased mechanical issues. The proposed replacement spreader will be made of stainless steel to match the other two (2) salt spreaders in the Village’s fleet. Although stainless steel is slightly more expensive than traditional steel spreaders, they do not rust as a result of the salt exposure and other abrasives. The proposed replacement spreader will be powered by an electric motor (run by the pick-up truck’s alternator) rather than a gas-powered motor. In the past we have had difficulty starting the gas motors in very cold weather and dealing with engine breakdowns during storm responses. Many surrounding jurisdictions have encountered the same issues and are in the process of switching their fleets to electric motors. The Village already has two (2) electric motor spreaders purchased in FY2015 and FY2016 and we have experienced very good reliability. These electric spreaders can also be safely stored inside the bay without presenting a potential fire hazard (the gas motor spreaders are stored in the Public Works Yard for this reason).

FY2017 Value
\$6,000

Public Works Equipment – Skid-Steer Loader:

In FY2017, the Village tractor/loader is scheduled for replacement. Instead of purchasing an identical replacement, staff is recommending replacement with a skid-steer loader (“Bobcat”). The skid-steer loader is more ruggedized, has a larger carrying/lift capacity, and it has a significant number of attachments that can be rented to assist in various Public Works functions, including an auger, street sweeping broom and snow blower. Below is a picture of what the proposed replacement looks like:



FY2017 Value
\$45,000

CIP Comparison Summary

Projects:

	CIP Value as of FY2016	CIP Value as of FY2017	Difference
Infrastructure			
Sidewalk Maintenance Program	\$21,000	\$21,000	\$0
Street Maintenance and Repair Program	\$671,000	\$681,000	\$10,000
Streetlight Upgrades	\$60,000	\$60,000	\$0
West Kirke St. and Laurel Pkwy. Intersection Improvements	\$145,000	\$0	(\$145,000)
Chevy Chase Village Signage	\$50,000	\$50,000	\$0
Public Safety			
Public Safety Technology & Equipment	\$120,000	\$120,000	\$0
Public Spaces			
Western Grove Park Development	\$300,000	\$0	(\$300,000)
Laurel Park Hydrology & Engineering Study	\$100,000	\$100,000	\$0
Village Hall/Office			
Village Corporate Limits Boundary Survey ¹	\$0	\$0	\$0
Website Redevelopment	\$18,500	\$0	(\$18,500)
-----	-----	-----	-----
Total	\$1,485,500	\$1,032,000	(\$453,500)

Expenditures:

	CIP Value as of FY2016 CIP	CIP Value as of FY2017 CIP	Difference
General Government			
<i>Equipment:</i>	\$14,000	\$9,000	(\$5,000)
<i>Vehicles:</i>	\$0	\$0	\$0
Subtotal:	\$14,000	\$9,000	(\$5,000)
Public Safety			
<i>Communications Equipment:</i>	\$34,000	\$41,000	\$7,000
<i>Vehicles:</i>	\$156,000	\$156,000	\$0
Subtotal:	\$190,000	\$197,000	\$7,000
Public Works			
<i>Equipment:</i>	\$62,000	\$41,000	(\$21,000)
<i>Vehicles:</i>	\$391,000	\$396,000	\$5,000
Subtotal:	\$453,000	\$437,000	(\$16,000)
-----	-----	-----	-----
Overall Total	\$657,000	\$643,000	(\$14,000)

Attachment

Draft FY2017 – FY2022 Capital Improvements Program Budget

¹ At Board direction the project was cancelled.

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Capital Equipment Purchases

Department/Category								
General Government		15,718		25,468		27,500		0
Equipment Purchases	15,718		0		0		0	
Vehicle Purchases			25,468		0		0	
Computer Servers	0		0		9,000		0	
Website Redesign					18,500		0	
Police		16,688		0		0		0
Phone Recording Systems	16,688		0		0		0	
New Technology		57,353		45,221		89,000		52,000
Radio Upgrades	0		0		0		32,000	
Vehicle Purchases	57,353		23,462		0		0	
Public Safety Technology	11,813	11,813	3,909	3,909	20,000	20,000	20,000	
Mobile Data Terminals	0		0		0		0	
Communications		0		0		0		0
Equipment Purchases	0		0		0		0	
Public Works		30,693		0		0		51,000
Garage & Bays	0		0		0		0	
Equipment Purchases	0		17,850		27,000		6,000	
Vehicle Purchases	30,693		0		42,000		45,000	
Subtotal	132,265	132,265	70,689	74,598	116,500	136,500	103,000	103,000

CHEVY CHASE VILLAGE
FY2017 CONSOLIDATED BUDGET
DRAFT

Capital and Special Projects

Western Grove Park Development	49,157	49,157	1,338	1,338	300,000	300,000	0	0
Public Works Renovation	0	0	0	0	0	0	0	0
Street Light Upgrades	23,589	23,589	5,342	5,342	10,000	10,000	10,000	10,000
Village-Wide Sidewalk Replacement	399,346	399,346	113,782	113,782	0	0	0	0
Streets	0	0	1,740,641	1,740,641	106,000	106,000	111,000	111,000
Signage			563	563	0	0	10,000	10,000
Sidewalk Maintenance	734	734	24	24	3,500	3,500	3,500	3,500
Recycle Bins	0	0	35,078	35,078	0	0	0	0
Village Boundary Study					60,000	60,000	0	0
Sidewalk Installation	0	0	41,288	41,288	0	0	0	0
W.Newlands Repaving					30,000	30,000	0	0
Village Hall Landscaping					5,900	5,900	0	0
Newlands Park Development	0	0	15,940	15,940	0	0	0	0
Village Hall Security System	21,555	21,555	0	0	0	0	0	0
Subtotal	494,381	494,381	2,232,767	2,232,767	660,400	660,400	134,500	134,500
Subtotal Capital Projects	626,646	626,646	2,303,456	2,307,365	776,900	796,900	237,500	237,500
Total Expenses	4,768,425	4,768,425	6,559,837	6,563,746	5,481,776	5,501,776	5,101,100	5,101,100



Chevy Chase Village

Six-Year Capital Improvements Program (CIP) Budget

FY2017 – FY2022

-Updated February 12, 2016-

TABLE OF CONTENTS

MAP OF CHEVY CHASE VILLAGE	1
PROJECT AND EXPENDITURE LIST	2
PROJECT AND EXPENDITURE SUMMARY	3
CIP COMPARISON SUMMARY	4
PROJECT DETAIL SHEETS	
INFRASTRUCTURE	
<i>Sidewalk Maintenance Program</i>	5
<i>Street Maintenance and Repair Program</i>	6
<i>Streetlight Upgrades</i>	7
<i>West Kirke Street and Laurel Parkway Intersection Improvements</i>	8
<i>Chevy Chase Signage</i>	9
PUBLIC SAFETY	
<i>Public Safety Technology and Equipment</i>	10
PUBLIC SPACES	
<i>Western Grove Park Development</i>	11
<i>Laurel Park Hydrology and Engineering Study</i>	12
VILLAGE HALL/OFFICE	
<i>Village Corporate Limits Boundary Survey</i>	13
<i>Website Re-design</i>	14
EXPENDITURE DETAIL SHEETS	
GENERAL GOVERNMENT	
<i>Equipment</i>	15
<i>Vehicles</i>	16
PUBLIC SAFETY	
<i>Communications Equipment</i>	17
<i>Vehicles</i>	18
PUBLIC WORKS	
<i>Equipment</i>	19
<i>Vehicles</i>	20
EXPENDITURE SUMMARY BY PROJECT CATEGORY	21
FUNDING SUMMARY BY PROJECT CATEGORY	22
EXPENDITURE SUMMARY BY DEPARTMENT	23
FUNDING SUMMARY BY DEPARTMENT	24

Chevy Chase Village



Project and Expenditure List

Projects:

Infrastructure

- Street Maintenance and Repair Program
- Sidewalk Maintenance Program
- Streetlight Upgrades
- West Kirke Street and Laurel Parkway Intersection Improvements
- Chevy Chase Village Signage

Public Safety

- Public Safety Technology and Equipment

Public Spaces

- Western Grove Park Development
- Laurel Park Hydrology and Engineering Study

Village Hall/Office

- Village Corporate Limits Boundary Survey
- Website Redevelopment

Expenditures by Department:

General Government

- Equipment:
 - Village Computer Server Replacements
 - Tuohey Conference Room Sound Improvements
- Vehicles:
 - Admin. Vehicle Replacement

Public Safety

- Communications Equipment:
 - Mobile Data Terminals
 - Police Radios
- Vehicles:
 - Police Cruiser Replacement (x3)
 - Hybrid Surveillance Vehicle

Public Works

- Equipment:
 - Leaf Vacuums (x2)
 - Replacement Salt Spreader
 - Water Tank
- Vehicles:
 - Pick-up Trucks (x3)
 - Medium-duty Dump Trucks (x2)
 - Rear-load trash/yard Waste Truck
 - Skid-Steer Loader

Project and Expenditure Summary

Projects:

	Duration/ Remaining	Estimated Cost	Funding Source	Construction Ready Date (Est.)	Status
Sidewalk Maintenance Program	Ongoing	\$3,500/year	SS	Ongoing	Ongoing
Street Maintenance & Repair Program	Ongoing	\$111,000+/year	SS	Ongoing	Ongoing
Streetlight Upgrades	Ongoing	\$10,000	SS	FY2016 – FY2021	Ongoing
West Kirke St. and Laurel Pkwy. Intersection Improvements	N/A	\$145,000	SS	Est. Completion June 2016	Est. Completion June 2016
Chevy Chase Village Signage	3 years	\$50,000	TB/SS	FY2017 – FY2019	Planning
Public Safety Technology and Equipment	Ongoing	\$120,000	SS	FY2017 – FY2022	Ongoing
Western Grove Park Development	1 year	\$263,000	TB	FY2016 – FY2017	Construction
Laurel Park Hydrology and Engineering Study	1 year	\$100,000	TB	FY2019 – FY2020	Planning
Village Corporate Limits Boundary Survey	N/A	\$0	TB	Cancelled	Cancelled
Website Redevelopment	N/A	\$18,500	TB	Est. Completion June 2016	Est. Completion June 2016

Expenditures:

	Estimated Purchase Date	Estimated Cost	Funding Source
General Government			
<i>Equipment:</i>			
Village Computer Server(s)	FY2016 (Complete)	\$14,000	TB/SS
Tuohey Conference Sound Improvements	Cancelled	Cancelled	Cancelled
<i>Vehicles:</i>			
Admin. Vehicle Replacement	N/A	N/A	N/A
Public Safety			
<i>Communications Equipment:</i>			
Police Radios	FY2017	\$32,000	SS
Mobile Data Terminals	FY2018	\$9,000	SS
<i>Vehicles:</i>			
Police Cruiser Replacement (x3)	FY2019 – 2020	\$42,000/ea.	SS
Hybrid Surveillance Vehicle	FY2020	\$30,000	SS
Public Works			
<i>Equipment:</i>			
Leaf Vacuums (x2)	FY2016 (Complete), FY2018	\$27,000/ea	TB
Replacement Salt Spreader	FY2017	\$6,000	SS/Grant
Water Tank	FY2021	\$8,000	TB
<i>Vehicles:</i>			
Pick-up Trucks (x3)	FY2016 (Completed), FY2018, FY2022	\$42,000/ea.	TB/SS/Grant
Medium-duty Dump Trucks (x2)	FY2018 and FY2019	\$152,000	TB/SS/Grant
Rear-load Trash/Yard Waste Truck	FY2021	\$115,000	TB/Grant
Skid-Steer Loader	FY2017	\$45,000	TB/SS/Grant

Note:

SS=*SafeSpeed* Budget

TB = Tax-based Budget

Grant = Reimbursement by grant or sold

CIP Comparison Summary

Projects:

	CIP Value as of FY2016	CIP Value as of FY2017	Difference
Infrastructure			
Sidewalk Maintenance Program	\$21,000	\$21,000	\$0
Street Maintenance and Repair Program	\$671,000	\$681,000	\$10,000
Streetlight Upgrades	\$60,000	\$60,000	\$0
West Kirke St. and Laurel Pkwy. Intersection Improvements	\$145,000	\$0	(\$145,000)
Chevy Chase Village Signage	\$50,000	\$50,000	\$0
Public Safety			
Public Safety Technology and Equipment	\$120,000	\$120,000	\$0
Public Spaces			
Western Grove Park Development	\$300,000	\$0	(\$300,000)
Laurel Park Hydrology and Engineering Study	\$100,000	\$100,000	\$0
Village Hall/Office			
Village Corporate Limits Boundary Survey	\$0	\$0	\$0
Website Redevelopment	\$18,500	\$0	(\$18,500)
-----	-----	-----	-----
Total	\$1,485,500	\$1,032,000	(\$453,500)

Expenditures:

	CIP Value as of FY2016 CIP	CIP Value as of FY2017 CIP	Difference
General Government			
<i>Equipment:</i>	\$14,000	\$9,000	(\$5,000)
<i>Vehicles:</i>	\$0	\$0	\$0
Subtotal:	\$14,000	\$9,000	(\$5,000)
Public Safety			
<i>Communications Equipment:</i>	\$34,000	\$41,000	\$7,000
<i>Vehicles:</i>	\$156,000	\$156,000	\$0
Subtotal:	\$190,000	\$197,000	\$7,000
Public Works			
<i>Equipment:</i>	\$62,000	\$41,000	(\$21,000)
<i>Vehicles:</i>	\$391,000	\$396,000	\$5,000
Subtotal:	\$453,000	\$437,000	(\$16,000)
-----	-----	-----	-----
Overall Total	\$657,000	\$643,000	(\$14,000)

Consolidated Year over Year:

	Est. FY16	Proposed					
		FY17	FY18	FY19	FY20	FY21	FY22
Equipment	\$41,000	\$38,000	\$36,000	\$0	\$9,000	\$8,000	\$0
Vehicles	\$77,500	\$45,000	\$107,000	\$171,000	\$72,000	\$115,000	\$42,000
Projects	\$553,000	\$154,500	\$164,500	\$214,500	\$199,500	\$149,500	\$149,500
	-----	-----	-----	-----	-----	-----	-----
Total	\$671,500	\$237,500	\$307,500	\$394,500	\$280,500	\$272,500	\$191,500
Difference	(\$434,000)	\$70,000	\$87,000	(\$114,000)	(\$8,000)	(\$81,000)	

Project Detail Sheet

Sidewalk Maintenance Program

Category	Infrastructure	Date Last Modified	January 13, 2016
Department	Public Works	Funding Source	<i>SafeSpeed</i> Eligible
Zone Location	1, 2, 3, 4	Status	On-going

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	3.5	0.5	3	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0
Construction	21	3	18	3	3	3	3	3	3	3/year
Other	0	0	0	0	0	0	0	0	0	0
Total	24.5	3.5	21	3.5	3.5	3.5	3.5	3.5	3.5	3.5/year

EST. FUNDING SCHEDULE (dollars in thousands)

<i>SafeSpeed</i> Revenues	24	3.5	21	3.5	3.5	3.5	3.5	3.5	3.5	3.5/year
Total	24.5	3.5	21	3.5	3.5	3.5	3.5	3.5	3.5	3.5/year

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	0	0	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0	0
Total			0							

Description

This ongoing project will proactively maintain and repair Village sidewalks.

Estimated Schedule

This is an on-going maintenance activity.

Cost Change

There have been no cost changes to this project.

Justification

This project will maintain and increase pedestrian safety on all Village sidewalks and promote safe access throughout the Village. As a result of the increased pedestrian safety this activity is eligible for funding under the *SafeSpeed* program.

<p>Coordination Board of Managers General Government Public Works Department</p>	<p>Map</p> 
--	--

Project Detail Sheet

Street Maintenance and Repair Program

Category	Infrastructure	Date Last Modified	January 13, 2016
Department	Public Works	Funding Source	SafeSpeed/Reimbursement
Zone Location	1, 2, 3, 4	Status	On-going

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	6	0	6	1	1	1	1	1	1	1/year
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0
Construction	778	123	675	110	110	110	115	115	115	115+/year
Other	0	0	0	0	0	0	0	0	0	0
Total	804	123	681	111	111	111	116	116	116	116+/year

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	0	0	0	0	0	0	0	0	0	0
SafeSpeed Revenues	776	95	681	111	111	111	116	116	116	116+/year
CC Club Reimbursement	28	28	0	0	0	0	0	0	0	
Total	804	123	681	111	111	111	116	116	116	116+/year

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	0	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			0						

Description

This project provides for the on-going maintenance and repair of the Village's roadways, curbs and storm drainage infrastructure using concrete and hot mix asphalt. The Village maintains a total of 8.1 miles of roadway or 27 lane miles. Based on current funding levels all Village roadways would be repaved on a revolving 20-year basis.

Estimated Schedule

The Village's street maintenance and repair program typically runs from April through October because the material used will not set properly if temperatures are below 60 degrees.

Cost Change

Normal funding allocations in FY17 and beyond are forecasted. The Village's street maintenance and repair contract was recently rebid and FY17 and beyond budgeted figures reflect increased costs due to higher labor costs, oil price volatility and the Village's living wage policy.

Justification

The street maintenance and repair program will ensure the Village's infrastructure is kept at an acceptable level as well as providing safe traverse for pedestrian and vehicular traffic and is eligible for funding under the SafeSpeed program.

<p>Coordination Board of Managers General Government</p>	<p>Map</p> 
---	--

Project Detail Sheet

Streetlight Upgrades

Category	Infrastructure	Date Last Modified	January 13, 2016
Department	Public Works/Police	Funding Source	SafeSpeed Eligible
Zone Location	1, 2, 3, 4	Status	Ongoing

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	0	0	0	0	0	0	0	0	0	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0
Construction	60	0	60	10	10	10	10	10	10	0
Other	0	0	0	0	0	0	0	0	0	0
Total	60	0	60	10						

EST. FUNDING SCHEDULE (dollars in thousands)

SafeSpeed Revenues	63.5	0	60	10	10	10	10	10	10	10
Total	63.5	0	60	10						

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance				0.5	0.5	0.5	0.5	0.5	0.5	0.5
Materials/Equipment				0	0	0	0	0	0	0
Total				0.5						

Description

This program serves to enhance and upgrade existing street lights in addition to installing new LED streetlights in identified dark areas, thereby creating safer pedestrian and vehicular access throughout the Village. The program also monitors technology developments regarding LED streetlights as well as potential incentive programs and fluctuations in PEPCO tariff rates. LED tariffs have remained unchanged since July 2014.

Estimated Schedule

This is an ongoing program.

Cost Change

There have been no cost changes to the project.

Justification

This program serves to enhance and upgrade existing street lights in addition to installing new streetlights in identified dark areas, thereby creating safer pedestrian and vehicular access throughout the Village. As a result of the increased pedestrian, vehicular and public safety, this project is eligible for funding under the *SafeSpeed* program.

<p>Coordination Board of Managers General Government Police Department PEPCO</p>	<p>Map</p> 
---	--

Project Detail Sheet

West Kirke Street and Laurel Parkway Intersection Improvements

Category Infrastructure
Department Public Works
Zone Location 3

Date Last Modified January 13, 2016
Funding Source SafeSpeed Eligible
Status Est. Completion June 2016

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	0	0	0	0	0	0	0	0	0	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0
Construction	145	145	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total	145	145	0	0	0	0	0	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

SafeSpeed Revenues	145	145	0	0	0	0	0	0	0	0
Total	145	145	0							

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	0	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			0						

Description

This project studied the traffic flow at the intersections of Connecticut Avenue, Laurel Parkway, West Kirke Street and West Lenox Street (in front of the Post Office) for potential traffic flow and safety improvements. Improvements that were investigated include, but are not limited to, the construction of a traffic island on West Kirke Street; traffic flow modifications along Laurel Parkway and sidewalk improvements in the adjacent West Kirke Street/Laurel Parkway combined public right-of-way. As part of the project, a traffic engineering firm was retained to evaluate and design proposed changes.

Estimated Schedule

This project is scheduled to be complete prior to the end of FY16.

Cost Change

There have been no cost changes to this project.

Justification

This project will address several safety concerns of the existing intersection to improve vehicular and pedestrian traffic through the intersection and is therefore, eligible for funding under the SafeSpeed Program.

<p>Coordination Board of Managers General Government Public Works Department Maryland State Highway Administration Historic Preservation Commission</p>	<p>Map</p>
---	-------------------

Project Detail Sheet

Chevy Chase Village Signage

Category	Infrastructure	Date Last Modified	January 13, 2016
Department	Public Works	Funding Source	Tax-based
Zone Location	All	Status	Planning

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	10	0	10	10	0	0	0	0	0	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0
Other	40	0	40	0	20	20	0	0	0	0
Total	50	0	50	10	20	20	0	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based	50	0	50	10	20	20	0	0	0	0
Total	50	0	50	10	20	20	0	0	0	0

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	0	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			0						

Description

This project will replace all existing street name signs with custom signs. The project will also include the design and location(s) determination for welcome signage throughout the Village, including the Police Department directional signs located on Connecticut Avenue. The full scope of this project, including the exact number of welcome signs is yet to be determined. The design effort will include the evaluation of sign style, material, location and content.

Estimated Schedule

There have been no schedule changes to this project.

Cost Change

There have been no cost changes to this project.

Justification

This project will replace all street name signs with a unique, consistent format and provide to several welcome signs as specific entry points into the Village.

Coordination

Board of Managers
General Government
Public Works Department

Project Detail Sheet

Public Safety Technology and Equipment

Category	Public Safety	Date Last Modified	January 20, 2016
Department	Police	Funding Source	SafeSpeed Eligible
Zone Location	1, 2, 3, 4	Status	Ongoing

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	12	0	12	2	2	2	2	2	2	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	18	0	18	3	3	3	3	3	3	0
Construction/Purchase	90	0	90	15	15	15	15	15	15	0
Other	0	0	0	0	0	0	0	0	0	0
Total	120	0	120	20	20	20	20	20	20	0

EST. FUNDING SCHEDULE (dollars in thousands)

SafeSpeed Revenues	120	0	120	20	20	20	20	20	20	0
Total	120	0	120	20	20	20	20	20	20	0

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			6	1	1	1	1	1	1
Materials/Equipment			0	0	0	0	0	0	0
Total			6	1	1	1	1	1	1

Description

This project would further enhance Village Police Department’s strategies and practices to prevent and reduce crime throughout the Village as supported by the Village Public Safety Committee. Currently being explored are body-worn cameras, wireless fingerprint readers, GPS-enabled bait items, improved first aid equipment and other crime-fighting equipment to support officers’ efforts to deter crime and respond to emergencies.

Estimated Schedule

This is an ongoing project. As emerging technologies and/or equipment come to our attention, we will investigate them to determine whether their use may be beneficial/feasible in improving efficiency or reducing crime in the Village. In the upcoming fiscal year, it is anticipated that modest expenditures may be made to augment and enhance the Village Police Department’s crime fighting strategies and practices.

Cost Change

There have been no cost changes to this project.

Justification

This project would enhance and upgrade the existing crime fighting strategies and practices creating safer pedestrian and vehicular access throughout the Village. As a result of the relationship to public safety, this project is eligible for funding under the SafeSpeed program.

<p>Coordination Board of Managers Administration Department Police Department Public Safety Committee</p>
--

Project Detail Sheet

Western Grove Park Development

Category	Public Space	Date Last Modified	January 13, 2016
Department	General Government	Funding Source	Tax-Based
Zone Location	4	Status	Construction

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	0	0	0	0	0	0	0	0	0	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0
Construction	250	250	0	0	0	0	0	0	0	0
Other	13	13	0	0	0	0	0	0	0	0
Total	263	263	300	0						

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	263	263	300	0	0	0	0	0	0	0
Total	263	263	300	0						

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			15	0	3	3	3	3	3
Materials/Equipment			0	0	0	0	0	0	0
Total			15	0	3	3	3	3	3

Description

This project will develop the Western Grove Park into developed open space. A facility plan for the park has been approved by the Village and County Planning Board. The open space will include the installation of benches, pathways, pedestrian lighting, a seating/picnic plaza, a natural playspace area and native plantings. The installation of sidewalks and pedestrian lights will provide safe pedestrian access from the Village to mass transit facilities and the commercial/retail space in Friendship Heights and the Chevy Chase Center retail property.

Estimated Schedule

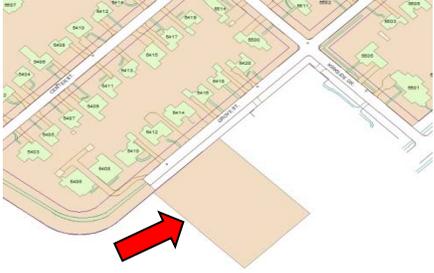
The project is currently in the construction phase and is being jointly funded between the Village and the Maryland-National Capital Park and Planning Commission (M-NCPPC). It is anticipated that the design/build process will straddle FY16 and FY17, however the Village's 25% contribution will be due in FY16.

Cost Change

The Village and M-NCPPC have partnered to expedite the park development. The Village's contribution pledge is 25% of the total design/build cost, which is consistent with the Village's level of effort thus far in the development process.

Justification

In August 2002, the Village entered into an MOU with Montgomery County and M-NCPPC to acquire the former Wohlfarth property to preserve it from future commercial/residential development. As stipulated in the MOU the Village contributed \$1.25 million towards the property's acquisition and for the collaborative rights to assist and provide input on the property's uses and development.

<p>Coordination Board of Managers General Government Montgomery County Maryland-National Capital Park and Planning Western Grove Park Committee District of Columbia PEPCO</p>	<p>Map</p> 
--	--

Project Detail Sheet

Laurel Park Hydrology and Engineering Study

Category	Village Hall/Office	Date Last Modified	February 12, 2016
Department	Public Works	Funding Source	Tax-Based
Zone Location	3	Status	Planning

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	50	0	50	0	0	50	0	0	0	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	50	0	50	0	0	0	50	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total	100	0	100	0	0	50	50	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	100	0	100	0	0	50	50	0	0	0
Total	100	0	100	0	0	50	50	0	0	0

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	0	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			0						

Description

This project will study the water runoff and flow through Laurel Park and the existing “rain garden” located at the south end of Laurel Park. Sections of the stream bed have been experiencing erosion due to the increased severity of weather events in recent years and the installation of two (2) curb inlets that were installed at the south end of the park back in 2011. The study will determine what mitigation measures should be implemented to slow the velocity of storm water entering the park, and how adjacent roadways should be protected from stream bank cut back. The study will also review the overall placement of the existing “rain garden” to determine the most effective location and proper design to maximize its potential to filter storm water runoff.

Estimated Schedule

This project is currently in the planning phase. However, after consultation with Montgomery County Department of Environmental Protection (DEP) personnel, the opportunity exists to partner with the County in support of the design and construction of the project. Accordingly, the project has been deferred until FY19. DEP personnel have visited the site and do not believe there is an immediate hazard, however, DEP staff are continuing to monitor the area.

Cost Change

There have been no cost changes to this project.

Justification

This project will protect the park from further erosion, which over time will threaten the stability of northeast portions of Laurel Parkway where the stream bed has begun to undercut the hillside adjacent to the roadway.

<p>Coordination Board of Managers General Government Public Works Department Maryland Department of Environment Montgomery County Department of Environmental Protection WSSC</p>	<p>Map</p> 
--	--

Project Detail Sheet

Village Corporate Limits Boundary Survey

Category	Village Hall/Office	Date Last Modified	January 13, 2016
Department	General Government	Funding Source	Tax-Based
Zone Location	3	Status	Planning

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	0	0	0	0	0	0	0	0	0	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	0	0	0	0	0	0	0	0	0	0
Total	0									

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	0	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			0						

Description

As part of the completed review and revisions to the Village Charter, the project would resurvey and confirm the corporate limits of the Village. As part of the survey effort a professional land survey firm would be retained to research and confirm the Village's corporate limits. *At the Board's direction this project was removed from consideration.*

Estimated Schedule

At the Board's direction the project was cancelled.

Cost Change

At the Board's direction the project was cancelled.

Justification

At the Board's direction the project was cancelled.

<p>Coordination Board of Managers General Government Maryland Land Records Office</p>

Project Detail Sheet

Website Redevelopment

Category	Village Hall/Office	Date Last Modified	January 13, 2016
Department	General Government	Funding Source	Tax-Based
Zone Location	3	Status	Est. Completion June 2016

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Cost Element	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Planning, Design and Supervision	0	0	0	10	0	0	0	0	0	0
Land acquisition	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	18.5	18.5	0	0	0	0	0	0	0	0
Construction	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0
Total	18.5	18.5	0	0	0	0	0	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	18.5	18.5	0	0	0	0	0	0	0	0
Total	18.5	18.5	0							

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			21.2	4.7	4.7	5.9	5.9	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			21.2	4.7	4.7	5.9	5.9	0	0

Description

This project will re-develop the Village's website to provide for greater ease of navigation, content updating and additional functionality. This re-development will address the following technical issues, limitations and allowing for additional functions to be integrated with the website:

1. Website display on mobile devices and smartphones
2. Integration with the Village resident directory (to allow directory updating directly through the website), blast e-mail and other social media functions
3. Ability to submit online service requests
4. Online polling/surveys
5. More responsive search function
6. Address various programming errors and bugs in the current background programming of the site

The Village's website was last re-designed in 2010 at a cost of \$12,500.

Estimated Schedule

This project is estimated to be complete by the end of FY16.

Cost Change

There have been no cost changes to this project.

Justification

The Village's website was last re-designed in 2010. Since that time there have been many additional features that have become available, however, due to the current content management system used for the site, many of these features can't be implemented without a re-design of the internal structure of the site.

Coordination
Board of Managers
General Government

Expenditure Detail Sheet
General Government Equipment

Category
Department

Equipment
 All Departments

Date Last Modified
Funding Source
Status

February 2, 2016
 Tax-Based/*SafeSpeed* Eligible
 On-going

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Equipment Type	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Village Computer Server	23	14	9	0	0	0	9	0	0	9
Tuohey Conference Room Sound Improvements	0	0	0	0	0	0	0	0	0	0
Total	23	14	9	0	0	0	9	0	0	9

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	19	10	9	0	0	0	9	0	0	4.5
<i>SafeSpeed</i> Revenues	4	4	0	0	0	0	0	0	0	4.5
Total	23	14	9	0	0	0	9	0	0	9

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	0	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			0						

Description

This equipment will ensure the continuity of operations of Village government. Due to the need for this equipment to be used by other departments in the support of the Village *SafeSpeed* program a certain percentage of the expenditures would be eligible to be paid out of the *SafeSpeed* revenues.

- Village Computer Server: The Village's main file/police records management server was replaced due to its age and the Village's accounting system software was updated to remain compatible with software requirements and security protocols.
- Tuohey Conference Room Sound Improvements: At the October 12, 2015 regular meeting the Board unanimously voted not to pursue installing acoustical sound panels in the Tuohey Conference.

Estimated Schedule

This equipment would be purchased on an as needed basis and as the equipment's lifespan dictates and pursuant to the Village's Equipment Plan.

Cost Change

There have been no cost changes

Justification

This equipment as described above would ensure the continuity of operations of the Village government as well as ensuring that State mandates are met through record retention and preservation. Equipment will be purchased pursuant to the Village's Equipment Plan.

Coordination

- Board of Managers
- General Government
- Police/Communications Department

Expenditure Detail Sheet

General Government Vehicles

Category
Department

Vehicles
All Departments

Date Last Modified
Funding Source
Status

January 13, 2016
Tax-Based/*SafeSpeed* Eligible
Ongoing

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Equipment Type	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Admin Vehicle	0	0	0	0	0	0	0	0	0	30
Total	0	0	0	0	0	0	0	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	0	0	0	0	0	0	0	0	0	30
<i>SafeSpeed</i> Revenues	0	0	0	0	0	0	0	0	0	0
Grants/Reimbursements	0	0	0	0	0	0	0	0	0	0
Total	0	30								

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			-3	-1	-1	-1	0	0	0
Materials/Equipment			-3	-1	-1	-1	0	0	0
Total			-6	-2	-2	-2	0	0	0

Description

This vehicle is used by all general government staff, including the Director of Municipal Operations and Permitting and Code Enforcement Coordinator for travel to and from meetings, code enforcement patrols, capital projects supervision and meeting/event preparations. The current administrative vehicle is a SUV. This vehicle has also now been commissioned as an alternate Police response vehicle when the need arises.

Since this vehicle is used in the supervision of the Village's *SafeSpeed* capital projects as well as being a spare first responder vehicle a certain percentage of the costs would be eligible to be paid out of the *SafeSpeed* revenues.

Estimated Schedule

Currently there are no plans to replace the Administrative vehicle within the duration of this CIP.

Cost Change

Currently there are no plans to replace the Administrative vehicle within the duration of this CIP.

Justification

Replacement will be in accordance with the Chevy Chase Village Vehicle Operational Plan.

Coordination

- Board of Managers
- General Government
- Police Department

Expenditure Detail Sheet

Public Safety Communications Equipment

Category
Department

Equipment
Police/Communications

Date Last Modified
Funding Source
Status

January 20, 2016
Tax-Based/*SafeSpeed*
Ongoing

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Equipment Type	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Police Radios	32	0	32	32	0	0	0	0	0	0
Mobile Data Terminals	9	0	9	0	9	0	0	0	0	0
Total	41	0	41	32	9	0	0	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	0	0	0	0	0	0	0	0	0	0
<i>SafeSpeed</i> Revenues	41	0	41	32	9	0	0	0	0	0
Grants/Reimbursements	0	0	0	0	0	0	0	0	0	0
Total	41	0	41	32	9	0	0	0	0	0

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			0	2	0	0	0	0	0
Materials/Equipment			0	0	0	0	0	0	0
Total			0	2	0	0	0	0	0

Description

This equipment will ensure the continuity of operations of Village government while ensuring that the services Village residents have come to rely on such as emergency response, 24/7 police patrols, house checks, speed and stop sign enforcement continue without interruption. Due to this equipment being used for public safety needs, the expenditures would be eligible to be purchased with *SafeSpeed* revenues.

Estimated Schedule

Radios: Replacement is required due to technology advancements¹. The lifespan of the radios is approximately 10 years.

MDCs: Expected lifespan is 4-5 years maximum.

Recording System: Replacement was accomplished in FY14 and was required due to technology advancements and the lack of available replacement parts for the Village's old recording system.

Justification

This equipment will ensure the continuity of operation of Village government while ensuring that the services Village residents have come to rely on such as 24/7 police patrols, house checks, speed and stop sign enforcement continue.

- All public safety radios must be replaced due to mandated technology changes (new frequencies and encryption) that will take effect in approximately 2 years. Our portable radios have already been replaced (FY12). In FY17, we seek to replace the 1 fixed base station radio in the Communications Center, and 5 fixed radios in the police cars (3 marked cruisers, 1 unmarked sedan, 1 dual-use SUV) so that they will be compatible with the new technology. While our portable radios are good, we continue to experience performance problems when using them in certain parts of the Village.
- MDCs have an expected lifespan of 4-5 years, and we are scheduling their replacement in FY18.

Coordination

- Board of Managers
- General Government
- Police Department
- Public Safety Committee

¹ Portable radios for the officers were purchased in FY12. Purchase of in-car radios was deferred at that time pending build-out of the County's infrastructure to insure equipment reliability.

Expenditure Detail Sheet

Public Safety Vehicles

Category
Department

Vehicles
Police/Communications

Date Last Modified
Funding Source
Status

January 20, 2016
Tax-Based/*SafeSpeed* Eligible
Ongoing

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Vehicle Type	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Police Cruisers (x3)	126	0	126	0	0	84	42	0	0	0
Hybrid surveillance	30	0	30	0	0	0	30	0	0	0
Total	156	0	156	0	0	84	72	0	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	0	0	0	0	0	0	0	0	0	0
<i>SafeSpeed</i> Revenues	156	0	156	40	0	84	72	0	0	0
Grants/Reimbursements	0	0	0	0	0	0	0	0	0	0
Total	156	0	156	40	0	84	72	0	0	0

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			-10	0	-2	-3	-2	-2	-1
Materials/Equipment			-10	0	-2	-3	-2	-2	-1
Total			-20	0	-4	-6	-4	-4	-2

Description

These vehicles will ensure the continuity of operations of Village government while ensuring that the services Village residents have come to rely on such as 24/7 police patrols, house checks, speed and stop sign enforcement, continue uninterrupted. The cost for a police cruiser is all inclusive of any equipment needed such as a light bar, decals, push bumper, siren, spotlight and all installation costs. Due to these vehicles being used for pedestrian, vehicular and public safety needs, the expenditures would be eligible to be paid out of the *SafeSpeed* revenues.

Estimated Schedule

Vehicles are purchased pursuant to the Village's Vehicle Operational Plan. Specifically, marked cars are to be replaced by the time they are five service years old. The hybrid surveillance car receives lighter use, and according to the Plan, it is to be replaced on an as-needed basis. We have scheduled its replacement plan to replace it in FY20 (although this may change if unforeseen problems arise with that car); it will be over 9 years old at that time.

Cost Change

On the assumption that there will be some market increases, the price projection for fully-equipped police cars is \$2,000 more in FY19 and FY20.

Justification

These vehicles will ensure the continuity of operation of Village government while ensuring that the services Village residents have come to rely on such as 24/7 police patrols, house checks, speed and stop sign enforcement are maintained.

Coordination

- Board of Managers
- General Government
- Police Department
- Public Safety Committee

Expenditure Detail Sheet
Public Works Equipment

Category
Department

Equipment
 Public Works

Date Last Modified
Funding Source
Status

January 13, 2016
 Tax-Based/*SafeSpeed* Eligible
 Ongoing

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Equipment Type	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Leaf Vacuums (2 total)	54	27	27	0	27	0	0	0	0	0
Replacement Salt Spreader	6	0	6	6	0	0	0	0	0	0
Water tank	8	0	8	0	0	0	0	8	0	0
Total	68	27	41	6	27	0	0	8	0	0

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	62	27	35	0	27	0	0	8	0	0
<i>SafeSpeed</i> Revenues	6	0	6	6	0	0	0	0	0	0
Grants/Reimbursements	0	0	0	0	0	0	0	0	0	0
Total	68	27	41	6	27	0	0	8	0	0

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			-6	0	-1	-1.5	-1.5	-1	-1
Materials/Equipment			-3	-0	-0.5	-0.5	-1	-0.5	-0.5
Total			-9	-0	-1.5	-2	-2.5	-1.5	-1.5

Description

This equipment will ensure the continuity of operation of Village government while ensuring that public works services such as snow plowing operations, special (bulk) pick-ups, yard waste collection, tree planting and leaf collection are maintained. Due to the need for some of this equipment to be used for pedestrian, vehicular and public safety needs, a certain percentage of the expenditures would be eligible to be paid out of the *SafeSpeed* revenues.

- Salt Spreader: The proposed replacement spreader will be made of stainless steel to match the other two (2) salt spreaders in the Village's fleet. Although stainless steel is slightly more expensive than traditional steel spreaders, they do not rust as a result of the salt exposure and other abrasives. The proposed replacement spreader will be powered by an electric motor (run by the pick-up truck's alternator) rather than a gas-powered motor. In the past we have had difficulty starting the gas motors in very cold weather and dealing with engine breakdowns during storm responses. Many surrounding jurisdictions have encountered the same issues and have begun to switch their fleets to electric motors. The Village also has two (2) electric motor spreaders purchased in FY2015 and FY2016 and we have experienced very good reliability. These electric spreaders can also be safely stored inside the bay without presenting a potential fire hazard (the gas motor spreaders are stored in the Public Works Yard for this reason).

Estimated Schedule

This equipment would be purchased on an as needed basis and as the equipment's lifespan dictates. Equipment will be purchased pursuant to the Village's Equipment Operational Plan. The Village's second leaf vacuum has been performing well, therefore replacement originally scheduled for FY17 has been deferred until FY18 at which time replacement will be re-evaluated.

Cost Change

There are no changes in cost.

Justification

This equipment will ensure the continuity of operation of Village government while ensuring that that public works services such as snow plowing operations, special (bulk) pick-ups, yard waste collection, tree planting and leaf collection are maintained.

Coordination

- Board of Managers
- General Government
- Public Works Department

Expenditure Detail Sheet

Public Works Vehicles

Category
Department

Vehicles
Public Works

Date Last Modified
Funding Source

January 13, 2016
Tax-Based/*SafeSpeed* Eligible/
Reimbursement
Ongoing

Status

EST. EXPENDITURE SCHEDULE (dollars in thousands)

Equipment Type	Total	Est. FY16	Total 6 Years	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Pick-up trucks (3 total)	126.5	42.5	84	0	42	0	0	0	42	42
Medium-duty dump trucks (2 total)	152	0	152	0	65	87	0	0	0	0
Rear-load trash/yard waste truck	115	0	115	0	0	0	0	115	0	0
Skid-Steer Loader	45	0	45	45	0	0	0	0	0	0
Total	438.5	42.5	396	45	107	87	0	115	42	42

EST. FUNDING SCHEDULE (dollars in thousands)

Tax-Based Revenues	295	18	277	25	72	57	0	105	18	18
<i>SafeSpeed</i> Revenues	101	18	83	15	25	25	0	0	18	18
Grants/Reimbursements	42.5	6.5	36	5	10	5	0	10	6	6
Total	438.5	42.5	396	45	107	87	0	115	42	42

EST. OPERATING BUDGET IMPACT (dollars in thousands)

Labor/Maintenance			-16	-2	-2	-2	-2	-3.5	-4.5
Materials/Equipment			-6	-1	-1	-1	-1	-1	-1
Total			-22	-3	-3	-3	-3	-4.5	-5.5

Description

These vehicles ensure the continuity of operation of Village government while ensuring that public works services such as snow plowing operations, special (bulk) pick-ups, yard waste collection, sidewalk repairs and leaf collection are maintained as outlined in the Chevy Chase Village Vehicle Plan. Due to the need for these vehicles to be used for pedestrian, vehicular and public safety needs, a certain percentage of the expenditures are eligible to be paid out of the *SafeSpeed* revenues.

- Medium-duty dump trucks: In years FY18 and FY19 the Village's projects to replace its two (2) medium-duty dump trucks. The Village currently maintains two (2) medium-duty dump trucks of varying carrying capacities. It is projected that the smaller of the two (2) would be replaced in FY18 and the larger in FY19. It is required that the larger of the two (2) dump trucks be replaced or maintained due to it required need to transport salt from County and State facilities to the Village in winter weather and leaf collection operations.
- Skid-Steer Loader: In FY17, the Village tractor/loader is scheduled for replacement. Instead of purchasing an identical replacement, staff is recommending replacement with a skid-steer loader ("Bobcat"). The skid-steer loader is more ruggedized, has a larger carrying/lift capacity, and it has a significant number of attachments that can be rented to assist in various Public Works functions, including an auger, street sweeping broom and snow blower.

Estimated Schedule

Vehicles would be purchased on an as-needed basis and in accordance with the Chevy Chase Village Vehicle Operational Plan. The Village's small dump-body truck has been performing well, therefore replacement originally scheduled for FY17 has been deferred until FY18 at which time replacement will be re-evaluated.

Cost Change

The cost associated with replacement of the skid-steer loader has been adjusted up by \$5K due to market increases.

Justification

These vehicles will ensure the continuity of operation of Village government while ensuring that Village public works services such as snow plowing operations, special (bulk) pick-ups, yard waste collection, sidewalk repairs and leaf collection. Replacement will be in accordance with the Chevy Chase Village Vehicle Plan.

Coordination

- Board of Managers
- General Government
- Public Works Department

Expenditure Summary by Project Category (dollars in Thousands)

											Funding Breakdown				Total Cost	
	CIP Total	Est. FY16	Combined Six-Year Total	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years	Tax Based Percent Allocation	SafeSpeed Percent Allocation	Grants/Reimbursement/Other percent Allocation	Total Tax Based Projected Cost		Total SafeSpeed Projected Cost
Infrastructure																
Sidewalk Maintenance Program	24.5	3.5	21	3.5	3.5	3.5	3.5	3.5	3.5	3.5	0%	100%	0%	0	21	0
Street Maintenance and Repair Program	804	123	681	111	111	111	116	116	116	116	0%	100%	0%	0	681	0
Streetlight Upgrades	60	0	60	10	10	10	10	10	10	10	0%	100%	0%	0	60	0
West Kirke St. and Laurel Pkwy. Intersection Improvements	145	145	0	0	0	0	0	0	0	0	0%	100%	0%	0	0	0
Chevy Chase Village Signage	50	0	50	10	20	20	0	0	0	0	50%	50%	0%	25	25	0
Category Total	1,083.5	271.5	812	134.5	144.5	144.5	129.5	129.5	129.5	129.5				25	787	0
Public Safety																
Public Safety Technology and Equipment	120	0	120	20	20	20	20	20	20	0	0%	100%	0%	0	120	0
Category Total	120	0	120	20	20	20	20	20	20	0				0	120	0
Public Spaces																
Western Grove Park Development	263	263	0	0	0	0	0	0	0	0	100%	0%	0%	0	0	0
Laurel Park Hydrology and Engineering Study	100	0	100	0	0	50	50	0	0	0	100%	0%	0%	100	0	0
Category Total	363	263	100	0	0	50	50	0	0	0				100	0	0
Village Hall/Office																
Village Corporate Limits Boundary Survey	0	0	0	0	0	0	0	0	0	0	100%	0%	0%	0	0	0
Website Redevelopment	18.5	18.5	0	0	0	0	0	0	0	0	100%	0%	0%	0	0	0
Category Total	18.5	18.5	0	0	0	0	0	0	0	0				0	0	0
Total Expenditures	1,585	553	1,032	154.5	164.5	214.5	199.5	149.5	149.5	129.5				125	907	0

Funding Summary by Project Category (dollars in Thousands)

	CIP Total	Est. FY16	Total Tax Based Projected Funding Cost	Total <i>SafeSpeed</i> Projected Funding Cost	Grants/Reimburse ments/Other Funding Cost	Combined Six- Year Total Funding Cost	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
Infrastructure													
Sidewalk Maintenance Program	24.5	3.5	0	21	0	21	3.5	3.5	3.5	3.5	3.5	3.5	3.5
Street Maintenance and Repair Program	804	123	0	681	0	681	111	111	111	116	116	116	116
Streetlight Upgrades	60	0	0	60	0	60	10	10	10	10	10	10	10
West Kirke St. and Laurel Pkwy. Intersection Improvements	145	145	0	0	0	0	0	0	0	0	0	0	0
Chevy Chase Village Signage	50	0	25	25	0	50	10	20	20	0	0	0	0
Category Total	1,083.5	271.5	25	787	0	812	134.5	144.5	144.5	129.5	129.5	129.5	129.5
Public Safety													
Public Safety Technology and Equipment	120	0	0	120	0	120	20	20	20	20	20	20	0
Category Total	120	0	0	120	0	120	20	20	20	20	20	20	0
Public Spaces													
Western Grove Park Development	263	263	0	0	0	0	0	0	0	0	0	0	0
Laurel Park Hydrology and Engineering Study	100	0	100	0	0	100	0	0	50	50	0	0	0
Category Total	363	263	100	0	0	100	0	0	50	50	0	0	0
Village Hall/Office													
Village Corporate Limits Boundary Survey	0	0	0	0	0	0	0	0	0	0	0	0	0
Website Redevelopment	18.5	18.5	0	0	0	0	0	0	0	0	0	0	0
Category Total	18.5	18.5	0	0	0	0	0	0	0	0	0	0	0
Total Funding Requirements	1,585	553	125	907	0	1,032	154.5	164.5	214.5	199.5	149.5	149.5	129.5

Expenditure Summary by Department (dollars in Thousands)

	CIP Total	Est. FY16	Combined Six-Year Total	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years	Tax Based Percent Allocation	SafeSpeed Percent Allocation	Funding Breakdown			Total Cost
													Grants/Reimbursements/Other percent Allocation	Total Tax Based Projected Cost	Total SafeSpeed Projected Cost	
General Government																
<i>Equipment</i>																
Village Computer Servers	23	14	9	0	0	0	9	0	0	9	50%	50%	0%	4.5	4.5	0
Tuohey Conference Room Sound Improvements	0	0	0	0	0	0	0	0	0	0	100%	0%	0%	0.0	0	0
Group Total	23	14	9	0	0	0	9	0	0	9				4.5	4.5	0
<i>Vehicles</i>																
Admin Vehicle	0	0	0	0	0	0	0	0	0	30	50%	50%	0%	0	0	0
Group Total	0	0	0	0	0	0	0	0	0	30				0	0	0
Department Total	23	14	9	0	0	0	9	0	0	39				4.5	4.5	0
Public Safety																
<i>Communications Equipment</i>																
Police Radio Upgrades	32	0	32	32	0	0	0	0	0	0	0%	100%	0%	0	32	0
Mobile Data Terminals	9	0	9	0	9	0	0	0	0	0	0%	100%	0%	0	9	0
Group Total	41	0	41	32	9	0	0	0	0	0				0	41	0
<i>Vehicles</i>																
Police Cruisers (x3)	126	0	126	0	0	84	42	0	0	0	0%	100%	0%	0	126	0
Hybrid Surveillance	30	0	30	0	0	0	30	0	0	0	0%	100%	0%	0	30	0
Group Total	156	0	156	0	0	84	72	0	0	0				0	156	0
Department Total	197	0	197	32	9	84	72	0	0	0				0	197	0
Public Works																
<i>Equipment</i>																
Leaf Vacuums (x2)	54	27	27	0	27	0	0	0	0	0	100%	0%	0%	27	0	0
Replacement Salt Spreader	6	0	6	6	0	0	0	0	0	0	0%	100%	0%	0	6	0
Water Tank	8	0	8	0	0	0	0	8	0	0	100%	0%	0%	8	0	0
Group Total	68	27	41	6	27	0	0	8	0	0				35	6	0
<i>Vehicles</i>																
Pick-up trucks (x3)	126.5	42.5	84	0	42	0	0	0	42	42	43%	43%	14%	36	36	12
Medium-duty dump trucks (x2)	152	0	152	0	65	87	0	0	0	0	73%	21%	6%	111	32	9
Rear-load/yard waste truck	115	0	115	0	0	0	0	115	0	0	100%	0%	0%	105	0	10
Skid-Steer Loader	45	0	45	45	0	0	0	0	0	0	55.5%	33%	11.5%	25	15	5
Group Total	438.5	42.5	396	45	107	87	0	115	42	42				277	83	36
Department Total	506.5	69.5	437	51	134	87	0	123	42	42				312	89	36
Total Expenditures	726.5	83.5	643	83	143	171	81	123	42	81				316.5	290.5	36

Funding Summary by Department (dollars in Thousands)

	CIP Total	Est. FY16	Total Tax Based Projected Funding Cost	Total <i>SafeSpeed</i> Projected Funding Cost	Grants/Reimbur- sements/Other Funding Cost	Combined Six- Year Total Funding Cost	FY17	FY18	FY19	FY20	FY21	FY22	Beyond 6 Years
General Government													
<i>Equipment</i>	23	14	4.5	4.5	0	9	0	0	0	9	0	0	9
<i>Vehicles</i>	0	0	0	0	0	0	0	0	0	0	0	0	30
Department Total	23	14	4.5	4.5	0	9	0	0	0	9	0	0	39
Public Safety													
<i>Communications Equipment</i>	41	0	0	41	0	41	32	9	0	0	0	0	0
<i>Vehicles</i>	156	0	0	156	0	156	0	0	84	72	0	0	0
Department Total	197	0	0	197	0	197	32	9	84	72	0	0	0
Public Works													
<i>Equipment</i>	68	27	35	6	0	41	6	27	0	0	8	0	0
<i>Vehicles</i>	438.5	42.5	277	83	36	396	45	107	87	0	115	42	42
Department Total	507	69.5	312	89	36	437	51	134	87	0	123	42	42
Total Funding Requirements	726.5	83.5	316.5	290.5	36	643	83	143	171	81	123	42	81

General Pay Scale and Positions for FY 2017

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
7	16.95 *	17.63 *	18.34 *	19.09 *	19.84 *	20.61 *	21.46 *	22.32 *	23.20 *	24.14 *	25.11 *	26.11 *	27.16 *	28.25 *	29.38 *
8	17.80 *	18.51 *	19.26 *	20.05 *	20.83 *	21.64 *	22.54 *	23.43 *	24.36 *	25.35 *	26.37 *	27.42 *	28.52 *	29.66 *	30.84 *
9	18.69 *	19.44 *	20.22 *	21.02 *	21.88 *	22.72 *	23.66 *	24.61 *	25.58 *	26.62 *	27.68 *	28.79 *	29.94 *	31.14 *	32.39 *
10	19.62 *	20.41 *	21.24 *	22.10 *	22.97 *	23.86 *	24.84 *	25.83 *	26.86 *	27.95 *	29.07 *	30.23 *	31.44 *	32.70 *	34.01 *
11	20.60 *	21.43 *	22.30 *	23.21 *	24.12 *	25.05 *	26.09 *	27.12 *	28.20 *	29.35 *	30.52 *	31.74 *	33.01 *	34.33 *	35.71 *
12	21.63 *	22.50 *	23.41 *	24.37 *	25.32 *	26.30 *	27.39 *	28.48 *	29.61 *	30.82 *	32.05 *	33.33 *	34.66 *	36.05 *	37.49 *
13	22.71 *	23.63 *	24.58 *	25.59 *	26.59 *	27.62 *	28.76 *	29.91 *	31.10 *	32.36 *	33.65 *	35.00 *	36.40 *	37.85 *	39.37 *
14	23.85 *	24.81 *	25.81 *	26.87 *	27.92 *	29.00 *	30.20 *	31.40 *	32.65 *	33.97 *	35.33 *	36.75 *	38.22 *	39.74 *	41.33 *
15	25.04 *	26.05 *	27.10 *	28.21 *	29.32 *	30.45 *	31.71 *	32.97 *	34.28 *	35.67 *	37.10 *	38.58 *	40.13 *	41.73 *	43.40 *
16	26.30 *	27.35 *	28.46 *	29.62 *	30.78 *	31.97 *	33.29 *	34.62 *	36.00 *	37.46 *	38.95 *	40.51 *	42.13 *	43.82 *	45.57 *
17	27.61 *	28.72 *	29.88 *	31.10 *	32.32 *	33.57 *	34.96 *	36.35 *	37.80 *	39.33 *	40.90 *	42.54 *	44.24 *	46.01 *	47.85 *
18	28.99 *	30.15 *	31.37 *	32.66 *	33.94 *	35.30 *	36.71 *	38.17 *	39.69 *	41.30 *	42.95 *	44.67 *	46.45 *	48.31 *	50.24 *
19	30.44 *	31.66 *	32.94 *	34.29 *	35.63 *	37.01 *	38.54 *	40.08 *	41.67 *	43.36 *	45.09 *	46.90 *	48.77 *	50.73 *	52.75 *

Grade	Position	Grade	Position	Grade	Position	Grade	Position	Grade	Position
7	Public Works Steward I	10	Vacant	13	Community Liaison/Admin. Asst	16	Permitting/Code Enforcement	18	Public Safety Coordinator
8	Vacant	11	Communications Clerk I	14	Vacant	15	Vacant	19	Director of Municipal Operations
9	Communications Clerk I	12	Vacant	15	Vacant	16	Permitting/Code Enforcement		Finance Director
	Public Works Steward II			16	Permitting/Code Enforcement	17	Vacant		Director of Municipal Operations
				17	Vacant				Public Works Supervisor

Police Pay Scale and Positions for FY 2017

1.014

	Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
PO 1	15	25.22 *	26.23 *	27.28 *	28.37 *	29.51 *	30.69 *	31.92 *	33.20 *	34.52 *	35.90 *	37.33 *	38.83 *	40.38 *	41.99 *	43.67
PO pfc	16	26.49 *	27.54 *	28.65 *	29.79 *	30.98 *	32.22 *	33.51 *	34.85 *	36.24 *	37.69 *	39.20 *	40.78 *	42.40 *	44.10 *	45.86
Sgt	17	27.81 *	27.81 *	30.08 *	31.28 *	32.54 *	33.83 *	35.19 *	36.59 *	38.05 *	39.58 *	41.16 *	42.80 *	44.52 *	46.31 *	48.16
v	18	29.20 *	30.37 *	31.58 *	32.85 *	34.16 *	35.53 *	36.95 *	38.42 *	39.97 *	41.56 *	43.22 *	44.95 *	46.75 *	48.62 *	50.56
L.T.	19	30.66 *	31.89 *	33.16 *	34.48 *	35.86 *	37.30 *	38.79 *	40.35 *	41.96 *	43.64 *	45.38 *	47.20 *	49.09 *	51.05 *	53.10
v	20	32.19 *	33.47 *	34.82 *	36.21 *	37.66 *	39.17 *	40.73 *	42.36 *	44.06 *	45.82 *	47.65 *	49.56 *	51.54 *	53.61 *	55.75
v	21	33.80 *	35.15 *	36.56 *	38.02 *	39.55 *	41.12 *	42.77 *	44.49 *	46.26 *	48.11 *	50.04 *	52.03 *	54.12 *	56.29 *	58.53
v	22	35.49 *	36.92 *	38.39 *	39.92 *	41.52 *	43.18 *	44.91 *	46.70 *	48.58 *	50.51 *	52.54 *	54.64 *	56.82 *	59.10 *	61.47
v	23	37.26 *	38.76 *	40.31 *	41.92 *	43.59 *	45.34 *	47.15 *	49.04 *	51.00 *	53.04 *	55.16 *	57.37 *	59.67 *	62.06 *	64.54
Chief	24	39.13 *	40.70 *	42.32 *	44.01 *	44.01 *	47.60 *	49.52 *	51.50 *	53.55 *	55.69 *	57.92 *	60.24 *	62.65 *	65.15 *	67.76

% w/step increase

Grade	Position	Grade	Position	Grade	Position	Grade	Position
15	Police Officer: 1	17	Police Sergeant	20	Vacant	22	Vacant
16	Vacant	18	Vacant	21	Vacant	23	Vacant
		19	Police Lieutenant			24	Police Chief

General Pay Scale and Positions for FY 2017

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
7	16.95 *	17.63 *	18.34 *	19.09 *	19.84 *	20.61 *	21.46 *	22.32 *	23.20 *	24.14 *	25.11 *	26.11 *	27.16 *	28.25 *	29.38 *
8	17.80 *	18.51 *	19.26 *	20.05 *	20.83 *	21.64 *	22.54 *	23.43 *	24.36 *	25.35 *	26.37 *	27.42 *	28.52 *	29.66 *	30.84 *
9	18.69 *	19.44 *	20.22 *	21.02 *	21.88 *	22.72 *	23.66 *	24.61 *	25.58 *	26.62 *	27.68 *	28.79 *	29.94 *	31.14 *	32.39 *
1.050	19.62 *	20.41 *	21.24 *	22.10 *	22.97 *	23.86 *	24.84 *	25.83 *	26.86 *	27.95 *	29.07 *	30.23 *	31.44 *	32.70 *	34.01 *
1.050	20.60 *	21.43 *	22.30 *	23.21 *	24.12 *	25.05 *	26.09 *	27.12 *	28.20 *	29.35 *	30.52 *	31.74 *	33.01 *	34.33 *	35.71 *
1.050	21.63 *	22.50 *	23.41 *	24.37 *	25.32 *	26.30 *	27.39 *	28.48 *	29.61 *	30.82 *	32.05 *	33.33 *	34.66 *	36.05 *	37.49 *
1.050	22.71 *	23.63 *	24.58 *	25.59 *	26.59 *	27.62 *	28.76 *	29.91 *	31.10 *	32.36 *	33.65 *	35.00 *	36.40 *	37.85 *	39.37 *
1.050	23.85 *	24.81 *	25.81 *	26.87 *	27.92 *	29.00 *	30.20 *	31.40 *	32.65 *	33.97 *	35.33 *	36.75 *	38.22 *	39.74 *	41.33 *
1.050	25.04 *	26.05 *	27.10 *	28.21 *	29.32 *	30.45 *	31.71 *	32.97 *	34.28 *	35.67 *	37.10 *	38.58 *	40.13 *	41.73 *	43.40 *
1.050	26.30 *	27.35 *	28.46 *	29.62 *	30.78 *	31.97 *	33.29 *	34.62 *	36.00 *	37.46 *	38.95 *	40.51 *	42.13 *	43.82 *	45.57 *
1.050	27.61 *	28.72 *	29.88 *	31.10 *	32.32 *	33.57 *	34.96 *	36.35 *	37.80 *	39.33 *	40.90 *	42.54 *	44.24 *	46.01 *	47.85 *
1.050	28.99 *	30.15 *	31.37 *	32.66 *	33.94 *	35.30 *	36.71 *	38.17 *	39.69 *	41.30 *	42.95 *	44.67 *	46.45 *	48.31 *	50.24 *
1.050	30.44 *	31.66 *	32.94 *	34.29 *	35.63 *	37.01 *	38.54 *	40.08 *	41.67 *	43.36 *	45.09 *	46.90 *	48.77 *	50.73 *	52.75 *

Grade	Position	Grade	Position	Grade	Position	Grade	Position	Grade	Position
7	Public Works Steward I	10	Vacant	13	Community Liaison/Admin. Asst	16	Permitting/Code Enforcement	18	Public Safety Coordinator
8	Vacant	11	Communications Clerk I	14	Vacant	15	Vacant	19	Director of Municipal Operations
9	Communications Clerk I	12	Vacant	15	Vacant	16	Permitting/Code Enforcement		Finance Director
	Public Works Steward II			16	Permitting/Code Enforcement	17	Vacant		Director of Municipal Operations
				17	Vacant				Public Works Supervisor

Police Pay Scale and Positions for FY 2017

1.014

	Step	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
PO 1	15	25.22 *	26.23 *	27.28 *	28.37 *	29.51 *	30.69 *	31.92 *	33.20 *	34.52 *	35.90 *	37.33 *	38.83 *	40.38 *	41.99 *	43.67
PO pfc	16	26.49 *	27.54 *	28.65 *	29.79 *	30.98 *	32.22 *	33.51 *	34.85 *	36.24 *	37.69 *	39.20 *	40.78 *	42.40 *	44.10 *	45.86
Sgt	17	27.81 *	27.81 *	30.08 *	31.28 *	32.54 *	33.83 *	35.19 *	36.59 *	38.05 *	39.58 *	41.16 *	42.80 *	44.52 *	46.31 *	48.16
v	18	29.20 *	30.37 *	31.58 *	32.85 *	34.16 *	35.53 *	36.95 *	38.42 *	39.97 *	41.56 *	43.22 *	44.95 *	46.75 *	48.62 *	50.56
L.T.	19	30.66 *	31.89 *	33.16 *	34.48 *	35.86 *	37.30 *	38.79 *	40.35 *	41.96 *	43.64 *	45.38 *	47.20 *	49.09 *	51.05 *	53.10
v	20	32.19 *	33.47 *	34.82 *	36.21 *	37.66 *	39.17 *	40.73 *	42.36 *	44.06 *	45.82 *	47.65 *	49.56 *	51.54 *	53.61 *	55.75
v	21	33.80 *	35.15 *	36.56 *	38.02 *	39.55 *	41.12 *	42.77 *	44.49 *	46.26 *	48.11 *	50.04 *	52.03 *	54.12 *	56.29 *	58.53
v	22	35.49 *	36.92 *	38.39 *	39.92 *	41.52 *	43.18 *	44.91 *	46.70 *	48.58 *	50.51 *	52.54 *	54.64 *	56.82 *	59.10 *	61.47
v	23	37.26 *	38.76 *	40.31 *	41.92 *	43.59 *	45.34 *	47.15 *	49.04 *	51.00 *	53.04 *	55.16 *	57.37 *	59.67 *	62.06 *	64.54
Chief	24	39.13 *	40.70 *	42.32 *	44.01 *	44.01 *	47.60 *	49.52 *	51.50 *	53.55 *	55.69 *	57.92 *	60.24 *	62.65 *	65.15 *	67.76

% w/step increase

Grade	Position	Grade	Position	Grade	Position	Grade	Position
15	Police Officer: 1	17	Police Sergeant	20	Vacant	22	Vacant
16	Vacant	18	Vacant	21	Vacant	23	Vacant
		19	Police Lieutenant			24	Police Chief